

**10161 Minutes of the Annual Meeting of Wickhambrook Parish Council held on  
27<sup>th</sup> May 2010 at 7.30 p.m. in the Pavilion of MSC Hall**

**Present**

Cllrs. J Claydon (Chairman), K. Merritt, K. Sammons, E Taylor and J. Wilson.

Clerk R. Medley.

Ten members of the public

**1. Appointment of Chairman**

Cllr. Claydon was proposed by Cllr. Sammons and seconded by Cllr. Wilson. Cllr. Claydon accepted the position and signed the Declaration of Acceptance.

**2. Welcome to the public.**

Cllr. Claydon thanked members of the public for attending.

**3. Apologies for absence.**

Apologies received from County Cllr. Jane Midwood, Cllrs. Mayes and Walker and PC. Sinclair.

**4. Election of Vice-Chairperson.**

Cllr. Sammons was re-elected unanimously.

**5. Minutes of the Meeting of Parish Council on 29<sup>th</sup> April 2010**

These were accepted as a correct record and signed by the chairman.

**6. Matters Arising (for information)**

There were no matters arising.

**7. Declarations of interest in agenda items**

Cllr. Sammons declared an interest in 13.1.3, Cllr. Wilson in 11.1.2 and Cllr. Claydon in item 20.

**8. Appointment of Estates Committee**

Cllrs. Mayes, Merritt, Sammons and Walker are existing members and they were re-elected.

**9. Appointment of Representatives**

9.1 SALC Area meetings	Cllr. Merritt
9.2 Memorial Social Centre Trustees	Cllr. Walker
9.3 United Charities	Cllr. Wilson and B. Fairhall
9.4 Tree Warden	Cllr. Sammons
9.5 Village Website	Cllr. Taylor

**OPEN SESSION**

**10. Comments by Police representative (by written report)**

PC 18 Trish Sinclair reported that on the evening of 26<sup>th</sup> May a lawnmower and trailer had been stolen from the Attleton Green/Cowlinge area. The Clerk was instructed to request a more obvious and regular police presence around the village 'trouble' areas of the School, Bowls Club and MSC Hall.

**CLOSURE OF OPEN SESSION**

**11. Planning**

11.1 The following applications had been considered by Councillors

11.1.1 SE/10/0410 Chapel Cottage, Meeting Green Erection of 4 dwellings

11.1.2 SE/10/0447 Little Monks Farm, Malting End. Change of use of arable land.

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- 11.2 Applications granted/refused/withdrawn by the Borough Council  
11.2.1 SE/05/01674 Easterwood Farm, Depden. Altered field access. Approved

**12. Clerk's Report**

- 12.1 Circulated Documents  
12.1.1 There were no circulated documents.  
12.2 Other matters  
12.2.1. Bury notice board repairs. This matter will be discussed at the next meeting.  
12.2.2 Clerk's holiday from 5<sup>th</sup> to 16<sup>th</sup> June 2010. Cllr. Sammons offered to cover.

**13. Finance.**

- 13.1 The following payments were approved.
- |  |        |
|--|--------|
| 13.1.1 001576 BT Phone line rental Feb. – Apr. 2010  | 47.82  |
| 13.1.2 001577 Anglian Water Nov. – Apr. 2010         | 29.57  |
| 13.1.3 001578 The Rainbird Partnership (LDF mailout) | 187.04 |
| 13.1.4 001579 MSC Recycling payment                  | 618.10 |
| 13.1.5 001580 R. Medley Salary for May               | 414.84 |
| 13.1.6 001581 R. Medley 'Home as Office' allowance   | 45.00  |
| 13.1.7 D. D. TalkTalk Broadband payment for May      | 33.93  |
- 13.2 The following income was noted.
- |                                      |           |
|--------------------------------------|-----------|
| 13.2.1 Precept                       | 26,351.00 |
| 13.2.2 Credit for recycling          | 618.10    |
| 13.2.3 Interment of cremated remains | 75.00     |
- 13.3 Other financial matters  
13.3.1 Cllrs. approved the annual incremental increase for the Clerk from 1<sup>st</sup> April 2010 to SCP 22 and an hourly rate of £10.198 per hour.

