

EC136

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee
13th November 2007 at 7.30pm in the Pavilion**

Present

Cllrs. J. Walker (Chairman) K Merritt and K. Sammons
P. Bayman, Peter Miller and Pam Miller
R. Medley (Clerk)

1. Apologies for absence

Apologies were received from Cllr. Bevan.

2. Declarations of interest in agenda items.

None was declared.

3. Minutes of the meeting of 11th September 2007

After making two amendments ('P. Bayman' added to the list of those attending and 'the Clerk' to contact John Crysell) these were signed as a correct record.

4. Matters arising

The Clerk thanked Cllr Sammons for completing the minutes.

5. MSC Proposal

Jim Field was unable to attend.

6. Finance

There were no financial matters.

7. Tree Warden's Report

Nothing to report.

8. Cemetery

- 8.1 Safety Inspection. P. Bayman handed in the most recent inspection report.
- 8.2 Headstone Safety. After a preliminary visit Saxon Memorial had recommended that a note be put in the village newsletter before more detailed work was carried out.
- 8.3 Planting on graves. It was agreed that a laminated copy of the regulations be placed on the wall of the Chapel and that owners of graves on which planting had taken place be sent a letter.
- 8.4 Jobs for Community Payback Team. Further suggestions were made which included trimming and litter picking the footpath beside the skatepark.
- 8.5 The Clerk was authorised to make a decision on the siting of the row for new cremation plots.

9. Churchyard

Nothing to report.

10. Playground

- 10.1 Inspection reports were handed in by Pam Miller.
- 10.2 Peter and Pam Miller reported on the visit by Simon Collin, Park Developments Officer for St Edmundsbury. They handed round a report (attached) summarising his recommendations. Cllrs. thanked the Millers for their impressive work and agreed that **short term** actions be undertaken as soon as possible and **medium** and **long term** actions be prioritised at the next meeting.

.....
Chairman

.....
Date

EC137

The possibility of grants from the Borough and other sources such as Locality Funding should be investigated and there would be a recommendation to the Parish Council that extra monies be made available for these improvements.

- 10.3 Path to Playground and 'Teen Project'. The Chairman explained that at the AGM of the Memorial Social Centre there was little support for the suggestion of the path to the youth facilities. Cllrs felt that the Parish Council should continue to seek permission and that plans for adopting insurance of the 'whole green area' were being put at risk. The Chairman and Clerk would write to MSC informing them of the planned changes to the playground and reminding them of the need for 'reasonable access' to these facilities.

11. Teen Project

- 11.1 Safety inspection. Completed forms were passed to the Clerk.
- 11.2 Fixing of the Grindbox. The Clerk would remind John Crysell. If he was unable to carry out this work then councillors would arrange to do it themselves.

12. Six Acres

- 12.1 Safety inspection. Reports were given to the Clerk.
- 12.2 In-filling of entrance to Bowls Club car park. This item would be dropped from future agenda.
- 12.3 Bowls Club. Concern was expressed about the imminent demise but no further action was suggested. Cllrs. were reminded that the Parish Council needed an 'exit strategy'.
- 12.4 Goalposts. The small goalposts were still not being secured when in use. The Clerk was instructed to send an extract from the Football Association recommendations.

13. Village Greens

- 13.1 Safety inspections. These were handed to the Clerk.
- 13.2 Grass cutting at entrance to Coltsfoot Close. Peter Miller and the Clerk would look at the neglected area and check if there had been any changes in the contract with David King. If appropriate, an estimate for the additional work would be sought.
- 13.3 Car parking on village greens. Some parking had recently taken place on both Coltsfoot and Moor greens. The Clerk was instructed to make contact with the owners or produce an official note that could be left under the windscreen wipers.

14. Hedgerow Survey

The Clerk reported that of the 500 hedges in the Parish some 250 had been completed in this first season. All landowners, without exception, had been very helpful. The work would cease over the winter period and start again in the Spring. It was hoped that the task would be completed by the end of 2008.

15. Date of next meeting

Tuesday 29th January 2008 at 7.30 p.m. in the MSC Pavilion.
The confirmed meeting dates for 2008 were 4th March, 6th May, 8th July, 9th September and 4th November.

Meeting closed at 9.00 p.m.

I confirm that the above is a correct record of the meeting held on 13th November 2007.

.....
Chairman

.....
Date