

WICKHAMBROOK PARISH COUNCIL

Councillors are hereby summonsed to the next meeting of the Wickhambrook Parish Council to be held on Thursday 29 June 2017 at 7.30 pm in the MSC Pavilion.

Sonya Thorburn
Parish Clerk

AGENDA

1. Apologies. Received from Borough Cllr C Pollington
2. Minutes: To consider approval of the minutes of the Annual Parish Council meeting held on 25 May 2017 (attached)
3. Matters Arising from previous minutes (for information)
 9. Ian Spencer had resigned as a Lay member from the Estates Committee and this had been accepted by the Chairman.
 - 13.3.1 The Annual Return and supporting documents had been sent by recorded delivery to the external auditors BDO.
 - 18.3 The contractor had not been able to clear the hedge from the container due to pressure of work and the painting of the container had been put on hold by the Youth Football Team until this was completed.
4. Declarations of Interest in agenda items
5. **Open Session**
 - 5.1 Comments from County Councillor and members of the public. Written report from Borough Councillor
Session to close on or before 8.30pm.
6. Planning
 - 6.1 Applications considered by Parish Council.
 - 6.1.1 DC17/0827/FUL Easterwood Bungalow, Baxters Green Stables, manage, front wall, driveway, gates. No objection
 - 6.2 Applications granted/refused/withdrawn by the Borough Council
None
7. Clerks Report
 - 7.1 Circulated documents
Residents email regarding ditch at Coltsfoot Green and subsequent referral to the Complaints Procedure
8. Finance
 - 8.1 Cllrs. to consider payments to be made as listed below

	Cheque no	Detail	Amount
8.1.1	002256	S Thorburn (Clerk) salary for June	538.88
8.1.2	002257	JRB dog dispenser refill bags 3 cases (800 per case)	90.54
8.1.3	002258	Wickhambrook Carnival Committee First Aid Donation	250.00
8.1.4	002259	S Thorburn (Clerk) home as office April-June	45.00
8.1.5	002260	Eon – chapel electricity to 8/6/2017	17.58
8.1.6	002261	MSC hire of pavilion April and May	56.00

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9. Highways matters
 - 9.1 Vehicle Activated sign acquisition plus survey for poles installed in possible new sites
 - 9.2 Request to Highways Department: Thorns Corner and Mole Hill in Wickhambrook. Request for work to be done regarding drainage problems when road is closed on the 5th July 2017.
10. Estates Committee matters (draft minutes attached)
 - 10.1 Litter Pick – Sunday 9 July at 10.00 a.m.
 - 10.2 Confirmation of drainage works dates for the Six Acres site
 - 10.3 Referral to Parish Council for discussion regarding ground rent renewal fees for clubs using the Six Acres
 - 10.4 Spraying of the football areas on the playing field.
 - 10.5 Update on installation of zip wire

Next meeting – Parish Council meeting to be held on Thursday 26 July 2017