

**10299 Minutes of the Annual Meeting of Wickhambrook Parish Council held on  
22nd May 2014 at 7.30 p.m. in the MSC Hall**

**Present**

Cllrs. K. Sammons (Chairman), K. Merritt, J Walker and J. Wilson.

County Cllr. M. Evans, District Cllr. D. Redhead.

Clerk R. Medley.

There were 120 members of the public present (most left at 8.35pm)

**1. Appointment of Chairman**

Cllr. Sammons was proposed by Cllr. Wilson and seconded by Cllr. Merritt. Cllr. Sammons accepted the position and signed the Declaration of Acceptance.

**2. Welcome to the public.**

Members of the public were present.

**3. Apologies for absence.**

Apologies were received from Cllrs. S. Bradbury and J. Girling, Cllr. J. Claydon had been asked not to attend.

**4. Election of Vice-Chairman.**

Cllr. Walker was proposed by Cllr. Wilson and seconded by Cllr. Merritt.

**5. Minutes of Parish Council meetings**

5.1 Minutes of Parish Council meeting held on 24<sup>th</sup> April 2014 were signed as a correct record.

5.2 Minutes of Extraordinary Parish Council meeting of 16<sup>th</sup> May 2014 were signed as a correct record.

**6. Matters Arising (for information)**

6.1 Item 3.1 of previous minutes – Tennis and Bowls Club insurance. There had been no response from the Tennis Club chairman.

**7. Declarations of interest in agenda items**

There were no declarations of interest.

**8. Appointment of Estates Committee**

All existing members (Cllrs. Girling, Merritt, Sammons and Walker) were re-elected.

Roger Merry, Ian Spencer and John Norton would continue as lay members.

**9. Appointment of Representatives**

9.1 SALC area meetings. Cllr. Merritt was re-appointed

9.2 Memorial Social Centre. Cllr. Walker wished to stand down which created a vacancy.

9.3 United Charities. Cllr. Wilson was re-appointed and he understood that B. Fairhall would continue.

9.4 Tree Warden. Cllr. Girling was re-appointed.

9.5 Village website and Facebook. Cllr. Bradbury had offered to continue.

**OPEN SESSION 7.45pm**

**10.** County Cllr. Mary Evans said that meetings had been arranged for those parish councils interested in Vehicle Activated Speed indicators on 25<sup>th</sup> June and in Broadband speeds on 11<sup>th</sup> June. An inspection of the brook between the Duddery and A143 had taken place on 16<sup>th</sup> May in the company of Stephen Halls from the County Flood Team. It was planned to complete the repair of the gully at Atleton Green

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**Chairman**

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**Date**

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**10. (Open Session continued)**

District Cllr. D. Redhead said that he had no further news since the last Parish Council meeting. Peter Vince, organiser of the Community First Responders, thanked all those who had donated towards £3,000 worth of equipment and said that local responders were dealing with 3 or 4 calls per month. Members of the public commented on Planning Application DC/14/0579/FUL. District Cllr. D. Redhead said that the application would be considered by the Committee, probably on Thursday 3<sup>rd</sup> July, because of the number of objections and explained what matters could be considered. 2 or 3 representatives would be allowed to speak. On a show of hands of those present about 50 were against the application and about 20 were in favour.

**CLOSURE OF OPEN SESSION at 8.35pm**

**11. Planning**

- 11.1 The following applications had been considered by Councillors.
  - 11.1.1 DC/14/0525/HH Old Vicarage, Church Road. Two bay cart lodge.
- 11.2 Applications granted/refused/withdrawn by the Borough Council
  - 11.2.1 DC/14/0372/HH Amberley, Bury Road. Side, front and rear extensions. Approved
- 11.3 Applications to be considered.
  - 11.3.1 DC/14/0579/FUL Gaines Hall, Attleton Green. New buildings, etc  
After discussion of the details of the application Cllrs. decided to object to the proposal.

**12. Clerk's Report**

- 12.1 Circulated Documents
  - 12.1.1 Community Led Planning. In the absence of Cllr. Bradbury this item would be carried over to the next meeting.
  - 12.1.2 Possible changes to Standing Orders. Several Cllrs. commented in favour of adopting the recent changes. Cllr. Sammons offered to suggest amendments.
- 12.2 Other matters
  - There were no other matters.

