

EC179

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee
14th June 2011 at 7.30pm in the MSC Pavilion**

Present

Cllrs. K. Sammons (Temporary Chairman), K. Merritt and E. Taylor.
M. Cowan.
R. Medley (Clerk)
2 members of the public.

1. Appointment of Chairman. Cllr. Sammons was appointed temporary chairman.

2. Apologies for absence and explanation of membership.

There were no apologies.

The Estates Committee had vacancies for four lay members. Both members of the public present, Julia Walker and John Norton were willing to be considered for co-option. Further reminders would be placed in the 'Scene' and 'What's On'. An insert would be considered for the latter.

3. Declarations of interest in agenda items

None was declared.

4. Minutes of the meeting of 12th April 2011

These were accepted as correct and signed by the Chairman.

5. Matters arising

There were no matters arising.

6. Correspondence

6.1 Tennis Club. A letter concerning Tennis Club insurance had been received. This was not a matter for the Parish Council so a copy would be sent to the Bowls Club. The Tennis Club were intending to bring forward the resurfacing of the courts to July/August. Cllrs. were concerned that this was too tight a time scale to meet the obligations of Customs & Excise and instructed the Clerk to remind the Tennis Club of the necessary procedure.

6.2 Tidying of Nunnery Green area. The Borough of St Edmundsbury Parks Department had arranged for a contractor to clean the ditch between Nunnery Green and Boyden Close and disperse a pile of soil in the area. The work was completed in early May.

7. Playground

7.1 Safety Inspection. The monthly summaries were handed in. Marion Cowan had taken over inspections from the middle of May. A slight tear in the safety surface of the roundabout had been noted and a slat was missing from the fence.

7.2 Fundraising and Publicity for improvements. A display had been mounted at the April Farmer's Market and this had generated considerable interest. A further display was planned for September. A briefing would be given to the Woman's Institute in July. Paul Rounce of St Edmundsbury had visited the Playground and given guidance on completing the grant application form.

8. Tree Warden' Report

Nothing to report.

9. Cemetery

9.1 Safety Inspection. The report was handed in.

9.2 Funeral Biers. Paul Bevan had agreed to send information about the biers to the diocese.

.....
Chairman

.....
Date

EC180

9.3 Tidying of Chapel. The Borough's Waste Management section had agreed to remove the broken filing cabinet and radiator. A 'clean up after your dog' sign had been installed. John Norton offered to donate a bench, plus commemorative plaque, to the Cemetery. This proposal would be considered by the Parish Council.

10. Churchyard

The next inspection was due in July.

11. Teen Project

11.1 Safety Inspection. Reports were handed in. The new regulations sign had been covered in spray paint. The seats in the games area were loose and screws at the base of the fun box needed replacing. There was evidence of a small fire being lit behind the half pipe.

11.2 Wos Up Mobile Youth Project. Visits to Wickhambrook would start on 27th July and run weekly on Wednesdays or Thursdays operating between 5.00 and 7.00pm, or 7.30 and 9.30pm. Posters would be displayed shortly.

12. Six Acres

12.1 No inspection had been carried out. A small fire had been started under the lone tree. Following the digging of holes in the bank around the Bowls Club car park the Police had been called and had discussed the matter with several youngsters. None admitted knowing the culprits. It was considered safe to replace the soil.

12.2 The Borough had agreed to remove the discarded goalpost in the corner of the 'Six Acres'.

13. Village Greens

13.1 No inspection had been made.

13.2 Litter Pick. This was likely to be postponed until next Spring. There were concerns about getting the necessary support. The Clerk was instructed to contact the Youth Club and Samuel Ward and Stour Valley schools to see if the event could form part of the Duke of Edinburgh or similar award. If members of the Youth Club were willing to be involved and if the event was sponsored the proceeds could be split.

13.3 Both dog bins had been installed. Invoicing would start in July and the cost for emptying would be £2.55 per bin (vat exempt).

Date of next meeting.

This would be held in the MSC Pavilion on Tuesday 9th August 2011.

Meeting closed at 8.45 p.m.

I confirm that the above is a correct record of the meeting held on 14th June 2011.

.....
Chairman

.....
Date