

**Minutes of the meeting of Wickhambrook Parish Council held on
28th February 2013 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), K. Merritt, E. Taylor, J. Walker and J. Wilson.

Clerk R. Medley.

Four members of the public.

1. Apologies for absence.

Apologies received from Cllrs. S. Bradbury, J. Claydon, and J. Girling.

2. Minutes of the Parish Council meeting on 24th and Extraordinary meeting on 31st January 2013

The minutes of both meetings were signed as correct records.

3. Matters Arising (for information)

Item 8.1.7 of previous meeting. All charities which had received donations from the Parish Council had sent letters or posters of appreciation.

4. Declarations of interest in agenda items

There were no declarations of interest.

OPEN SESSION 7.40 pm.

- 5.** County Cllr. Jane Midwood encouraged Cllrs. to give careful consideration to the planning application from Gaines Hall, suggesting that the current problems with flooding and lorries would be exacerbated. The newly appointed Police & Crime Commissioner for Suffolk, Tim Passmore, would be attending the Home Security Information evening arranged for 20th March in Clare Town Hall. She understood that speed activation signs were now available on request and suggested that they could be tried outside the School and at other speeding trouble spots.

Borough Cllr. Derek Redhead said that there would be no increase in the Borough's portion of Council Tax for 2013/14. There had been no progress on Kelly's Meadow as the County Council was unable to prove ownership of the land needed for sight lines. The Borough was considering enforcement action and he understood that the money used by the Steering Group to combat possible site expansion may have to be repaid by the Borough.

Three representatives from the Police attended; PCSO Ryan Wilson, Sophie Mitchell and Clare Fuller. There had been 6 crimes reported since the last meeting. Most were forced entry of outbuildings or garages but little had been stolen. PCSO 3265 Mitchell encouraged rapid reporting of any suspicious vehicles, activity or persons to the Police on 101.

Three members of the Carnival Organising Committee presented details of the provisional budget for the Village Carnival planned for 13th July including updated costs for First Aid Cover.

SESSION CLOSED AT 8.25 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/13/0011/FUL Easterwood Bungalow. Erection of new dwelling and garage.

6.1.2 SE/12/1668/HH 30, Nunnery Green. Installation of oil tank.

6.1.3 SE/13/0103/FUL Three Gables, Nunnery Green. 1½ storey newbuild and carport

6.2 Applications granted/refused/withdrawn by the Borough Council.

6.2.1 SE/13/0011/FUL Easterwood Bungalow (see above)

Refused

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Chairman

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Date

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6. Planning (continued)

6.3 Other planning matters

6.3.1 LAIS1348 Consultation on planning application process (previously circulated) No response.

7. Clerks Report

7.1 Circulated documents.

7.1.1 Clerks & Councils Direct. Scattering of ashes. Query to be held over to next meeting.

7.2 Other matters

7.2.1 Clerk's holiday. The Clerk would be away from 2nd to 6th March. No cover arranged.

7.2.2 Recognition of Golden Weddings etc. The Clerk had contacted Gladys Alexander who was happy with the suggestion that a donation be made to the Day Club so that members' 'milestones' (Golden weddings, Centenary birthdays) could be recognised.

7.2.3 Possible changes to the 'Scene'. The MSC publicity committee did not wish to consider changes at the moment. The topic would be raised again in the future.

8. Finance.

8.1 The following payments were approved.

8.1.1 001806 SALC Clerk's attendance at Networking Day 18.00

8.1.2 001807 R. Medley Use of home as office 45.00

8.1.3 001808 R. Medley Salary for February. 465.42

8.1.4 DD BT Internet services for January 23.89

8.2 Recent income (for information)

8.2.1 Havebury Housing (for playground) 2,500.00

8.2.2 Locality payment (for playground) 5,000.00

8.2.3 Vat refund for January 2013 9,211.46

8.2.4 Payment from Bowls and Tennis Clubs 21.00

8.3 Other financial matters

8.3.1 AON Insurance quote for 2013/14 2,224.51

A rival quote was considerably cheaper. The Clerk was instructed to make further enquiries.

9. Highway matters

9.1 Flooding at Attleton Green. A meeting with Suffolk County Council Highways staff had taken place and it was agreed that a larger diameter pipe should be laid from the roadside ditch to the brook. Possibilities for funding this were being investigated.

Cllrs. were concerned about the hazard caused by regular flooding and instructed the Clerk to write a formal letter to Suffolk Highways.

10. Estates Committee matters (draft minutes had been circulated)

10.1 Progress with the Playground lease. All formalities had been completed. Copies of the lease were awaited from KC Ashton.

10.2 Funds for the playground. Some £3,000 was still required. Other funding possibilities were being investigated.

10.3 Meeting with skate park users. Nothing further had been heard from the skate park representatives since the January meeting.

10.4 Contribution to Village Carnival. Cllrs. agreed to pay for the event licence, insurance for the day and First Aid cover.

10.5 Bury Road Playground. Suffolk County Council had yet to reply to the query about ownership.

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Chairman

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Date

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10. Estates Committee Matters (continued)

10.6 Jubilee Oak and arrangements for planting. This would take place on Thursday 7th March at 11.15am. A group of children from the Village School would infill the hole. Bury Free Press would take photographs and Cllrs. Walker and Sammons would provide the necessary equipment. The event had been publicised in the village. Cllr. Wilson offered to donate a metal tree guard.

10.7 Next village litter pick. This had been arranged for Sunday 24th March. Cllr. Taylor would publicise the event through the School.

11. Reports from representatives of other village organisations.

11.1 URC. 5 applications had been received for the vacant No 2 Alms House. The selection process would take place in the near future.

12. Maintenance of the Memorial Church Clock.

The engineer from Haward Horological had visited and carried out a repair on 25th February. An invoice was awaited. An annual maintenance fee of £175 plus vat had been quoted. The Clerk was instructed to make enquiries about the costs of alternative services.

13. Parish Plan follow up.

13.1 Wickhambrook Emergency Plan.

Details of the Community Resilience Exercise on Wednesday 20th March had been placed in the 'Scene' together with a request that any volunteers willing to attend contact the Clerk.

14. Correspondence.

14.1 Previously circulated documents. There were no comments.

14.2 Documents not previously circulated.

14.2.1 Closure of Giffords Lane. This was planned to take place between 7/3/2013 and 12/3/2013. Carriageway resurfacing would mean that at times the road would be completely closed and there was no practical alternative route.

Date of next meeting – Thursday 21st March 2013 in MSC Pavilion.

The meeting closed at 9.42 pm.

I confirm that the above is a correct record of the meeting held on Thursday 28th February 2013.

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Chairman

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Date