

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 13<sup>th</sup> August 2013 at 7.30pm in the MSC Pavilion**

**Present**

Cllrs. J. Walker (Chairman), J. Girling, K. Merritt and K. Sammons.  
 J. Norton  
 R. Medley (Clerk)  
 Three members of the public.

**1. Apologies for absence and welcome to members of public**

Apologies were received from M. Cowan.  
 The Chairman welcomed members of the public.

**2. Declarations of interest in agenda items**

None was declared.

**3. Minutes of the meeting of 11<sup>th</sup> June 2013**

These were accepted as correct and signed by the Chairman.

**4. Matters arising**

Item 1 of previous meeting – J. Norton confirmed that he was willing to continue as lay member.

**5. Correspondence**

A request for volunteers to join bell ringing groups in Cowlinge and Stradishall had been received. Publicity had been placed on the notice boards, the website and facebook.

**6. Playground**

6.1 Safety Inspection. In the absence of M. Cowan no reports were presented.

6.2 Playground Refurbishment.

6.2.1 Purchase of notice board. Cllr. Sammons gave an update on the awaited delivery of two new benches and the replacement of the Infiniti panels.

Cllrs. considered the possibility of two notice boards. One at the entrance showing the layout of the playground and the advised age range for users of each piece of equipment and one inside listing all those who had given donations. Cllr. Sammons would circulate designs suggested by Miracle Design & Play Ltd. and would enquire into costs and the Clerk will the same for a brass plaque listing all those who had contributed cash or in kind.

6.2.2 Future inspections. The Clerk would check the situation with M. Cowan, who was soon to leave Wickhambrook, and take the necessary action.

6.3 Bury Road playground – update. Risbygate Solicitors had recently received a transfer document from Havebury Housing Association. The contents were in the process of being considered and a recommendation would be made to the Parish Council. Cllrs. confirmed that they were aware of the overage provision i.e. that there would be a clawback if the land was ever sold for development. Inspections and insurance would need organising.

**7. Tree Warden’ Report**

7.1 Jubilee Oak. Cllr. Girling, had identified failing cherry trees on Attleton and Genesis Greens. He would check that they were included in the recent tree inspection and if so record the numbers on the individual discs. He had also identified willows growing in the pond at Attleton Green and Clls. agreed that these should be removed.

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**Chairman**

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**Date**

**EC 206**

**8. Cemetery**

8.1 Safety Inspection. Reports had been handed in. The treatment of the donated bench would be delayed until the Autumn.

8.2 Cleaning of war memorial. Cllrs. agreed that this should be carried out professionally before Remembrance Sunday and instructed the Clerk to make necessary arrangements.

**9. Churchyard**

9.1 Safety Inspection. The quarterly report had been completed. A pile of tree debris had been noted at the back of the church. The Clerk was instructed to make enquiries.

**10. Teen Project**

10.1 Safety Inspection. Weekly reports were awaited.

10.2 Cllr. Sammons offered to make contact with a Hardcore Hobbies representative who may be able to advise on additional skate park equipment and on 'professional' graffiti.

**11. Six Acres**

11.1 Monthly inspection reports were about to be completed. There were no new matters of concern.

11.2 Irresponsible dog owners. Cllrs. decided that it was time to get tough with the few dog owners who were ignoring the notices. The Clerk was instructed to check what was allowable in the way of taking photos of owners and of registration numbers of cars. Further publicity would be undertaken.

11.3 Village Carnival on 13<sup>th</sup> July. The 'Six Acres' had been left in a tidy and litter free condition.

11.4 Village Fireworks. Cllrs. were happy that the 'Greyhound' fireworks be moved to the recreation ground and six acres on the understanding that there would be no bonfire.

**12. Village Greens**

12.1 Reports had been handed in. Cllr. Girling gave further assurance that Moor Green would be returned to its former state once the building work opposite had been completed.

A member of the public asked permission to remove a dead tree on the edge of Moor Green. Cllrs. gave their approval.

**13. Action to fill lay member vacancies.**

Roger Merry and Ian Spencer were willing to become lay members. Billie Long would be willing to consider nomination should an additional vacancy occur. The Clerk would forward the necessary paperwork.

**The meeting closed at 8.40pm**

**Next Meeting** Tuesday 8<sup>th</sup> October 2013 in the MSC Pavilion.

I confirm that the above is a correct record of the meeting held on Tuesday 13<sup>th</sup> August 2013.

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**Chairman**

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**Date**