

**10117 Minutes of the meeting of Wickhambrook Parish Council held on  
15<sup>th</sup> January 2009 at 7.30 p.m. in the Pavilion**

**Present**

Cllrs. J.Claydon (Chairman), V. Mayes, K. Merritt, K. Sammons, J. Walker and J. Wilson.

Clerk R. Medley.

County Cllr. J. Midwood and Borough Cllr. D. Redhead (both arrived after the start of the meeting and left before the end)

Six members of the public were present.

**1. Apologies for absence.**

Apologies were accepted from Cllr. Taylor.

**2. Minutes of the Meeting of Parish Council on 27<sup>th</sup> November 2008**

These were accepted as a correct record and signed by the chairman.

**3. Matters Arising (for information)**

3.1 Copies of correspondence ref items 8, 12.2 and 17 of the previous meeting, were available.

3.2 Letters of appreciation from the recipients of donations were on display.

**4. Declarations of interest in agenda items**

Cllr. Walker declared an interest in Items 8.1.1 and 8.2.2, Cllr. Mayes in 10.1.9 and Cllr. Sammons in 10.1.7.

**5. Kelly's Meadow**

Members of the steering group updated Cllrs. on the latest developments.

The Borough Council had received confirmation that it would receive the money to establish the site.

The steering group had arranged for speed checks to be carried out on the A143 in the area of the site entrance. A further meeting had been arranged with Richard Spring MP and representatives of the Borough but attempts to meet the Goodey family independently were proving difficult. The most recent copy of the newsletter had been circulated and a planning consultant had been appointed.

**6. Comments by County Cllr., Borough Cllr., and any members of the public.**

County Cllr. Midwood commented on the information being spread about the traveller's site, the latest news on the Local Government Review and the negative response to the plan to have a 'community college' in Clare.

Borough Cllr. Redhead said that moving into the Public Services 'village' in Western Way would start in March, and the Cattle Market/Arc development would open in March. The link between the new development and the town centre was still being discussed.

**7. Affordable Housing**

Cllrs. agreed that representatives of Icen/Suffolk Housing, and other interested parties, be invited to the next Parish Council meeting.

**8. Planning**

8.1 The following applications were submitted for consideration

8.1.1 SE/08/1581 Crows Cottage, Malting End

8.2 Applications granted/refused/withdrawn by the Borough Council.

8.2.1 SE/08/1474 Wickhambrook Surgery, Boyden Close

Granted

8.2.2 SE/08/1581 Crows Cottage, Malting End

Granted

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**Chairman**

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**Date**

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**9. Clerk's Report**

- 9.1.1 Details of 'Life of Lorry Driver' event were available.
- 9.1.2 Details of 'Maximising Opportunities from London 2012 Olympic Games' event were also available.

**10. Finance.**

10.1	The following payments were approved.	
10.1.1	001461 Heelis & Lodge Internal Audit	105.00
10.1.2	001462 SALC CiLCA training	293.75
10.1.3	001463 SALC New Councillor training	103.50
10.1.4	001464 Suffolk ACRE Housing Needs Survey paperwork	222.54
10.1.5	001465 D. R. King & Son Playground Improvements	2277.00
10.1.6	001466 D. R. King & Son Grounds maintenance 2 <sup>nd</sup> payment	3105.00
10.1.7	001467 Rainbird Partnership Printer cartridge, etc	72.67
10.1.8	001468 R. Medley Salary for January	393.94
10.1.9	001469 R. Medley Salary for December	393.74
10.1.10	01470 Cllr. Mayes. Travelling expenses to SALC	56.00
10.1.11	01471 HMRC Employer Tax and Insurance	333.79
10.1.12	Direct Debit Tiscali payment for November	26.57
10.1.13	Direct Debit Tiscali payment for December	22.20
10.2	The following income was noted.	
10.2.1	Contribution from 'Players' for use of Chapel	163.07
10.2.2	Bowls Club Ground rent	10.50

**11. Estates Committee Report.**

- 11.1 Possible improvements to Coltsfoot Green. Cllr. Walker explained that a quote to remove dying trees and brambles, clean out the pond, and level and renew the grass area, and plant two specimen trees, had been received. This work would cost about £500. Cllrs asked if an environmental impact assessment would be required before work was started on the pond.
- 11.2 Cllr. Walker briefed Cllrs. on the recent damage to the surface of the 'Six Acres' and the Playground fence by cars being driven across the recreation ground. It was suggested that barriers with code locks could be installed at both entrances.
- 11.3 Bowls Club. In Cllr. Taylor's absence the Clerk reported that the social evening held just before Christmas had raised about £550. Further social events were planned.

**12. United Charities Report**

Cllr. Wilson reported that the boilers in the Alms Houses were about to be serviced.

**13. MSC matters**

There was nothing to report.

**14. Roads, hedges, verges and drains.**

- 14.1 Meeting Green crossroads. The white lines had not been replaced after recent resurfacing work and it was felt that this was in part responsible for a recent collision. The Clerk was instructed to request renewal.
- 14.2 Hedges. The Clerk was instructed to persevere with Vestey Estates contact to ensure that hedge on the B1063 was cut back. Some hedges in the Malting Green had been recently trimmed.

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**Chairman**

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**Date**

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**15. Rights of Way.**

15.1 Footpath Cutting Hierarchy. The Clerk was instructed to respond to the recent correspondence and ask for clarification of the responsibilities of the Rights of Way department.

15.2 'Access Suffolk' Cllrs agreed that interest be shown in this new initiative and the Clerk was instructed to respond accordingly.

**16. Standing Orders.**

Cllr. Sammons explained that the changes were almost complete and asked if the Financial Standing Orders should be incorporated. Cllrs. confirmed that this should be done.

**17. Freedom of Information Scheme.**

Cllrs. agreed that 15p per sheet should be charged for photocopies of Parish records and £25 per hour for any of the Clerk's time spent on research.

**18. Date of next meeting.**

Thursday 19<sup>th</sup> February 2009. To be held in the Pavilion of the MSC Hall.

Cllrs. viewed the completed map of the parish hedgerow survey.

**Meeting closed at 9.25 p.m.**

I confirm that the above is a correct record of the meeting held on Thursday 15<sup>th</sup> January 2009.

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**Chairman**

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**Date**