

EC114

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee  
9<sup>th</sup> May 2006 at 7.30pm in the MSC Pavilion**

**Present**

Cllrs. J. Walker (Chairman), P. Bevan, A. Harrison, and K. Merritt.  
Clerk R. Medley

**1. Apologies for absence**

Cllr. Sumner, P. Bayman and P. Miller

**2. Declarations of interest in agenda items.**

No declarations.

**3. Minutes of the meeting of 14<sup>th</sup> March 2006.**

The previously issued minutes were taken as read and signed.

**4. Matters arising**

In answer to queries raised at the previous meeting the clerk explained that: -

- i) expenditure of £500 or more was subject to the three competitive quotes ruling, and
- ii) that the guidance on flowers and plants in the Cemetery Regulations was 'Separate flower vases are discouraged. The modern design of headstone incorporating a vase is preferred'.

**5. Finance**

5.1 The following payment was approved for payment:

5.1.1 001246 Bruce Wade – painting and gutter repair to Chapel £185.06

5.2 The following quotes were approved:

5.2.1 John Crysell Replacing rotting timber on Playground bench £119.30

5.2.2 Workwise (Suffolk) Ltd. Four new notices for different sites £80.00

John Crysell had recommended that the roundabout timbers be re-varnished. The Clerk was instructed to seek a quote.

**6. Tree Wardens Report**

Cllr. Bevan reported that 79 saplings had been planted on the land next to the tennis courts – this total included an extra 20 dog roses. He would be making a small claim for compost and posts.

**7. Cemetery**

7.1 Safety Inspection. P. Bayman had handed in an inspection report. Everything was satisfactory.

7.2 Powergen Invoice. A Siemens meter reader had visited on 2<sup>nd</sup> May 2006. He would contact Powergen who would hopefully update their records and send a sensible invoice.

7.3 The broken dustbin had been replaced. Two dustbins were now in permanent use.

**8. Churchyard**

Cllr Bevan had carried out an inspection in May. Nothing of concern was noted. He would discuss with the contractor the distribution of the grass cuttings.

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Chairman

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Date

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**9. Playground**

- 9.1 Regular safety inspections had been carried out by the Chairman and P. Miller.
- 9.2 Waste bins. The contents would be put in the cemetery dustbins. A discarded cycle would be placed in the same area ready for collection.
- 9.3 Grant for path to playground. The Clerk explained that on the advice of Suffolk ACRE an application would be made for BIFFA funding. This would need to be completed by 22<sup>nd</sup> May and should be accompanied by three quotes for the work.  
Permission would be sought from the MSC before the work was started.

**10. Teen Project**

- 10.1 Safety Inspections had been completed by the Chairman and P. Miller.
- 10.2 The Chairman noticed that the regulations notice was broken. The Clerk was instructed to organise a replacement.

**11. Six Acres**

- 11.1. Inspection reports had been completed by P. Miller.
- 11.2 Letter to Football Club. Following a recent meeting between Cllr. Wilson and Nick Jolland of the Football Club it was suggested that an agreement similar to those in operation for the Tennis and Bowls clubs be sent to the Secretary with the request that this be completed and returned within 14 days. This suggestion was approved and the Clerk was instructed to send the paperwork.
- 11.3 Dog Bins. It had been noted that bagged dog faeces was being placed in the general litter bins. It was agreed that the Clerk should contact the Borough Council to explore the possibility of additional dog litter bins to be placed in the corners of the Six Acres.
- 11.4 Cllr. Bevan had noticed that allowing the grass to grow on the footpath along the bottom of the Six Acres appeared to discourage use by motor cyclists but still allowed access by pedestrians. Cllr. Bevan would contact the Contractor to arrange less regular cutting.

**12. Village Greens**

- 12.1 Inspections. P. Miller had handed in her reports. There was nothing of concern.

**13. MSC proposals.** The MSC representative was unable to attend.

**14. Annual Parish Meeting.** Ideas were suggested for the Chairman's report.

**15. Date of next meeting**

Tuesday 4<sup>th</sup> July 2006. 7.30 p.m. in the Pavilion. The Clerk was instructed to check with the MSC Booking Manager to ensure that there would be no clash with Flower Show and Fete arrangements.

**Meeting closed at 8.30 p.m.**

I confirm that the above is a correct record of the meeting held on 9th May 2006

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Chairman

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Date