

## WICKHAMBROOK PARISH COUNCIL

Councillors are hereby summonsed to the next meeting of the Wickhambrook Parish Council to be held on Thursday 22 February 2018 at 7.30 pm in the MSC Pavilion.

Sonya Thorburn  
Parish Clerk

### AGENDA

1. Signing of the declaration by newly appointed Parish Councillor
2. Apologies
3. Minutes: To consider approval of the minutes of the Parish Council meeting held on 18 January 2018 (draft minutes attached)
4. Matters Arising from previous minutes (for information)
  - 4.1 Item 8.1 of previous meeting – Thanks received from all recipients of charity donations
5. Declarations of Interest in agenda items
6. **Open Session**
  - 6.1 Comments from County and Borough Councillors and members of the public  
**Session to close on or before 8.30pm.**
7. Planning
  - 7.1 Applications considered by Parish Council.
    - 7.1.1 DC/18/0059/HH, DC/180060/LB Sunnyside House, Church Road. Garage conversion to living. two bay cart lodge and canopy over doorway. Plus Listed Building application. No objection
    - 7.1.2 DC/18/0016/HH Westering, Attleton Green. Single storey rear extension and associated alterations (part retrospective). No objection
  - 7.2 Applications granted/refused/withdrawn by the Borough Council
    - 7.2.1 DC/17/2500/FUL Black Horse Farm House, Ashfield Green. General purpose building. Approved
    - 7.2.3 DC/17/2581/HH Beckenried, Bury Road. Two storey rear and side single extensions. Approved
8. Clerks Report
  - 8.1 Circulated documents
    - 8.1.1 Highways request for online survey completion regarding possible works to be undertaken by the Parish
    - 8.1.2 Hargrave Neighbourhood Plan submission consultation – expiry date for comments 20 March 2018
    - 8.1.3 Salc information bulleting giving area meeting dates and update from NALC regarding allowable expenditure in relation to church property
9. Finance
  - 9.1 Cllrs to consider payments to be made as listed below

	Cheque no.	Detail	Amount £
9.1.1	002330	Eibe Play Limited instalment skate park re-furbishment	5048.35
9.1.2	002331	D King & Son – posts a Coltsfoot Green	264.00
9.1.3	002332	D King & Son- cemetery memorial garden	2928.00
9.1.4	002333	EON – chapel electricity	8.79
9.1.5	002334	JRB Enterprise Ltd – dog waste bags	90.54
9.1.6	002335	Vertas Group – Recreation field mowing	475.02
9.1.7	002336	Haward Horological – church clock service	250.00
9.1.8	002337	S Thorburn Clerk – printer cartridge	25.99
9.1.9	002338	S Thorburn Clerk – March salary	544.96
9.1.9		BT Broadband charges Dec - Mar	108.85
9.1.10		BT Telephone charges Dec - Mar	103.28

10. Request from School for funding to refurbish a bark surface
11. Highways matters
  - 11.1 Vehicle Activated signs update
  - 11.2 Response from Highways to request to trim hedge in Thorns Close
  - 11.3 Provision of grit bins
12. Estates Committee matters (draft minutes attached)
  - 12.1 Appointment of Councillor to the Committee
  - 12.2 Request for third football pitch on the recreational field from Wickhambrook Youth Football Club
  - 12.3 Rights of Way meeting update Cllr Wilson
  - 12.4 Litter Pick 10.30 a.m. Sunday 4 March
  - 12.5 Extension of fencing by scattering of ashes area for privacy and to prevent damage to planting
  - 12.6 Removal of overhanging damaged branch by chapel entry gates
13. Parish Council meetings absence of Councillor
14. PAD installations update
15. Telephone kiosk condition and future use
16. New website progress
17. Parish Council laptop purchase
18. Annual Parish Meeting – request to clubs and societies to present reports

Date of next Parish Council Meeting – Thursday 29 March 2018