

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 4th December 2012
at 7.30pm in the MSC Pavilion**

Present

Cllrs. J. Walker (Chairman), K. Merritt and K. Sammons.

M. Cowan

R. Medley (Clerk)

1. Apologies for absence

Apologies were received from Cllr. Girling and J. Norton.

2. Declarations of interest in agenda items

None was declared.

3. Minutes of the meeting of 13th November 2012

These were accepted as correct and signed by the Chairman.

4. Matters arising

Item 6.3 of previous meeting – Bury Road playground. A further reminder had been sent to Havebury.

Item 11.1 of previous meeting – Insurance cover on the ‘Six Acres’. The cover offered by Aon had been checked with particular reference to use of the ‘hockey-type’ goals. (Agenda Item 11.2)

5. Correspondence

5.1 Quote for cutting the recreation ground in 2013/14. Eastern Facilities Management Solutions had quoted £1341 plus vat. A competitive quote for £1440.00 had been received. Cllrs. agreed that the EFMS quote be accepted.

6. Playground

6.1 Safety Inspection. The monthly summaries were handed in. All weaknesses were being monitored.

6.2 Playground refurbishment. Cllr. Sammons outlined the progress to date. If the zip-wire can be regarded as a separate future venture then with the discount on the Infinity Climber and the reduction for clearing the site, the outstanding amount was just over £5,000.

The Clerk was instructed to start gathering in the promised funds.

7. Tree Warden’ Report

7.1 There had been no response to the query about when the Borough would be able to supply the Jubilee Oak.

8. Cemetery

8.1 Safety Inspection.

8.2 Denoting war memorial area. Cllrs. agreed that edging strips be placed parallel to the eight faces of the memorial plinth at a distance of 5 metres. The strips would measure 1 metre x 2” x 6” and the 6” face would be level with the surface of the grass. There would be one 600 mm square flagstone with an ‘N’ and an arrow ground into the surface. Both would be painted black. The price for the job would be around £300.

8.3 Painting of iron gates. Cllrs. agreed that the chosen colour would be black with gold finials. The latter would cost extra on the original quote of £513.60.

9. Churchyard

9.1 Safety Inspection. There were no concerns.

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Chairman

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10. Teen Project

- 10.1 Safety Inspection. There were no new concerns.
- 10.2 Meeting with skate park users. This was now planned for Sunday 9th December.
- 10.3 'Wos Up' Youth initiative. Cllrs. commented on the drop in total numbers attending, compared with 2011, and wished to know how participants had benefited. The Clerk was instructed to make enquiries.

11. Six Acres

- 11.1 The inspection report was being prepared.
- 11.2 Use by village organisations. The Clerk was instructed to give details of insurance cover to the Carnival organisers and to remind the new secretary of the Football Club about the Club's responsibilities particularly when using the 'hockey-type' goals.
- 11.3 Irresponsible dog owners. Cllrs agreed that, subject to approval by MSC, new '£1000 fine' notices should be placed on display and temporary chalk stencils delivering the same message be tried on the grass at all entrances.

12. Village Greens

- 12.1 Reports were handed in.
- 12.2 The Clerk would ask David King to quote for trimming the continually expanding Viburnum on Genesis Green and for trimming the blackthorn copse. Mr. Swinburn had been informed of these intentions.

13. Hedges.

No additional action needed.

The Meeting closed at 8.20pm

Next Meeting Tuesday 12th February 2013 in the MSC Pavilion.

PLEASE NOTE THAT THIS IS A CHANGE TO THE PLANNED MEETING DATES.

I confirm that the above is a correct record of the meeting held on Tuesday 4th December 2012.

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Chairman

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Date