

**Minutes of the meeting of Wickhambrook Parish Council held on
30th August 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), J. Claydon, J. Girling, E. Taylor, J. Walker and J. Wilson.

County Cllr. J. Midwood (left at the end of the open session)

Borough Cllr. D. Redhead (present from 8.35 to 9.25pm)

Clerk R. Medley.

One member of the public who attended the open session.

1. Apologies for absence.

Apologies were received from Cllrs. Bradbury and Merritt.

2. Minutes of the Parish Council meeting on 26th July 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 10.4 of previous meeting – a communication sent to MSC was read by the Clerk.

3.2 Item 13.2.1 of previous meeting – the response to the consultation entitled ‘Payments by Parish and Community councils and Charter Trustees’ was read by the Clerk

4. Declarations of interest in agenda items

Cllr. Walker declared an interest in item 10.1; Cllr. Wilson in 6.1.3 and 6.2.2; and Cllr. Sammons in 6.1.1, 6.2.4, and 8.1.3.

OPEN SESSION 7.40pm.

5. County Cllr. Midwood reminded members about the forthcoming Safer Neighbourhood meeting to be held on Wednesday 12th September at 7.00pm at the Erskine Centre in Chedburgh. She would not be standing for re-election in the Autumn and could only promise the £5,000 playground donation until the end of the financial year.

Borough Cllr. Redhead commented on the Plumbers Arms and the Greyhound planning applications and gave the most recent information on Kelly’s Meadow.

Jack Couzens from the Greyhound provided further details of provisional plans for the Daycentre Christmas meal. The Greyhound would provide a three course meal at a subsidised cost of £10.

The chosen date was Monday 10th December and the event would run from midday to 5.00pm. The venue has yet to be chosen. He asked if the Parish Council would be willing to donate towards the cost of providing entertainment.

A meeting to discuss arrangements for a village carnival was to be held on 12th September. It was hoped that the procession could be re-introduced with floats assembling in a local field.

Police. There was no report.

SESSION CLOSED AT 7.50 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/12/0997/LB Giffords Hall, Giffords Lane. Single storey outbuilding

6.1.2 SE/12/0960/LBCA Plumbers Arms, Wickham Street. Conversion to single dwelling

6.1.3 SE/12/1002/FUL Grove Farm, Attleton Green. Raising of height of former chitting shed and insertion of windows.

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Chairman

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Date

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6.2 Applications granted/refused/withdrawn by the Borough Council

- 6.2.1 SE/12/0471/0/LB/HHLB Rolfes Farm, Church Road. Rear and side extensions. Granted
- 6.2.2 SE/12/0579/FUL Park Gate Barn, Ousden Road. Change of use of annexe from residential to business. Granted
- 6.2.3 SE/12/0828/FUL The Greyhound Inn, Meeting Green. Erection of two storey side extension. Refused
- 6.2.4 SE/12/0660/FUL Samples Farm, Ashfield Green. Erection of replacement wind turbine. Granted

7. Clerks Report

7.1. Circulated documents

7.1.1 Internal Auditors Report. Cllrs. resolved that Standing Orders and Financial Standing Orders be reviewed at each Annual Parish Council meeting.

7.2 Other matters

7.2.1 Clerk's Holiday. The Clerk would be on holiday from 20th to 25th September. Cllr. Sammons offered cover.

7.2.2 Parish Council equipment. The router had developed a fault. TalkTalk had offered to send a free replacement providing a further year's contract was agreed. Cllrs. gave their approval.

8. Finance.

8.1 The following payments were approved.

8.1.1	001764 AngliaWater	Water use by Bowls Club	7.83
8.1.2	001765 Suffolk Wildlife Trust	Membership renewal	38.00
8.1.3	001766 The Rainbird Partnership.	Printer cartridges, etc	96.37
8.1.5	001767 R. Medley	Salary for August	465.22
8.1.6	001768 R. Medley	'Home as Office' allowance	45.00
8.1.7	DD	TalkTalk Broadband payment for August	30.65

8.2 Recent income (for information)

8.2.1	UK Power Networks	Wayleave payment	41.59
8.2.2	Women's Institute.	W.I. portion of tree inspection	14.40
8.2.3		Additional inscription on C.R. tablet	25.00

8.3 Other financial matters

8.3.1 Progress with Audit. Documents had been returned from BDO. Everything was found to be in order. The report was formally accepted.

8.3.2 Expenditure against forecast. Figures for the first quarter had been previously circulated. There were no queries.

9. Possible support for the Day Club Christmas meal.

Cllrs. agreed to donate £200 towards entertainment at this planned event and would pay for the venue if either the W.I or MSC hall was used.

10. Estates Committee Matters (draft minutes previously circulated)

10.1 Progress with lease of Playground. Cllrs. agreed that it was imperative that a lease be drawn up as soon as possible. If necessary the Parish Council would pay the whole cost of drawing up a lease but only the cost of the lease and this offer would be withdrawn if the lease conditions were contested by MSC representatives. Cllr. Claydon reminded members that responsibility for the playground had been passed to the Parish Council in 1990 as part of the RAFT arrangements.

10.2 Denoting war memorial area. A further suggested plan had been received from Saxon Monumental Craft and this was being circulated around members of the Estates Committee.

10.3 Next Litter Pick. This had been arranged for Sunday October 21st.

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Chairman

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11. Highways

11.1 Horse and Rider signs on Giffords Lane. No further news.

12. Reports from representatives of other village organisations.

There were no reports.

13. Response to Sustainable Communities Act consultation.

Cllrs. Girling, Wilson and Sammons would agree answers to the three questions and respond before the deadline of 5th September.

14. Parish Plan follow up meetings

The Clerk would take further action as previously agreed.

15. Correspondence.

15.1 Previously circulated documents. There were no comments

15.2 Documents which may need replies.

15.2.1 'Newsletter of the Year'. Cllrs. agreed that the 'Scene' should not be considered for this year's competition but the topic of the village newsletter would be an item for the next meeting.

Cllrs. agreed that the newsletter should be free and should go to all households.

Date of next meeting – Thursday 27th September 2012 in MSC Pavilion.

The meeting closed at 9.40 pm.

I confirm that the above is a correct record of the meeting held on Thursday 30th August 2012.

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Chairman

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Date