

**EC161**

**Minutes of the postponed meeting of the Wickhambrook Parish Council Estates Committee  
17<sup>th</sup> November 2009 at 7.30pm in the Pavilion**

**Present**

Cllrs. J. Walker (Chairman), V. Mayes, K. Merritt and E. Taylor (arrived 7.50pm.)  
Peter Miller  
R. Medley (Clerk)

**1. Apologies for absence**

Apologies were received from Cllr. K. Sammons and P. Bayman.

**2. Declarations of interest in agenda items**

Cllr. Taylor declared an interest in Item 14 (Budget – possible contribution to Bowls Club)

**3. Minutes of the inquorate meeting of 8<sup>th</sup> September 2009**

These were signed as a correct record.

**4. Matters arising**

4.1 The minutes of the inquorate meeting had been ratified by Parish Council on 29<sup>th</sup> October.

**5. Correspondence**

5.1 Letter requesting permission to erect a temporary fence. Cllrs. granted permission for the fence to be erected when needed and for rabbit proof fencing to be installed on the perimeter of the Bowls Club. All surfaces to be made good upon completion of the work.

5.2 Request for easement across Coltsfoot Green. Cllrs. were updated on progress.

5.3 Letter of resignation received from Peter Bayman. Cllrs. were disappointed but not surprised to receive this information. The Clerk was instructed to send a letter expressing Cllr's appreciation of Peter's many years of enthusiastic contribution.

Notices advertising vacancies for two lay members would be placed on notice boards and in the 'Scene'.

**6. Tree Warden' Report**

6.1 Survey of Suffolk Orchards. This item to be carried over to the next meeting.

**7. Cemetery**

7.1 Safety Inspection. P. Bayman had handed in the latest inspection report.

7.2 Replacement of Chapel door lock. A new lock had been fitted and the invoice received.

7.3 Rating of Chapel. The Clerk had contacted the Appeals Case Officer and discussions were ongoing.

7.4 Prices of comb binders. Prices started at £50 so it was decided to make use of the binding service offered by a local printer (£1.75 for 50 A4 sheets, including covers.)

**8. Churchyard**

8.1 Safety inspection. The quarterly inspection had been received.

**9. Playground**

9.1 Inspection reports had been handed in.

9.2 Equipment repairs. The bolt on the gate and the seats on the roundabout would be replaced. It was noticed that one of the 'contact the Clerk' signs had been damaged.

9.3 Playground improvements. Cllr. Taylor explained early progress on this development.

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**Chairman**

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**Date**

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**10. Teen Project**

- 10.1 Safety reports were handed in.
- 10.2 Repairs and improvements. The new basketball net needed re-fitting. The grindbox repair was being planned.
- 10.3 Peter Miller offered to obtain quotes for anti-graffiti paint treatment.

**11. Six Acres**

- 11.1 Inspection reports were handed in.
- 11.2 'No Unauthorised Vehicles' notice. This had been installed in a prominent position next to the tennis courts.
- 11.3 School fence. All broken pales had been repaired but others were deteriorating.
- 11.4 Tidying of trees along footpath. This had been completed at no extra charge.

**12. Village Greens**

- 12.1 Safety inspection reports were handed in.
- 12.2 Attleton Green. It was noted that the branch that had fallen across the pond had been removed.

**13. Hedges**

- 13.1 Hedge on the B1063. This hedge would be cut back in the next fortnight.
- 13.2 Hedge beside tennis courts. It was noted that this had been trimmed.
- 13.3 Other hedges. Cllrs commented on overgrown hedges along the Duddery and at Thorns Corner. The Clerk was instructed to contact the owners and request some tidying.

**14. Budget 2010/2011** Cllrs. agreed the following figures for likely expenditure

Ditch clearing	£600	Cemetery Maintenance	£850	
Churchyard Maintenance	£100	War Memorial	£500	
Playground Maintenance	£500	Greens Improvement	£200	
Bowls Club	£500	Miscellaneous.	£100	
Earmarked funds	Teen Project	£500	Playground Replacement	£2000
	Teen Project Maintenance	£0		

**15. Dates of meetings for 2010.** The following dates were confirmed - Tuesdays 12<sup>th</sup> January, 16<sup>th</sup> March, 1<sup>st</sup> June, 17<sup>th</sup> August, 19<sup>th</sup> October and 7<sup>th</sup> December.

**16. Date of next meeting.**

This would be held in the Pavilion on Tuesday 12<sup>th</sup> January 2010. Cllr. Taylor offered her apologies.

**Meeting closed at 9.00 p.m.**

I confirm that the above is a correct record of the meeting held on 17<sup>th</sup> November 2009.

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**Chairman**

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**Date**