

**Minutes of the meeting of Wickhambrook Parish Council held on
19th January 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), S. Bradbury, J. Girling, K. Merritt, E. Taylor, J. Walker and J. Wilson.
Borough Cllr. D. Redhead. P.c. 18 Trish Sinclair.
Clerk R. Medley.
One member of the public.
(Borough Cllr. Redhead left at 8.15pm)

1. Apologies for absence.

Apologies were received from Cllr. J. Claydon and County Cllr. J. Midwood.

2. Minutes of Parish Council meeting on 24th November 2011

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 5.2 of meeting of 28th July. The application of a slurry screed to the surface of the footpath which runs between the MSC and Browns Close had been delayed until March.

4. Declarations of interest in agenda items

Cllr. Walker declared an interest in items 8.1.4 and 8.1.5, Cllr. Sammons in 8.1.6, Cllr. Wilson in 6.2.1 and Cllr. Taylor in 9.6.

OPEN SESSION

5. 5.1 'Wos Up' Youth Project. Simon Pickering, Youth Project Officer, gave a summary of the Wickhambrook programme. 12 visits of two hours had been made. A total of 54 youngsters had been involved most in the 13 to 15 age range, and some in the 16 to 19 range. Simon hoped that the scheme would be offered again in 2012 and that costs and contributions would be much the same.
- 5.2 Kelly's Meadow. The Appeal Decision would be circulated.
- 5.3 Police Report. P.c. Sinclair reported that there had been 3 burglaries of outbuildings and the MSC toilets had been damaged. Wickhambrook seems to be a chosen area for this type of crime so any suspicious behaviour/vehicle should be reported. The new 101 non emergency number works well. Borough Cllr. Redhead said that a consultative document on the amalgamation of Forest Heath and St Edmundsbury District Councils should be received in the near future. He asked to be involved in any discussions which the parish council may have regarding the proposals. Responses should be made by 8th March. St Edmundsbury intended to budget for a nil increase in Community Tax.
- 5.4 Update of Parish Plan findings. Daryl Griffiths reported that the questionnaires had been gathered in and there had been an 80% return. Data were being input and the next step would be analysis of results. The project would continue to the end of June. A few individuals had shown interest in becoming first responders and being involved in the village emergency plan. Details would be passed to the Clerk

SESSION CLOSED AT 8.25pm**6. Planning**

- 6.1 Planning applications considered by the Parish Council.
- 6.1.1 TCA11/2193 Manor House, Wickham Street Felling of one pine
- 6.2 Applications granted/refused/withdrawn by the Borough Council
- 6.2.1 SE/11/1161/2 Newhouse Farm, Baxters Green Conversion of existing garage/woodshed to domestic annexe. Granted

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- 6.2.2 TCA/11/2193 Manor House (see above) Granted
- 6.2.3 SE/09/1546 Thorns Corner House, Thorns Corner Substitution of boundary wall with timber knee rail fencing Approved
- 6.3 Other planning matters
- 6.3.1 APP/E3525/A/11/2151064/NWF Kelly's Meadow Appeal. Appeal upheld by Inspector
- 6.3.2 SE/11/1524 Easterwood Bungalow, Baxters Green. This application was discussed in committee and councillors resolved that there be no objection.

7. Clerk's Report Nothing to report

8. Finance.

- 8.1 The following payments were approved.
 - 8.1.1 001701 HMRC Employer Payments 338.20
 - 8.1.2 001702 Wasted cheque (incorrect amount) 0.00
 - 8.1.3 001703 Anglian Water. Bowls Club use August to November 53.35
 - 8.1.4 001704 Julia Walker Payment for purchase of gate 76.98
 - 8.1.5 001705 Julia Walker Payment for purchase of cable 10.49
 - 8.1.6 001706 The Rainbird Partnership Wall bracket for Clerk's phone 10.67
 - 8.1.7 001707 MSC Recycling payment 854.07
 - 8.1.8 001708 Suffolk County Council Mowing of playing field 1562.50
 - 8.1.9 001709 St Edmundsbury Borough Council Emptying dog bins 79.56
 - 8.1.10 001710 Newstalk Donation 50.00
 - 8.1.11 001711 SARS Donation 50.00
 - 8.1.12 001712 Suffolk Family Carers Donation 50.00
 - 8.1.13 001713 EACH Donation 35.00
 - 8.1.14 001714 Marie Curie Donation 35.00
 - 8.1.15 001715 Dorothy Anderson Donation to Village Recorder 30.00
 - 8.1.16 001716 R. Medley Salary for December 450.93
 - 8.1.17 001717 R. Medley Salary for January 450.93
 - 8.1.18 001718 R. Medley Travel costs for visits to Records Offices 40.00
 - 8.1.19 001719 Wasted cheque (incorrect amount) 0.00
 - 8.1.20 001720 SALC Cemetery Management Course (Clerk attended) 96.00
 - 8.1.21 DD TalkTalk Broadband payment for December 26.56
- 8.2 Recent income (for information)
 - 8.2.1 Sale of bier (donated to playground funds) 145.44
 - 8.2.2 St Edmundsbury Borough Council Recycling payment 854.07
 - 8.2.3 Bowls Club ground rent 10.00
 - 8.2.4 'Community Matters' donation by Waitrose (playground funds) 315.00
 - 8.2.5 NatWest Interest from accounts 7.50
 - No.1 account
 - No.2 account 0.41
- 8.3 Other financial matters
Budget to Actual expenditure – April to Dec. (previously circulated). Cllrs. accepted the figures.