**13. Finance.**

- 13.1 The following payments were approved.
  - 13.1.1 001916 MSC. Contribution towards Scene changes 500.00
  - 13.1.2 001917 SALC. 3 copies of Good Councillor's Guide 7.92
  - 13.1.3 001918 E-ON Electricity use in Chapel 4.01
  - 13.1.4 001919 Anglian Water. Bowls Green use 16.31
  - 13.1.5 001920 R. Medley Salary for May 485.18
  - 13.1.6 001921 R. Medley 'Home as Office' allowance 45.00
  - 13.1.7 001922 R. Medley Petty cash 50.00
  - 13.1.8 DD BT phone rental in May 25.28
- 13.2 The following income was noted.
  - 13.2.1 Precept 31,236.00
  - 13.2.2 Southgates of Newmarket (interment) 73.50
- 13.3 Other financial matters
  - 13.3.1 Ratification of MSC Recycling credit. This was approved. 383.86

**14. Approval of Financial Statement and Accounts and completion of Sections 1 and 2 of the Annual Return for the Year Ended 31<sup>st</sup> March 2014.**

Cllrs. approved the previously circulated Financial Statement and Bank Reconciliation for 2013/14 and the annual governance statement. The Chairman signed the documents.

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**Chairman**

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**Date**

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**15. Review of the Effectiveness of Risk Assessment and Financial Control.** These documents had also been circulated before the meeting. Cllrs. agreed that no changes were necessary.

**16. Affordable Housing.** A meeting would be arranged in the near future.

**17. Progress on Youth Club and Over 60s.**

17.1 Youth Club. A Youth Club Rejuvenation meeting was to be held on 20<sup>th</sup> June. The Wic-Kids finances were being collated and would be passed to the Parish Council.

17.2 Over 60s. A meeting was being planned to organise training in the avoidance of slips, trips and falls in conjunction with the Surgery. The idea of re-forming the Over 60s would be floated at that/those gathering/s. Cllrs. felt that the remaining finances from the Day Centre should be used to help establish the new organisation. The Clerk would make further enquiries.

**18. Highway Matters**

18.1 Footpath from the Church to A143. This stretch had been sprayed and some cutting back of both vegetation and the bank had taken place.

18.2 Flooding in the village. Following the inspection of the brook mentioned above (see Open Session) several restrictions had been identified between the Duddery and Cloak Lane. The County Council Flood Team would send letters to the owners of the land.

18.3 Additional lighting on the footpath between the MSC and Browns Close. There had been no progress. The Clerk would give a further reminder to Adrian Last.

18.4 Cllr. Wilson had noticed that the outbuildings of the Plumbers Arms at Wickham Street had been demolished and was not aware of the necessary permission being granted. He offered to investigate.

**19. Estates Matters**

19.1 Bury Road playground. An updated transfer document covering the Havebury Housing section of the playground was passed to Cllr. Sammons.

19.2 Vandalism on the skate park. Sometime overnight on 9<sup>th</sup> May and 10<sup>th</sup> May damage had been caused to the litter bin and the quarter pipe. The Police and the insurance company had been informed and quote for repairs from Eibe, the installers, was awaited.

**20. Comments on Vision 2031 – Inspector’s changes.**

The contents of this document were still being considered by Cllrs.

**21. Reports from representatives from other village organisations.**

21.1 URC Cllr. Wilson gave an update on the exterior painting of the Alms Houses.

**22. Vacancies on Parish Council.**

The period for nominations ends of 6<sup>th</sup> June and the vacancies will be filled at the next meeting.

**23. Correspondence**

23.1 Recently circulated documents. There were no comments.

23.2 Correspondence requiring responses.

23.2.1 St Edmundsbury budget 2015/16 focus group meetings. Cllr. Sammons and the Clerk would attend Wednesday 11<sup>th</sup> June between 2.00pm and 3.30pm.

**The meeting closed at 9.37pm.**

**Date of next meeting.** Thursday 26<sup>th</sup> June 2014 in the MSC Pavilion at 7.30 pm.

I confirm that the above is a correct record of the meeting held on Thursday 30<sup>th</sup> May 2013

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**Chairman**

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**Date**