

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee
7th February 2012 at 7.30pm in the MSC Pavilion**

Present

Cllrs. J. Walker (Chairman), J. Girling, K. Merritt and K. Sammons.
M. Cowan and J. Norton
R. Medley (Clerk)

1. Apologies for absence.

There were no apologies

2. Declarations of interest in agenda items

None was declared.

3. Minutes of the meeting of 13th December 2011

These were accepted as correct and signed by the Chairman.

4. Matters arising

Item 8.3 of previous meeting – Damaged field gate. Washers had been welded to the support pins. Appreciation should be recorded to Cllr. Claydon for effecting the repair.

5. Correspondence

5.1 Quote for mowing of playing fields. The usual contractors had quoted £1351.52 for the 2012 season. A competitive quote of £1200 had been received. Marion Cowan suggested further contact with the usual contractors to see if they would be willing to lower the price.

6. Playground

6.1 Safety Inspection. The monthly summaries were handed in. Marion Cowan reported that all equipment was being regularly monitored.

6.2 Fundraising and Publicity for improvements. Total funds promised and in hand were in excess of £60,000 against the target of £90,000. Cllr. Sammons offered to approach local firms for sponsorship. The Clerk would continue to investigate other potential funders. Suffolk Foundation and disability supporting organisations could be approached for small donations.

6.3 Farmer's Market display. Cllrs. Sammons, Taylor, Girling and the Clerk would attend.

Cllr. Sammons hoped to produce a thermometer of fund raising and the playground design from Miracle would be on display.

6.4 Playground on Bury Road. Havebury Housing had arranged, and paid for, the RoSPA inspection. The land was now being valued prior to being gifted to the Parish Council. Once the playground becomes the responsibility of the council there will be a need for a volunteer to carry out the regular inspections.

7. Tree Warden' Report

7.1 Site for commemorative oak tree for Diamond Jubilee. Several sites had been considered by the working party. The favoured one was on the end of the line of mature trees next to the car park at the top of the recreation ground. This was on MSC land and the Chairman offered to discuss the matter with the trustees.

7.2 Inspection of Parish Council trees. One quote for £650 had been received. Further quotes were being sought.

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Chairman

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8. Cemetery

- 8.1 Safety Inspection. Inspection reports were handed in. No problems were noted.
- 8.2 Cemetery Management course. This item was postponed.
- 8.3 Denoting the war memorial area. A site visit would be made.

9. Churchyard

- 9.1 Safety Inspection. The quarterly report was handed in. It was noted that no repairs had been made to the wooden fence adjacent to almshouses.

10. Teen Project

- 10.1 Safety Inspection. Reports were handed in. Oversize screws had been fitted to the bottom of the fun box ramp and the bolts holding the seats in the games area had been tightened.
- 10.2 Sign for games area. This had been collected. The Clerk offered to position it on the wall of the games area.
- 10.3 'Wos Up' Youth Project. Cllrs. recommended that, providing overall costs were similar to 2011, this exercise be repeated in 2012. It was hoped that pre-event publicity could be improved.

11. Six Acres

- 11.1 Inspection reports had been handed in. No new problems were noted.
- 11.2 Queens Diamond Jubilee Celebrations. Cllr. Sammons had been contacted by the new owner of Giffords Hall who had offered the gardens as a venue for a Jubilee event on Monday 4th June. Cllrs. welcomed this suggestion. Cllr. Sammons hoped that other village organisations could be encouraged to be involved.

12. Village Greens

- 12.1 Reports were handed in. John Norton would be unable to carry out the next two month's inspections.
- 12.2 Litter Pick on Sunday 26th February 2012. Cllrs. resolved that the hire of Pavilion and provision of drinks and biscuits would be paid from Parish Council funds. It was hoped there would be a Police presence for those volunteers willing to pick litter from road sides.

13. Spreading Hedges

Letters had been sent to the property owners at Meeting Green.

14. History of Wickhambrook exhibition on 15th to 17th June.

This event was being organised by the History Society and All Saints Church. Not only would photos, press cuttings, maps be available but it is hoped that artifacts of historical interest will be displayed.

Date of next meeting.

Tuesday 10th April 2012 in the MSC Pavilion.

Meeting closed at 9.00 p.m.

I confirm that the above is a correct record of the meeting held on 7th February 2012.

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Chairman

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Date