

EC147

**Minutes of a meeting of the Wickhambrook Parish Council Estates Committee
9th September 2008 at 7.30pm in the Pavilion**

Present

Cllrs. J. Walker (Chairman) K Merritt and K. Sammons
P. Bayman, Pam and Peter Miller
R. Medley (Clerk)

1. Apologies for absence

There were no apologies

2. Declarations of interest in agenda items.

No declarations were made.

3. Minutes of the meeting of 8th July 2008

These were signed as a correct record.

4. Matters arising

R.Penhaligan hoped to present an estimate for the bench and guttering maintenance within the next few days.

5. Finance

There were no financial matters.

6. Tree Warden' Report

Cllr. Sammons had received information about Tree Preservation procedures and preservation areas in the parish.

7. Cemetery

- 7.1 Safety Inspection. P. Bayman handed in the most recent inspection report and expressed concern about the possibility of the blocked gutters causing spillage down the walls of the Chapel.
- 7.2 Headstone Safety. The Clerk reported that eight headstones had been repaired to date and another seven should be repaired before the winter. Further possible family contacts were suggested by Cllrs.
- 7.3 Notice Board. This was now in place on the wall of the Chapel .
- 7.4 Fees and regulations. Cllrs. agreed a 10% increase in fees to be implemented after 1st January 2009. Further consideration was to be given to the regulations.

8. Churchyard

Cllr. Sammons said that the next quarterly inspection was due in October.

9. Playground

- 9.1 Inspection reports were handed in. Inspections would be carried out by the Chairman over the next fortnight.
A replacement drop bolt for the vehicle entrance had been purchased and would be fitted.
- 9.2 Short Term repairs. The safety tiles and gates had been ordered. The Clerk would check on delivery before arranging for the invoices to be paid.
- 9.3 The appointment of persons to steer longer term improvements. The Chairman would approach Cllr. Taylor and ask if she would be willing to lead an advisory committee of parents whose children used the playground. They would advise on longer term improvements.

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Chairman

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10. Teen Project

10.1 Safety reports were handed in. Some graffiti had appeared during the school holidays but most had been removed.

10.2 Fixing of the Grindbox. It was hoped that this could be carried out while playground improvements were taking place.

11. Six Acres

11.1 Inspection reports were handed in. Some minor surface damage was noted after the Fete.

12. Village Greens

12.1 Safety inspection reports were handed in. The silver birch on Coltsfoot Green needed re-staking. Cllrs. agreed that the copse needed tidying. The Tree Warden would visit and make recommendations.

13. Hedges

13.1 The B1063 hedge between Stradishall crossroads and Malting End. The landowner had agreed that severe trimming was needed and this would be carried out in the Autumn. If the hedge was to be cut down to ground level a warning should be put in the 'Scene'.

13.3 Other overhanging hedges were causing problems in the Malting End area. The Clerk was instructed to write to the landowner.

14. Bus shelter The Chairman would check with the MSC Management committee that the suggested site (on the grass in front of the MSC car park) was acceptable.

15. Date of next meeting

Tuesday 4th November 2008 at 7.30 p.m. in the MSC Pavilion. Dates for 2009 would be decided at this meeting.

Meeting closed at 9.15 p.m.

I confirm that the above is a correct record of the meeting held on 9th September 2008.

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Chairman

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Date