

EC157

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee
14th July 2009 at 7.30pm in the Pavilion**

Present

Cllrs. J. Walker (Chairman), V. Mayes, K Merritt and K. Sammons.
R. Medley (Clerk)

1. Apologies for absence

Apologies were received from Pam and Peter Miller and P. Bayman.

2. Declarations of interest in agenda items

None declared.

3. Minutes of the meeting of 19th May 2009

These were signed as a correct record.

4. Matters arising

4.1 Item 6 of previous minutes. The Clerk had contacted the Borough Council and asked for details of the Wickhambrook Tree Warden. Cllr. Sammons details were listed.

4.2 Item 12.2 of previous minutes. The dead Hawthorn tree still remained on Coltsfoot Green. Cllrs. agreed that the invoice would not be paid until removal.

5. Finance

5.1 Receipts

5.1.1 Cemetery. Recent interment and installation of headstone £110.00

6. Tree Warden' Report

6.1 Poplars at Park Gate. A survey carried out in March had revealed that many of these trees were diseased and therefore unsafe. The first fifty would be felled after harvest. Oak, ash and maple will be planted in their place. Cllrs. suggested that this explanation be placed on the website. The Clerk was instructed to contact Peter Bayman and take any agreed action.

7. Cemetery

7.1 Safety Inspection. P. Bayman had handed in the latest inspection report.

7.2 Headstone Safety. The Chairman and Clerk had inspected the remaining 'unsafe' headstones and agreed that seventeen could be placed on a non urgent list. This left five still needing repair and new notices had been erected at the cemetery entrances.

7.3 Damage to Chapel door locks. Ray Penhaligan had quoted £40 for the fitting of new lock assembly. This was approved by Cllrs.

7.4 Appeal against rating of Chapel. Cllrs. agreed that this should go ahead.

8. Churchyard

8.1 Safety inspection was handed in.

8.2 Saxon Monumental had given a quote to repair the three damaged graves. The Clerk was instructed to seek an alternative quote and to investigate the possibility of funding for such repairs.

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Chairman

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9. Playground

- 9.1 Inspection reports had been handed in.
- 9.2 Equipment repairs. Repairs to the bench seat, one seat on the senior swings and the roundabout seats would be completed in the near future. Cllrs. suggested that the price of materials should be considered against the future replacement of equipment.
- 9.3 Playground improvements. Cllr. Taylor had visited the Toddler Group, the Primary School and Clare Middle School and asked pupils within the playground user age range to complete questionnaires. The Memorial Social Centre management had been sent a letter outlining future plans and asking if they wished to nominate a member to sit on the working party. Details of any planning permission requirements had been supplied.

10. Teen Project

- 10.1 Safety reports had been handed in.
- 10.2 Repairs and graffiti. The goal net repairs will be completed in the near future and further consideration will be given to fixing the grindbox. Cllrs. accepted the guidance on the use of black stain on the wooden fences and approved the purchase of an inner bin and a fire stop for the litter bin.
- 10.3 Cllrs. accepted that recent problems with litter could be eased by repairs to the bin and approved the purchase of one or two litter pickers.

11. Six Acres

- 11.1 Inspection reports had been handed in.
- 11.2 Notice. Cllrs. approved the purchase of a 'No unauthorised vehicles allowed on these grounds' notice at a cost of £40.
- 11.3 Break-in at Bowls Hut. This matter had been reported to the Police. The only item stolen was some clothing.

12. Village Greens

- 12.1 Safety inspection reports were up to date.
- 12.2 'Encroachment' on Attleton Green. This matter had been resolved to the satisfaction of all parties.

13. Hedges

- 13.1 Hedge on the B1063. This had been surface trimmed. Cllrs. agreed that a request for more drastic treatment be submitted in the Autumn.
- 13.2 Hedge at Thorns Close. Responsibility for this hedge, situated between the road and the Bowls Green, was being clarified. There was some evidence to support County Council ownership.
- 13.3 Hedge Survey. The completed results had been displayed at the Village Fete on 11th July and would now be presented to the Village Recorder.

14. Bus/community shelter

Cllrs. were informed that the budget for bus shelters had been transferred from Suffolk County Council Highways department to the County Councillor's Locality funding.

15. Date of next meeting

This would be held in the Pavilion on Tuesday 8th September 2009. Cllr. Mayes gave her apologies.

Meeting closed at 8.25 p.m.

I confirm that the above is a correct record of the meeting held on 14th July 2009.

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Chairman

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Date