

EC138

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee
29th January 2008 at 7.30pm in the Pavilion**

Present

Cllrs. J. Walker (Chairman) K Merritt and K. Sammons
P. Bayman.
R. Medley (Clerk)

1. Apologies for absence

Apologies were received from Pam and Peter Miller.

2. Declarations of interest in agenda items.

P. Bayman declared an interest in item 6.3

3. Minutes of the meeting of 13th November 2007

These were signed as a correct record.

4. Matters arising

All items were covered in the agenda

5. Finance

- 5.1 The following payment was approved
001391 Suffolk County Council Grass mowing in the 2007 season £1283.22
- 5.2 The following quote was approved
Suffolk County Council Grass mowing in 2008 £1334.57

6. Cemetery

- 6.1 Safety Inspection. P. Bayman handed in the most recent inspection report and drew attention to some fallen branches inside the main entrance. Cllrs. suggested that the Community Payback team may be able to tidy the area.
- 6.2 Headstone Safety. Saxon Memorial planned to carry out an inspection in early February.
- 6.3 Chapel Use by the 'Players'. The 'Players' had paid half the electricity costs for the year, had almost completed painting the interior and has promised action on the new filing cabinet in the near future.
- 6.4 Community Payback Team. The team had completed painting the exterior of the Chapel and had trimmed both the footpath behind the hedge up shop hill and beside the skatepark, and had litter picked the latter.
- 6.5 Possible purchase of notice board for Cemetery. The Clerk was instructed to circulate alternative designs and costs.

7. Churchyard

Nothing to report.

8. Playground

- 8.1 In the absence of Pam and Peter Miller no inspection reports were handed in.
- 8.2 The Clerk was instructed to circulate alternatives and costs for both equipment and safety surfaces. and ask Cllr. Claydon if he could remove the Senior Climber.
The Parish Council had approved expenditure of £1500 in the 2008/9 budget but additional monies would be required to complete the shorter term priorities.
The Clerk was asked to investigate other sources of funding.

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Chairman

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9. Teen Project

- 9.1 Safety inspection. No reports handed in.
- 9.2 Fixing of the Grindbox. The Clerk had reminded John Crysell but it was believed that no progress had been made.

10. Six Acres

- 10.1 Safety inspection. No reports handed in.
- 10.2 Future of the Bowls Club. The Clerk was instructed to arrange for David King to maintain the area.
The Prison Officers Association at Highpoint would be made aware of the facility.
- 10.3 Football Club Insurance. A copy of the cover had been received and this was on circulation.

11. Village Greens

- 11.1 Safety inspections. No reports were handed in.
- 11.2 Parking on Greens. Cllrs. were unaware of any recent instances of parking on Coltsfoot or Moor Greens.
- 11.3 The Clerk was instructed to arrange for the removal of a fallen tree at Moor Green.
- 11.4 Grass cutting at entrance to Coltsfoot Close. The neglected area appeared to be included in the '2001 Specification of Works' although the contractor could not remember the work being done. It was agreed that a quote be sought for inclusion for the 2008 season.

12. Date of next meeting

Tuesday 4th March 2008 at 7.30 p.m. in the MSC Pavilion.

Meeting closed at 8.15 p.m.

I confirm that the above is a correct record of the meeting held on 29th January 2008.

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Chairman

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Date