

# Wickhambrook Memorial Social Centre

## Minutes of the MSC Trustees' Meeting on Monday 2<sup>nd</sup> July 2012 in the Pavilion lounge

The meeting opened at 7.35pm with David Turner (Vice Chairman) in the Chair.

### Present:

As Trustees:

Jackie Medley (Badminton Group)  
Michael Medcalf (Horticultural Soc and URC)  
Gladys Alexander (Day Club)  
Stan Bates (Bowls Club)  
Jim Fieldsend (Wickhambrook Players)  
David Turner (Methodist Church & Vice Chairman)

As Management Committee:

Barbara Merritt (Treasurer)  
Steve Taylor (Secretary & Booking Manager)

Present in an advisory/consulting capacity:

Mark Jolland (representing the Wickhambrook Football Club)

### Apologies were received from:

Dorothy Anderson (History Soc.),  
Jackie Fieldsend (WI),  
Snowy Addison (Snooker Club) and  
Julia Walker (Chairman).

### Minutes of the previous meeting (14<sup>th</sup> May 2012)

These, having been distributed previously, were taken as read. There were no matters arising requiring discussion which are not on the meeting agenda.

### Extra item

In view of the welcome presence of Mark, the agenda order was changed to address the important matter of the newly formalised 'Under 17s' football team. Mark explained that the U17 team had been formed from the earlier West Wratting team and was now combined with the existing Wickhambrook Football Club. The 'Under 17s' would be playing on Sundays and would need all the usual facilities. The current annual fee charged to the Wick'k Football Club, which has been adjusted several times over recent years to reflect the actual usage, stands at £330/year (running from 1<sup>st</sup> June to 31<sup>st</sup> May). It was suggested that a fee of say £600 for the current year would be appropriate for the combined club and this will be put to the club, by Mark, at the first opportunity. The Trustees wished the combined club every success and welcomed the formation of another activity in the village specifically for younger people. This topic is to be an agenda item for the management committee.

### Reports

Treasurer: The current balance stands at £33,580.00.  
With the last of the outstanding work done, the account with Aran Services has been settled and is up to date.  
A 'Fire Exit' sign is required for the fire escape window in the snooker room. Steve will purchase a suitable sign.

Secretary: There is no significant correspondence to report apart from the Tree Report.

### Tree Report

The report by Acacia Tree Surgery Ltd, initiated by the Parish Council, had identified some remedial work required on trees on MSC land. A couple of minor errors in the report were noted, the main finding being that the roadside ash trees were in poor condition. Felling was among the recommendations and, as the trees were a problem to the MSC management and to users of the car park, it was unanimously agreed on a **Proposal** from Steve, **Seconded** by Gladys, that the trees should be 'felled to ground level'. This decision is to be conveyed to the Parish Council for inclusion in any remedial work they may plan.

### Proposed future projects

The footprint plan of the kitchen has not yet been distributed as intended. This will be done as soon as possible.

**Banqueting tables - safe storage**

In order to clear the stage of much accumulated, but inappropriate, clutter, the problem of safe storage of the banqueting tables was addressed. The concept of individual, or 'paired', vertical storage within some form of rack was outlined and generally approved. On a **Proposal** by Jim, **Seconded** by Stan, it was unanimously agreed that a costed design of safe storage within the storeroom shall be investigated and the matter pursued by the management committee.

**Storage on stage**

Further to the drive to clear the stage to be ready for stage productions such as the school show in December, the Players have been asked to undertake the removal of the scenery which was stored in the MSC when the Players were unable to continue to use the storage facilities at Gesyns farm. It is well understood that this presents the Players with a real problem, perhaps requiring some difficult decisions, especially after the successful run of superb pantomimes over the past 20 years. Practical help from within the MSC management committee is on offer.

**Booking Manager and Secretary**

No comments or feedback have been received following the report in the July/August Scene. It was suggested that the report be repeated in some form in the What's-On, in order to reach a wider audience. It was also suggested, to the approval of all present, that anyone who wishes to observe and understand the work of the Trustees and management committee could sit in on meetings.

**Suffolk ACRE**

Information has been received from ACRE. The secretary suggested that it could be put on circulation to all Trustees. This was not agreed. The information was then offered to any individual Trustee if interested. There were no takers.

**AOB.**

1. Bar Services. It was noted that the contract with Chris Gray simply rolls on from one year to the next. Interest has been shown by the licensee of the Greyhound PH in running the bars in the hall and, on a **Proposal** by Stan, **Seconded** by Jim, it was unanimously agreed that the management committee will look into this matter.

2. Supporters Association. Concern was expressed that support for the SA is clearly falling, particularly in some areas. One collector/distributor has said that 'cold calling' was not being done, hence newcomers are unaware of existence of the SA. It was agreed that the prize money should be advertised in the What's-On, and Barbara will liaise with Maria Sumner on this. Also, it was noted that some areas had reported in the recent Parish Plan Survey that some areas are not receiving either the Scene or the What's-On, or both. The concept of a 'Welcome to Wickhambrook' pack or sheet was discussed again and interest in pursuing this was shown. A letter-drop was proposed and the management committee are to look into this. It was pointed out that the management committee comprises only 5 people, of which 4 are officers and all already have unacceptably full or over-full diaries currently requiring, in some cases, a near-fulltime commitment.

**Next meetings.**

These were noted to be:

Management committee: **Monday 6<sup>th</sup> August 2012**

Trustees: **Monday 3<sup>rd</sup> September 2012**

The meeting closed at 9pm.

Signed .....

Date .....