**14. Approval of Accounts**

Cllrs. approved the previously circulated Financial Statement and Bank Reconciliation for 2009/10 and the annual governance statement. The Chairman signed the documents.

**15. Progress on the Parish Plan**

Cllr. Sammons reported that no request for the financing of Stage 2 had been received to date but Cllrs. resolved that should such a request be received they would look upon it favourably. The Clerk was instructed to inform the Treasurer of the Parish Plan group of the situation.

**16. Open Gardens at Giffords Hall on 6<sup>th</sup> June.**

Help with the provision of cakes and the serving of teas had been offered by the Women's Institute but there was a need for roadside signs publicising the event. Cllr. Wilson offered to contact one of his suppliers.

**17. Parish Council stand at Wickhambrook Show**

Cllr. Taylor said that nothing would be provided apart from a site. Possible sources of a shelter were discussed as were items for display. These included Parish Plan documentation and designs for the children's playground.

**18. Wickhambrook Business Website.**

Cllrs. were reluctant to lose this facility without further consideration. The Clerk was instructed to make further enquiries.

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**19. Correspondence**

- 19.1 The Suffolk Preservation Society AGM would be held on 3<sup>rd</sup> June at Haughley.
- 19.2 Posters for the Suffolk Show on 2<sup>nd</sup> and 3<sup>rd</sup> June had been displayed on the notice board.
- 19.3 Concern had been expressed on the state of the mature ash tree at the entrance of the ‘car park’ opposite the ‘Greyhound’ at Nunnery Green. Several large dead limbs were obvious and there had been a recent instance of one dropping to the ground. The Borough and County Councils and Havebury Housing denied ownership of the land. The Clerk was instructed to make further enquiries.
- 19.4 Written confirmation of the adjustment of the rateable value of the Chapel had been received.

**OPEN SESSION**

**20. Local Development Framework**

**The Chairman left the meeting for the discussion of possible development sites and Cllr. Sammons chaired the session.**

20.1 As Wickhambrook was currently viewed as a Key Service Centre all three proposed development sites needed to be considered.

Cemetery Road site (6.6a) This was the preferred site but comments included ‘the suggested density is too high’ and ‘this is not the best site for the Doctor’s Surgery’.

In principle there was no objection to development of this site providing that the character of the village is reflected in the design and mix of dwellings (small 15 dwelling estates, each including some open space rather than one large estate), a pavement is included along that side of Cemetery road, and a bus shelter lay-by be considered.

Bunters road site (6.6b) This was the preferred site (see later note), for the Doctors Surgery providing access was from the B1063 and there was some support for 10-12 mixed units of ‘affordable housing’. Other forms of development would not be supported because of the danger of coalescing with Boyden End and the density of the existing dwellings in Boyden Close.

The ‘Harp’ (Site 6.6c) There was no support for development on this site. Building here would change the character of the village, increase the existing problems of flooding and sewage surcharging at Attleton Green, add to the traffic congestion problems in the area of the School and link the hamlets of Thorns and Attleton Green.

Alternative site.

The Parish Council would like to propose the small field just below the School on Shop Hill. This is the preferred site for the Doctor’s Surgery, with a car park for use by patients and as an overflow for school staff. There could be sufficient additional room for a small estate or ‘affordable housing’.

The capacity of the waste water treatment plant needs increasing before any additional development.

**The Chairman returned to the meeting**

20.2 Inspector’s Ruling.

Cllrs. considered the guidance of the Independent Planning Inspector in his Schedule of Significant Changes – Wickhambrook dated 19<sup>th</sup> May 2010. Cllrs. resolved to accept the recommended change that Wickhambrook be downgraded from a Key Service Centre to a Local Service Centre but not the removal of ‘Because of its location and good level of services’ from page 77, Para. 7.24/7.25 of the Core Strategy DPD. Cllrs. feared that a change of status could put existing services/facilities at risk.

**CLOSURE OF OPEN SESSION**

**Date of next meeting.** Thursday 24<sup>th</sup> June 2010 in the MSC Pavilion at 7.30 pm.

**Meeting closed at 10.50 p.m.**

I confirm that the above is a correct record of the meeting held on Thursday 27<sup>th</sup> May 2010.

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**Chairman**

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**Date**