9. Estates Committee Matters

- 9.1 Play area at Bury Road. Havebury Housing have agreed to organise and pay for the RoSPA inspection before drawing up documents gifting the area to the parish council.
- 9.2 Cemetery Management Day. Visits to Bury and Ipswich Records Offices had provided further information about the cemetery. An unconsecrated area, measuring 40 yards x 100 yards approximately, was shown furthest from the road and a map of the original area of cemetery showed each grave allocation. Cllrs. suggested Derek Pope may be able to provide additional information.

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9.3 Fundraising for Playground Refurbishment. Confirmation was awaited from several funders but the total sum promised was more than half of the £90,000 required. Larger funders such as Biffa and National Lottery would be approached for the remainder.

9.4 Damaged field gate. The gate had been replaced as had the cable plus lock and washers had been welded on to the support pins. The landowner had been informed.

9.5 Grounds Maintenance quote. Competitive quotes for both Grounds Maintenance and Mowing the Playing Field had been received from Old Parsonage Garden Services. Cllrs. resolved that the Grounds Contract remains with the current supplier and instructed the Clerk to check that the quote for mowing was on a like for like basis.

9.6 Extra Parking for School. Cllr. Taylor believed that Suffolk County Council maintains the lane. Further enquiries were being made. The map of the school area did not include the disputed strip. The School is obtaining quotes for resurfacing in the hope that the landowner, if determined, will not object.

9.7 Inspection of Parish Council trees. The Clerk had drawn up a list of trees for which the parish council was known to be responsible. Other village organisations had asked that their trees be included in the inspection. Cllrs. accepted the advantages of this but reserved the right to ask for a contribution towards costs. Cllrs. resolved not to inspect trees on land for which there was no known owner. The Clerk was instructed to arrange quotes.

9.8 Queens Jubilee. No organisation had offered to take a lead. The 'Greyhound' had made arrangements for Sunday 3rd June. The Estates Committee would choose a site for the Jubilee Oak.

10. Affordable Housing This topic to be discussed under Item 11.

11. Report on LDF meeting on 18th January. Cllr. Taylor reported on the meeting with the Borough's Planning Officer. The preferred site options consultation will propose the development of 22 houses in Wickhambrook up to 2031. These to be built on the inner field on Cemetery Road. Suffolk Wildlife Trust had declared the roadside field of environmental benefit and should be left predominantly untouched except for the creation of an entrance to the inner field and, possibly, an area for the Doctor's Surgery. The consultation period for this document will start in early April. Affordable Housing would normally be built on land that abuts the village envelope. If all adjacent areas had been exhausted i.e. the respective landowners had refused to release the land, a case could be made for the consideration of other village areas. The findings of the Parish Plan could be persuasive however available land is required before this can be progressed any further.

12. Appointment of Parish Councillors to Parish Plan working group. Help was needed over the next five months with interpretation of data. Cllrs. Sammons and Bradbury were appointed.

13. Reports from other village organisations. Cllr. Wilson reported that the french drain around the Alms Houses had been completed.

14. Correspondence (previously circulated)

14.1 Various titles. There were no comments.

14.2 Documents needing responses. The Clerk was instructed to circulate a suggested response to the question about the 2012/13 precept.

Date of next meeting – Thursday 23rd February 2012 in MSC Pavilion.

The meeting closed at 9.55 pm.

I confirm that the above is a correct record of the meeting held on Thursday 19th January 2012.

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Chairman

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Date