

**10138 Minutes of the meeting of Wickhambrook Parish Council held on  
27<sup>th</sup> August 2009 at 7.30 p.m. in the Pavilion**

**Present**

Cllrs. J. Claydon (Chairman), V. Mayes, K. Merritt, E. Taylor, K. Sammons, J. Walker and J. Wilson.  
Clerk R. Medley.  
Three members of the public

**1. Apologies for absence.**

There were no apologies. Cllr. Taylor arrived at 8.05 pm. County Cllr. Midwood, Borough Cllr. Redhead and PCSO 3140 Alex Foster left at the end of the ‘open session’. The three members of the public stayed until the end of the meeting.

**2. Minutes of the Meeting of Parish Council on 30<sup>th</sup> July 2009**

These were accepted as a correct record and signed by the chairman.

**3. Matters Arising (for information)**

3.1 Item 9.1.7 of the previous meeting - NALC Legal Topic Notes. Once purchased any updates can be downloaded without additional charge. Cllrs. agreed that a set be purchased.

3.2 Item 9.2.2 of previous minutes – request from East Anglian Daily Times. A copy of the Parish Council response was put on display.

**4. Declarations of interest in agenda items**

Cllr. Taylor declared an interested in item 10.1.8 and Cllr. Claydon in item 16.

**5. Kelly’s Meadow**

Members of the Steering Group explained that the website and the ‘Scene’ had been updated. The Chairman related recent observations on the site from a neighbouring landowner. These comments had been emailed to the Borough and a response was awaited. Borough Councillor Redhead had obtained a copy of the Government document setting out policy for accommodation of travellers and details of funding available and passed that to the Steering Group. Interpretation of policy and actual numbers had been decided by East of England Regional Authority. Cllr. Redhead had requested an explanation of how the proposed developments align with the Borough’s policy on Equality.

**6. Comments by the Police representative, County Cllr. Midwood, Borough Cllr. Redhead and members of the public.**

PCSO Alex Foster said there had been a spate of break-ins to non domestic buildings but little had been taken. It was believed that the thieves were searching for particular equipment such as quad bikes or ride-on lawnmowers. Police were particularly interested in an old green Vauxhall Vectra. If this was seen in the neighbourhood details should be relayed on 01284 774100 or 999 in the case of suspicious activity.

County Cllr. Midwood expressed concerns about the state of local roads particularly potholes and the absence of white lines on the B1063. She hoped there would be an improvement within the next two months. She was also concerned about the parking of cars once the expansion of the School had been completed and the possible withdrawal of some services from the local surgery.

Borough Cllr. Redhead warned that the Borough had identified a £3 million shortfall in next year’s budget.

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**Chairman**

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**7. Sustainable Transport Questionnaire.**

Distribution of the questionnaires, reminder notes in the 'What's-On' and 'Scene', and notices for P.C. notice boards had been organised.

**8. Planning**

8.1 The following applications were submitted for consideration

There were no applications over the period.

8.2 Applications granted/refused/withdrawn by the Borough Council.

8.2.1 SE/09/0812 The Cottage, Baxter's Green. Erection of 1½ storey side extension (Re-submission) Granted

**9. Clerk's Report**

Circulated Documents

9.1.1 Suffolk Local Involvement Networks. No further action to be taken.

9.1.2 Emergency Plan and Guide. 'Vacancy for Emergency Officer' advertisements would be placed on notice boards, the website and in village newsletters.

Other Information

9.2.1 Details of public consultation on the East of England plan were tabled.

9.2.2 Details of Suffolk ACRE AGM were presented.

9.2.3 'Access Suffolk'. A training day on 'clearance work, surfacing and installing waymark posts' had been organised for 12<sup>th</sup> September at Coddendam. Cllrs. gave their approval for the Clerk to attend.

9.2.4 There had been several recent requests to promote local services on the website. This matter would be discussed at the next meeting.

**10. Finance.**

10.1 The following payments were approved.

10.1.1 001508 B.T. Line rental May to July	45.12
10.1.2 001509 Anglian Water. Use by Bowls Club. May to July	12.19
10.1.3 001510 E-On. Electricity in Chapel. May to July	12.93
10.1.4 001511 D.R.King & Son. Tidying Coltsfoot Close	635.50
10.1.5 001512 Workwise (Suffolk) Notice for 'Six Acres'	40.00
10.1.6 001513 R. Medley Salary for August	409.44
10.1.7 001514 R. Medley 'Home as Office' allowance	45.00
10.1.8 001515 Wickhambrook Bowls Club (match funding donation)	500.00
10.1.9 Tiscali Broadband payment for August	19.61

10.2 The following income was noted.

10.2.1 Interment (H.J.Paintin)	120.00
10.2.2 Interment (H.J.Paintin)	75.00
10.2.3 EDF Energy – Wayleave payment	37.98

10.3 Other financial matters

10.3.1 Refurbishment of Notice Board. Cllrs. agreed that the wood be rubbed down and two coats of stain applied at a cost of £35.00.

**11. Estates Committee Report.**

Nothing to report.

**12. United Charities Report**

A verbal report was given by Cllr. Wilson.

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**Chairman**

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**13. MSC matters**

Nothing to report

**14. Roads, hedges, verges and drains.**

14.1 Hedge in Thorns Close. The County Council had trimmed the hedge as promised.

14.2 Street light outside Gaines Cottage. Arrangements had been made for EDF to cut back the branches of the offending chestnut tree.

**15. Rights of Way.**

Nothing to report

**16. Local Development Framework meetings.**

Cllrs were reminded of the programme of consultation meetings in the locality and the deadline for responses to various documents (7<sup>th</sup> October). The Wickhambrook event would be held in the MSC Hall on 9<sup>th</sup> September between 15.30 and 19.30. Notices giving these details were displayed on both notice boards and a brief article had been written for the 'Scene'.

A member of the public asked if such information could be broadcast earlier and more effectively and if the consultation process could be improved.

**17. Date of next meeting.**

Thursday 27<sup>th</sup> September 2009 at the MSC pavilion at 7.30 pm.

**Meeting closed at 9.30 p.m.**

I confirm that the above is a correct record of the meeting held on Thursday 27<sup>th</sup> August 2009.

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**Chairman**

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**Date**