

**Minutes of the meeting of Wickhambrook Parish Council held on
26th April 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), J. Claydon, J. Girling, E. Taylor, J. Walker and J. Wilson.

Borough Cllr. D. Redhead (left at 8.05pm)

Clerk R. Medley.

Four members of the public who attended up to item 13 (9.20pm)

1. Apologies for absence.

Apologies were received from Cllrs. Bradbury and Merritt and County Cllr. J. Midwood.

2. Minutes of Parish Council meeting on 29th March 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 12 of previous meeting – Community First Responder Scheme. Contact had been made with the local Organiser. (see item 8.1 below)

4. Declarations of interest in agenda items

Cllrs. Claydon and Wilson declared interest in items 7.1.1 and 7.1.2, Cllr. Sammons in 9.1.3 and Cllr. Taylor in Items 6 and 7.2.1.

OPEN SESSION

5. Borough Cllr. Redhead said that only 17 responses had been received to the Vision 2031 document to date and the deadline was 30th April. He requested a copy of the Wickhambrook submission. A written report from County Cllr. Jane Midwood was read by the Clerk. A Home Security Information evening had been arranged in the MSC Hall on Thursday May 3rd between 1800 and 2000 hours. Highways had been made aware of the leaning speed restriction signs.

SESSION CLOSED AT 8.05 pm

6. **Parking at the School.** Following a suggestion from the County Cllr. that more space was needed for parking at the school Cllr. Taylor gave an explanation of the overall situation. Since the changes in the county education system the number of pupils had increased to 124 and would soon reach maximum capacity of 140. This had caused pressure on space with 7 groups and only 5 classrooms. Any extension would be built on the existing car park which then raises the question of where cars will then be parked.

Cllr. Taylor asked if Cllrs. would be willing to consider the creation of a small parking area on the green square between the school and the bowling green. Cllrs. asked for more details of the proposal.

7. Planning

7.1 Planning applications considered by the Parish Council.

7.1.1 SE/12/0294/CLE Gaines Hall, Attleton Green. Certificate of Lawfulness.

7.1.2 SE/12/0317/FUL Gaines Hall, Attleton Green. Retention of barn as assembly workshop and formation of new access road.

7.2 Applications granted/refused/withdrawn by the Borough Council

7.2.1 SE/12/0169/HH 15, Thorns Close. Erection of single storey extension. Granted

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Chairman

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8. Clerk's Report

8.1 Circulated documents

There were no circulated documents.

8.2 Other matters

8.2.1 Community First Responders. The District organiser, Jon Needle, had offered to visit and explain further details. Cllrs. agreed that a meeting should be arranged and invitations be sent to all those on the Parish Plan list and all Cllrs.

8.2.2 Clerk's Holiday. The Clerk would be on holiday from 3rd to 17th May. Cllr. Girling offered to provide the necessary cover.

9. Finance.

9.1 The following payments were approved.

9.1.1	001738	SALC Annual membership	374.00
9.1.2	001739	CPRE Annual membership	29.00
9.1.3	001740	Rainbird Partnership Printer cartridges	51.12
9.1.4	001741	R. Medley Salary for April	451.13
9.1.5	001742	R. Medley. Petty Cash	50.00
9.1.6	DD	TalkTalk Broadband payment for April	29.35
9.2	Recent income (for information)		
9.2.1	Interest from NatWest accounts	No. 1 account	7.35
		No. 2 account	0.46
9.2.2	Payment from Locality Funding (grit bin)		162.00
9.3	Other financial matters		
9.3.1	Consideration of draft Budget to Actual 2011/12	There were no queries	
9.3.2	Choice of Internal Auditor.	Cllrs agreed to use the Heelis & Lodge service for 2011/12.	

10. Estates Committee Matters

10.1 'Wickhambrook Discovers Its Past' exhibition on 15th to 17th June. Cllrs. approved the release of selected documents from Bury Records Office and were willing to consider making a donation if details of exhibition expenses were provided.

10.2 Inspection of Parish Council trees. Details were awaited but it was believed that the inspection had taken place on 16th April.

10.3 Fundraising for the Playground. The MSC Trustees were planning to meet to discuss the possibility of drawing up a longer term lease to formalise the arrangement with the Parish Council.

10.4 Inspection of War Memorial. A site visit had resulted in the proposal that paving stones be used to mark the extremities of the octagonal shape 5 metres from the base. Some slabs could show compass points. These suggestions were approved by Cllrs. Clerk to organise.

10.5 Queen's Jubilee Celebrations. Because of the lack of any obvious support for an additional Jubilee event and the possible complication of insurance it had been decided to delay the open garden event until 2013.

10.6 Other matters. Cllr. Girling reported on recent contact with the builder at the Meeting Green development who had confirmed that Moor Green would be re-instated once the houses were complete and posts would be installed at the roadside edge.

Cllr. Wilson reminded Cllrs. that Mr Swinburn should be informed of any improvements to be made to the trees on Genesis Green.

The fence around the Alms Houses would be re-erected when the contractor was back in the area.

11. Response to LDF - Rural Areas Vision Document 2031. Cllrs. agreed that it would not be necessary to respond to the questionnaires for Sustainability Appraisal, Habitats Regulations Assessment and the Preferred Options Proposals Map book. Discussion centred on the Preferred Options Document.

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The main points made were i) a total of 22 houses and a Doctor's Surgery would be acceptable if spread over both fields but not acceptable on the one field; ii) Affordable Housing is still a priority for the village; iii) any development should be built to a rural (not urban) density; iv) all new buildings, e.g. Doctor's surgery, should be fit for purpose over their lifetime (60 plus years) including parking space; v) there was support for spreading a few units over outlying hamlet areas e.g. Ashfield Green, rather than concentrating everything within the village envelope; vi) the ecological value of the roadside field had been overstated; vii) there was a shortage of four bedroom houses, and viii) any further development should be built in the vernacular style of the village.

12. Correspondence (previously circulated by email)

12.1 Cllrs. to comment on any documents.

There were no comments.

12.2 Documents needing replies

12.2.1 'General Power of Competence' Training. Cllrs. agreed that the Clerk should attend.

13. Demonstration of Facebook. Cllr. Bradbury had sent his apologies. This item was postponed.

The Press and Public were excluded for the remaining items and left at 9.20pm.

The Clerk left the room for items 14.1 and 14.2

14.1 To receive a verbal report of the Clerk's annual appraisal.

14.2 To review Salary and Conditions of Service.

The Clerk returned to the room

14.3 Parish Council procedures. The Chairman put forward several suggestions for consideration at a future meeting. The Borough and County Cllrs. should be invited on fewer occasions but be asked to attend for the whole meeting. This would give them greater understanding of the work of the parish council. When attending they should each be offered a formal agenda item. The local deadline on planning applications should be brought forward by 3 days to allow the Clerk to summarise opinions and an email be sent saying that an application was on circulation.

Date of next meeting – Thursday 31st May 2012 in MSC Pavilion.

The meeting closed at 10.10 pm.

I confirm that the above is a correct record of the meeting held on Thursday 26th April 2012.

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Chairman

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Date