

**Minutes of the Meeting of Wickhambrook Parish Council held on 26th February 2015
at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. J. Walker (Chairman), S. Bradbury, P. Couzens, K. Merritt, and J. Wilson.

Borough Cllr. D. Redhead (until 8.25pm.)

Clerk R. Medley.

20 members of the public stayed for the entire meeting.

1. Apologies for absence.

Apologies were received from Cllrs. J. Claydon and K. Sammons, and from County Cllr. M. Evans.

2. Minutes of Parish Council meeting held on 22nd January 2015 and Extraordinary Parish Council meeting held on 19th February 2015.

Both sets of minutes were signed as correct records.

3. Matters Arising (for information)

3.1 Item 8.1 of previous meeting – Thanks had been received from the five local charities and village recorder who had received small donations from the Parish Council.

4. Declarations of interest in agenda items

Cllr. Couzens declared an interest in Agenda Item 18 and Cllrs. Walker and Wilson in 6.1.1.

5. OPEN SESSION 7.35 pm

Borough Cllr. D. Redhead said the he had donated the remainder of his Locality Funding to the Carpet Bowls Club (£500) and to the School (£300), the latter for an Arts Festival in Bury St Edmunds in June.

County Cllr. M. Evans had sent a written report. She recommended that members of the public use the new interactive reporting tool for highways faults which can be accessed via the Highways page of Suffolk County Council website. The Highways maintenance contract is currently undergoing review.

An open invitation was offered to visit and view the expansion plans for the Wychem production unit at Stradishall.

A member of the public reminded parishioners that the Planning Inspector was willing to accept any new evidence pertinent to the Gaines Hall Planning Appeal AP 14/0047/REF and that the majority of the objections to DC/14/0579/FUL also applied to DC/15/0194/FUL.

CLOSURE OF OPEN SESSION at 7.43pm**6. Planning**

6.1 Applications considered by the Parish Council

6.1.1 DC/15/0047/FUL Columbine Cottage, Nunnery Green. Detached dwelling

6.1.2 DC/15/0124/LB Wakelins, Genesis Green. Timber porch.

6.2 Applications granted/refused/withdrawn by the District Council

There was none.

6.3 Any other applications

6.3.1 Update on Plumbers Arms. Cllr. Wilson reported that two new planning applications would be circulated in the near future.

7. Clerk's Report.

7.1 There were no circulated documents that needed further consideration.

7.2 Other matters

7.2.1 Alternative internal auditor. Further information about the Ladywell organisation had been forwarded to Cllr. Sammons. A decision was yet to be made.

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Chairman

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- 7.2.2 Replacement laptop. Cllr. Bradbury offered to make the required purchase.
- 7.2.3 Bury Road notice board. The Clerk explained that without the protection of the framed glass door the notice board was being damaged by the elements. Cllrs. approved the expenditure necessary to repair the window frame and replace the glass.
- 7.2.4 Recycling Banks. The recycling of tetrapack cartons was no longer commercially viable. The tetrapack bin would be removed in early March.
- 7.2.5 Clerk’s holiday. The Clerk would be away from 7th to 11th March. Cllr. Sammons had offered cover in the Clerk’s absence.

8. Finance.

8.1 The following payments were approved.	
8.1.1 001990 E-On. Electricity use in Chapel for January	8.61
8.1.2 001991 Angliam Water. Bowls Club use (Nov. – Jan.)	15.57
8.1.3 001992 SALC. Clerks Election Briefing	24.00
8.1.4 001993 Wasted cheque	
8.1.5 001994 R. Medley. Travelling expenses	38.40
8.1.6 001995 R. Medley. ‘Home as Office’ allowance	45.00
8.1.7 001996 Salary for February (and back pay)	549.41
8.1.8 DD BT Phone rental in January	28.64
8.2 Recent income	
8.2.1 Martin & Sons (Inscription)	35.00
8.2.2 H. J. Paintin Ltd. (Interment)	80.00
8.2.3 Wickhambrook Players (donation towards upkeep of Chapel)	155.73
8.2.4 Wickhambrook Bowls Club (Ground rent)	10.00
8.3 Other financial matters	
8.3.1 S137 expenditure limit for 2015/16 is £7.36 (£7.20 for 2014/15)	

9. Budget. Final figures had been previously circulated. A detailed budget showed the justification for a final precept request figure of £31,590.

10. Highway Matters

- 11.1 Lighting on footpath from MSC to Browns Close. Chris Beckley, Service Manager, was about to leave the employ of West Suffolk. It was hoped that faster progress could be made with his replacement. Cllr. Wilson reported that the street lamp outside the MSC was not working.
- 11.2 Vehicle Activated Signs. A note had been placed in the ‘Scene’ asking for volunteers to help with moving the equipment.

11. Estates Matters

- 11.1 Moor Green. The Clerk had written to Paul Rowe about installing the protective posts.
- 11.2 Free tree offer. The Clerk had applied for the minimum pack of 30 whips for next winter. All applications are considered on merit so the details of justification (where they would be planted, who would maintain them, what wildlife had already been seen in the area) were added.
- 11.3 Quotes for mowing of recreation ground. The regular contractor, EFMS, had quoted £1450.25 + vat for 16 cuts. Alternative quotes were from the CGM group (£1560.96 + vat) and Old Parsonage Garden Services (£1600) Cllrs. agreed to continue with the current contractor.
- 11.4 Storage of Football Club equipment. An email from the Club Chairman suggested that all equipment be stored in the area of the Bowls Club car park but to allow access to the wheeled goals there was need for the entrance to be widened. Cllrs. gave tentative approval but left the final decision to the Estates Committee
- 11.5 Spring Litter Pick. Cllrs. suggested Sunday 22nd March. The Clerk would make arrangements.

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12. Rejuvenated clubs in the Village.

12.1. Meet & Eat Group. Cllr. Couzens said that this had been most successful and the group was now meeting more often than originally planned.

13. Neighbourhood planning. One place had been booked at a Masterclass on 9th March at Bury St Edmunds and 2 places at a Workshop in Mildenhall on 25th.

14. Replacement biscuit barrel box. Debbie Corsby had offered to purchase and cover a box of suitable dimensions. Cllr. Wilson offered to investigate an alternative supplier.

15. Reports from representatives of other village organisations.

WURC. Cllr. Wilson reported that a boiler service had taken place for Alms Houses No.1 and No.2.

16. Date for Annual Parish meeting. Cllrs. agreed the date of Thursday 4th June.

17. Correspondence

17.1 There were no comments on correspondence previously circulated.

17.2 Correspondence requiring responses.

No correspondence needed responses. The Spring Parish Council conference had been arranged for 26th March which clashed with the next Parish Council meeting.

18. Planning Application DC/15/0194/FUL Gaines Hall, Attleton Green. New buildings and hard standing.

Cllrs. agreed that they could not support this latest application. A full response would be agreed and sent to Gemma Pannell, the Planning Officer, before the deadline of 4th March 2015.

Date of next meeting – Thursday 26th March 2015.

Meeting closed at 8.31 pm.

I confirm that the above is a correct record of the meeting held on 26th February 2015.

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Chairman

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Date