

EC112

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee  
14<sup>th</sup> March 2006 at 7.30pm in the MSC Pavilion**

**Present**

Cllrs. A. Harrison, K. Merritt and J. Walker  
P. Bayman and P. Miller  
Clerk R. Medley

**1. Apologies for absence**

Cllrs. Bevan and Sumner

**2. Declarations of interest in agenda items.**

No declarations.

**3. Minutes of the meeting of 10<sup>th</sup> January 2006.**

The previously issued minutes were taken as read and signed.

**4. Matters arising**

No matters were raised.

**5. Finance**

5.1 The following income was noted:

5.1.1 Donation by R & J Gardner Trust to Wickkids Club £300.00

5.2 The following invoice was approved for payment:

5.2.1 0001232 Saxon Monumental for re-seating 7 headstones in graveyard £146.88

5.3 The following quote was approved:

5.3.1 Bruce Wade, for re-painting rear wall and repairing guttering on Chapel £185.06

The Clerk was instructed to check the maximum sum allowed before the ruling on three competitive quotes came into force.

**6. Tree Wardens Report**

The Clerk reported on behalf of Cllr. Bevan. The order of 60 saplings was ready for collection. They were likely to be planted in three weeks time. Cllrs. Merritt, Walker and the Clerk may be able to help.

**7. Cemetery**

7.1 Safety Inspection. P. Bayman presented an inspection report. No safety issues were identified but he drew councillors attention to the untidy appearance of the rear hedge, overhanging brambles and moss on the pathway at the rear of the Chapel. The Clerk was instructed to see what was left in the budget.

7.2 Planting on graves. The Clerk was instructed to check regulations with regard to flowers and plants on graves.

7.3 P. Miller suggested a 'Please contact for further information' notice be put up in the cemetery. Councillors agreed that this should be done.

**8. Churchyard**

The Clerk reported on behalf of Cllr. Bevan.

8.1 Safety inspections. Cllr Bevan had carried out an inspection in January. Nothing of concern was noted. The next inspection was due in April.

8.2 Headstone maintenance. Saxon Monumental Craft had visited in February and re-seated 7 headstones.

Cllr. Bevan hoped that no further work would be required for another 12 months.

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**9. Playground**

- 9.1 Safety inspections. J. Shaw had sent a letter of resignation and P. Miller had offered to continue the regular inspections. Several completed sheets were handed to the Clerk.
- 9.2 Maintenance. A rotten slat on the bench needs replacing. The Clerk was instructed to contact J. Crysell for a quote. The telephone number on the information notice needs updating. P. Miller and the Clerk would investigate costs.
- 9.3 Grant for path to playground. An ACRE database search had uncovered 10 possible sources of funding. Further investigation had eliminated 3 of these. The Clerk asked for further guidance from Councillors who already had experience of this process. P. Miller and the Clerk would carry out further research.

**10. Teen Project**

- 10.1 Safety Inspection. P Miller reported a rough edge on the fencing. She was arranging a repair. Completed safety reports were handed to the Clerk.
- 10.2 Securing the grindbox. Progress had been delayed because of a misunderstanding on the type of securing bolt necessary and the ground conditions.

**11. Six Acres**

- 11.1. Letter to Football Club. There had been no response to the letter of 5<sup>th</sup> December 2005. The Clerk had contacted the Insurance Company to check the situation. The Insurance Company had made a note of the conversation and had advised that if the Football Club carried its own Public Liability Insurance there was nothing further to be done, apart from sending one last letter. If the Football Club did not carry its own insurance, members should not be allowed on the ground. The Parish Council should ask to see the Football Club Insurance policy. Cllrs. were reminded that the pitch was on MSC land and that the Club could be covered by the MSC policy. The Clerk was instructed to check the situation.
- 11.2 Tree planting on green by school. Several recommendations we made to ensure survival of newly planted saplings.
- 11.3 Fencing and gates for the Recreation Ground. The MSC representative was unable to attend so the topic was postponed.
- 11.4 P. Miller had completed safety inspections – no issues were noted. She was asked about the occurrence of dog mess and felt that most owners were behaving responsibly and overall the situation was improving.

**12. Village Greens**

- 12.1 Inspections. P. Miller presented her report. She noted a fallen branch and small tree at Attleton Green and Coltsfoot Green respectively. There was nothing to report on the other greens.

**13. Grounds Contract**

The 2006 quote from D. R. King was in the process of being circulated

**14. Date of next meeting**

Tuesday 9<sup>th</sup> May 2006. 7.30 p.m. in the Pavilion.

**15. Dates of future meetings**

The following dates were agreed – Tuesdays 4<sup>th</sup> July and 12<sup>th</sup> September 2006.

**Meeting closed at 9.15 p.m.**

I confirm that the above is a correct record of the meeting held on 14 March 2006

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Chairperson

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Date