

**Minutes of the meeting of Wickhambrook Parish Council held on
24th January 2013 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), S. Bradbury, J. Girling, E. Taylor, J. Walker and J. Wilson.

Clerk R. Medley.

No members of the public.

1. Apologies for absence.

Apologies received from Cllrs. J. Claydon and K. Merritt, County Cllr. J. Midwood and Borough Cllr. D. Redhead.

2. Minutes of the Parish Council meeting on 29th November 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

There were no matters arising.

4. Declarations of interest in agenda items

Cllr. Sammons declared an interest in item 8.1.3 and Cllr. Walker in 10.4.

OPEN SESSION 7.50 pm.

5. The Clerk read a written report from County Cllr. Jane Midwood. There would be 0% increase in Council Tax for the next financial year. The next Police SNT meeting would be at the Erskine Centre in Chedburgh on 12th March starting at 7.00pm. Another Home Security Information evening had been arranged for 20th March and this would be held at Clare Town Hall.

SESSION CLOSED AT 7.55 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/12/1325/FUL. 8, Wickham House Bungalows. Erection of lighting columns.

6.2 Applications granted/refused/withdrawn by the Borough Council.

6.2.1 SE/12/1428/FUL The Greyhound, Meeting Green. Replacement single storey side extension. Granted

6.2.2 SE/12/1321/HH 2, Bleak Cottages, Cemetery Road. Erection of two storey side extension. Granted

6.2.3 SE/12/1441/FUL The Greyhound, Meeting Green. Erection of detached two storey dwelling and detached double garage Granted

6.2.4 SE/12/1114/FUL Steeplechase, Hundon. Installation of 35 MW solar farm and associated infrastructure. Granted

6.2.5 SE/12/1325/FUL 8, Wickham House, Bungalows. Erection of four lighting columns. Refused

7. Clerks Report

7.1 Circulated documents

7.1.1 Stansfield/Denston/Stradishall village magazine. The Clerk was instructed to contact the MSC Chairman to arrange a meeting between the MSC promotion committee and representatives from the Parish Council.

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Chairman

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Date

7. Clerks Report (continued)

7.1.2 Clerks & Councils Direct. A copy of the latest API Code of Practice for Playgrounds (Impact Attenuating Surfaces) had been downloaded.

7.1.3 Amalgamation of Cambs. and Suffolk Fire Service. There had been no response to the recent consultation.

7.2 Other matters

7.2.1 Forthcoming training courses. Cllrs. approved Cllr. Bradbury's attendance on a course for new Councillors to be held on the evenings of 7th, 14th, 21st and 28th February and the Clerk's attendance at the next Clerks Networking Day on February 5th.

7.2.2 Recognition of Golden Weddings etc. The Clerk was instructed to contact Gladys Alexander and discuss the possibility of arranging some form of recognition through the Day Group.

8. Finance.

8.1 The following payments were approved.

8.1.1	001790 Eastern Facilities Mgt. Sols. Mowing of playing field	1562.50
8.1.2	001791 Wickhambrook MSC. Hire of Pavilion.	380.00
8.1.3	001792 Rainbird Partnership. Printer cartridges.	70.72
8.1.4	001793 St Eds. Borough Council. Emptying dog bins.	82.68
8.1.5	001794 E-On. Electricity use in Chapel	6.64
8.1.6	001795 Wickhambrook MSC. Recycling credit	1054.49
8.1.7	001796 Donations. Newstalk	50.00
8.1.8	001797 SARS	50.00
8.1.9	001798 Suffolk Family Carers	50.00
8.1.10	001799 EACH	35.00
8.1.11	001800 Marie Curie	35.00
8.1.12	001801 Village Recorder	30.00
8.1.13	001802 JT Finishing Sols. Painting cemetery gates	570.00
8.1.14	001803 K. Couzens. Contribution to Day Group Christmas dinner	200.00
8.1.15	001804 R. Medley Salary for January.	460.22
8.1.16	DD BT. Internet services for December	59.62
8.1.17	DD BT. Internet services for January	3.44
8.2	Recent income (for information)	
8.2.1	St Eds. Borough Council Recycling credit	1054.49
8.2.2	TalkTalk broadband refund	16.95
8.2.3	Donations (various) for playground	1450.00
8.2.4	Vat refund for 2012	2446.47
8.2.5	Payment from 'Players' and Football Club	142.85
8.3	Other financial matters	
8.3.1	Expenditure against forecast. Cllrs. accepted the latest figures.	

9. Highway matters

9.1 Flooding. The meeting with Suffolk County Council Highways arranged for 16th January had been postponed because of snow. A further meeting will be arranged.

9.2 Potholes. The Clerk would report all existing potholes.

10. Estates Committee matters

10.1 Progress with the Playground lease. Following circulation of the document Cllrs. gave formal approval to the contents and the nominated signaturees.

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Chairman

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10. Estates Committee matters (continued)

10.2 Fundraising and placing the order for the playground. Cllrs. agreed that an Extraordinary Meeting be arranged for Thursday 31st January for the sole purpose of agreeing the purchase of, and paying the deposit to, Miracle Design & Play Ltd. for installation of new playground equipment.

10.3 Meeting with Skate Park users. Cllrs. Sammons and Walker met with representatives of the users on 9th December. The representatives would be invited to the next Estate Committee meeting to present details of their proposals.

10.4 Consideration of contribution to Village Carnival. Cllrs. requested further information and instructed the Clerk to invite representatives from the organising committee to attend the February Parish Council meeting with an updated budget and a suggestion of the contribution needed.

10.5 Bury Road playground. A letter had been received from Havebury Housing Partnership agreeing the transfer of the 'area of land shown edged red' for £1 with each party paying its own legal costs. The Clerk was instructed to obtain a quote for solicitor's costs.

10.6 Jubilee Oak. The Clerk would request that a Jubilee oak be delivered to Cllr. Sammons.

11. Reports from representatives of other village organisations.

11.1 URC. No 2 Alms House had just become available.

12. Facebook. Cllr. Bradbury had arranged for there to be closer transfer of information between facebook and the website and offered to update the fundraising information for the playground.

13. Parish Plan Follow up

13.1 Progress on Wickhambrook Emergency Plan. A community resilience exercise had been arranged for Wednesday 20th March. Cllr. Girling and the Clerk would attend. Further publicity would be placed in the 'What's On' and the 'Scene'.

14. Correspondence.

14.1 Previously circulated documents. There were no comments.

14.2 Documents that may need replies.

14.2.1 Precept calculation. The most recent information from the Borough showed that the precept total agreed at the November meeting would not result in an increase in the parish council portion of the annual Council Tax Bill.

14.2.2 Sustainable Communities Act. The Clerk read the recent correspondence sent to, and received from, Matthew Hancock MP.

14.2.3 Wickhambrook Memorial Clock. The letter from Paul Bevan requesting financial support for further repairs to the clock had been previously circulated. Cllrs. accepted that they were responsible for the maintenance of this memorial but wished to make sure that every effort was being made to keep repair costs under control. The Clerk was instructed to relay this message to the Church Warden.

Date of next meeting – Thursday 28th February 2013 in MSC Pavilion.

The meeting closed at 9.25 pm.

I confirm that the above is a correct record of the meeting held on Thursday 24th January 2013.

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Chairman

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Date