

EC125

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee
30th January 2007 at 7.30pm in the Pavilion**

Present

Cllrs. J. Walker (Chairman) P. Bevan, A. Harrison, K. Merritt.
Pam and Peter Miller and P. Bayman.
Clerk R. Medley

1. Apologies for absence

Apologies were received from Cllr. Sumner.

2. Declarations of interest in agenda items.

P. Bayman declared an interest in Item 7.3

3. Minutes of the meeting of 7th November 2006.

The minutes were taken as read and signed.

4. Matters arising

8.1 The Clerk reminded Cllrs. that no action had been taken with regard to a slipped slate on the Chapel roof.

The Clerk was thanked for cleaning the War Memorial prior to Remembrance Sunday.

5. Finance

5.1 Payments had been received from the Tennis, Bowls and Football Clubs for the current season.

6. Tree Wardens Report

6.1 The Clerk had written to the complainant about the 'sickly' chestnut tree and had copied the MSC.

6.2 The willow tree at Nunnery Green had been trimmed by the Borough Highways department.

7. Cemetery

7.1 Safety Inspection. P. Bayman presented his report and handed a written version to the Clerk. Cllrs. agreed that twigs did not create an unreasonable safety hazard.

7.2 Cllrs. discussed and agreed changes to 'Wickhambrook Cemetery – Fees and Regulations'.

7.3 The Clerk explained that the 'electrics' in the Chapel had been updated. The invoice had been paid by the Parish Council and a letter had been sent to the Players requesting their portion. The Players would be reminded about using only PAT tested equipment.

8. Churchyard

8.1 A safety report had been sent to the Clerk. There were no matters of concern.

9. Playground

9.1 Inspection reports had been handed in at regular intervals

9.2 The Clerk updated Cllrs. on grants received towards the planned path. Total receipts were £5,500, made up of £3,500 from St Edmundsbury and £2,000 from County Councillor's Locality Funding.

Cost of the path would be between £5,000 and £8,000. Cllrs. agreed that further applications should be completed for 'Awards for All' and BIFFA in an effort to obtain the shortfall.

P. Miller was thanked for providing background information.

The Clerk had written to the MSC requesting their approval. The topic would be raised at the next Trustees meeting to be held on 5th February.

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Chairman

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10. Teen Project

- 10.1 Safety inspection. The completed forms were given to the Clerk.
 - 10.2 The grindbox had not yet been secured. It was assumed that the delay was due to the weather.
 - 10.3 Litter. The Clerk confirmed that the Council 'litter pick' gang would check this area during their quarterly visits.
- P. Miller had carried out screw tightening on the equipment as required.

11. Six Acres

- 11.1 Safety inspection. Completed reports were given to the Clerk. Motor cyclists had been riding across this area and had made use of the Bowls Club car park for bank jumping practice. This had been mentioned to the Police. Due to recent rains the car park entrance had become churned up and the Clerk was instructed to contact Highways and check availability of road planings which could be used as in-fill. The gates to the tennis courts had been lifted off.
- 11.2 Rusting goalposts. The Clerk read out the letter from Environmental Health making recommendations for their repair or removal but confirming that the Department would not be taking any further action. Concern was expressed about the continuing safety hazard and the possibility of the Parish Council being liable. The Clerk was instructed to check the situation with the Insurers and to contact the Football Club and request remedial action. This could result in giving them a deadline for the removal of the goals.
- 11.3 Two new dog litter bins had been erected and were being regularly used.
- 11.4 A recent letter to the MSC had resulted in a request for a meeting to confirm the border between the recreation ground and the 'Six Acres'. Cllr. Sumner intended to deal with this query at the next Trustees Meeting.

12. Village Greens

- 12.1 Safety inspections. Fallen trees had been noted on Attleton and Coltsfoot Greens. The Clerk was instructed to contact D. R. King to seek an estimate for their removal.
- 12.2 Grounds Maintenance. All four written quotes were considered by Councillors and there was unanimous agreement that D. R. King should continue this work during the 2007 season.

13. Date of next meeting

Tuesday 13th March 2007. 7.30 p.m. in the MSC Pavilion.

14. Dates of subsequent meetings.

Tuesdays 1st May, 10th July, 11th September and 13th November 2007 in the MSC Pavilion.

Meeting closed at 9.00 p.m.

I confirm that the above is a correct record of the meeting held on 30th January 2007

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Chairman

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Date