

**Minutes of the meeting of Wickhambrook Parish Council held on
26th July 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), K. Merritt, E. Taylor and J. Walker.

Borough Cllr. D. Redhead (present for the whole meeting)

Clerk R. Medley.

One member of the public who attended the open session.

1. Apologies for absence.

Apologies were received from Cllrs. Bradbury, Claydon, Girling and Wilson. County Cllr. J. Midwood was unable to be present.

2. Minutes of the Annual Parish Council meeting on 28th June 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 8.1.6 of previous meeting – a draft statement of income from ‘Wickhambrook Discovers Its Past’ was placed on display.

3.2 Item 12 of previous meeting – Rural Community Broadband Fund. The website questionnaire did not allow for a simple expression of support.

4. Declarations of interest in agenda items

Cllr. Sammons declared interest in item 8.1.4.

OPEN SESSION 7.35pm.

5. Jack Cousins from the Greyhound asked if the Parish Council would be willing to consider paying for entertainment at the Daycentre Christmas meal. The Greyhound would provide a subsidised meal for a maximum for 60 people. Locals aged 60 years and above would be eligible.

30 people had expressed support for a resurrected Village Fete. Mr Cousins offered to attend a future meeting when more Cllrs. were present.

Police. There had been no reported crimes since the previous meeting.

Borough Cllr. Redhead had heard nothing further on Kelly’s Meadow.

SESSION CLOSED AT 7.50 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 TCA12/2273 Glebe House, Church Rd. Trees in conservation area.

6.1.2 SE/12/0828/FUL The Greyhound, Meeting Green. Erection of two storey side extension.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/12/0632/HH Rosedale, Bury Rd. Erection of front, side and rear extensions. Granted

6.2.2 SE/12/0537/HH Little Monks Farm, Malting End. Erection of two storey rear extension. Granted

6.2.3 SE/12/0294/CLE Gaines Hall, Attleton Green. Certificate of Lawfulness of Existing Use for

‘The Weld Shop’ and ‘The Paint Shop’. Granted

6.2.4 TCA12/2273 Glebe House (see above) No objection

7. Clerks Report

7.1. Circulated documents

7.1.1 MSC Trustee minutes. Cllrs. agreed that these should be circulated by email.

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Chairman

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Date

7. Clerks Report (continued)

7.1.2 Possible changes to Code Of Conduct. Cllr. Sammons pointed out that the new regulations would include lay members of the Estates Committee.

7.2 Other matters

7.2.1 Attempt to have phone calls transferred over the holiday period. Voicemail Plus could not be installed for 'technical reasons' and Call Divert was installed too late to be of use. TalkTalk had allowed £10 credit for their failure to produce a suitable service on time.

8. Finance.

8.1 The following payments were approved.

8.1.1	001758 E-On Electricity use in the Chapel April to June	8.27
8.1.2	001759 D.R.King & Son Grounds maint. First payment	3420.00
8.1.3	001760 St Edmundsbury Borough Council. Emptying dog bins July – Sept.	82.68
8.1.4	001761 The Rainbird Partnership. Canon PIXMA Printer	41.95
8.1.5	001762 MSC Recycling payment	893.59
8.1.6	001763 R. Medley Salary for July	465.22
8.1.7	DD TalkTalk Broadband payment for July	22.17
8.2	Recent income (for information)	
8.2.1	Borough of St Edmundsbury. Recycling payment	893.59
8.2.2	NatWest	
	Interest on No. 1 account	9.13
	Interest on No. 2 account	0.47
8.2.3	Interment of cremated remains	50.00
8.3	Other financial matters	
8.3.1	Progress with Audit. The paperwork and the required explanation had been sent to the external auditors prior to the 13 th July deadline.	

9. Ratification of updated Code of Conduct.

In accordance with S 26 to 37 of the Localism Act 2011 the Council resolved to adopt the Suffolk Local Code of Conduct for the purposes of discharging its duty to promote and maintain high standards of conduct within its area. Copies were given to all councillors and a master copy was placed on file.

10. Estates Committee Matters

10.1 Remedial work on Parish Council trees. Cllrs. instructed the Clerk to authorise Acacia to carry out the remedial work described as needed doing 'within 6 months'. The total cost would be about £1800 plus vat.

10.2 Availability of the Jubilee oak. An answer was yet to be provided by St Edmundsbury Borough Council.

10.3 Notice Board outside Village Stores. John Crysell had offered to investigate the possibility of repairing the notice board and had removed it for closer examination.

10.4 Progress on ownership of the village Playground. Cllrs. expressed concern about the delay and possible increase in costs in the legal search for evidence of ownership. They wondered if land registration may be a more cost effective route. The Clerk was instructed to suggest this alternative to the MSC trustees.

11. Highways

11.1 Horse and Rider signs on Giffords Lane. Cllrs agreed that if a site visit of Police, Highways officials and locals was to be arranged a parish councillor or councillors would try to attend. Cllrs. instructed the Clerk to respond to Mr. Harber accordingly.

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Chairman

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Date

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12. Parish Plan follow up meetings

12.1 Emergency Plan meeting held on Thursday 5th July. The Chairman thanked the Cllrs. who were involved. Steve Henthorn of the Joint Emergency Planning Unit had provided further information. There were two parishioner attendees and they had offered to 'localise' the emergency plan questionnaire and a copy of the final version would be sent to each of the 52 parishioners who had requested further information.

12.2 First Responder meeting held on Tuesday 24th July. 5 parishioners attended and all were willing to become involved. Jonathon Needle, Community Partnerships Manager for Suffolk, outlined the procedure for setting up a local group. A minimum of 6 active volunteers was needed to form a team. Funding in the region of £1500 was required to purchase a defibrillator. Advice, training and other equipment could be provided by the Partnership. Each team needs a co-ordinator and a fund raiser. Further information would be circulated to the 27 parishioners who had shown interest.

13. Correspondence.

13.1 Previously circulated documents. There were no comments

13.2 Documents which may need replies.

13.2.1 LAIS 1340 Consultation on payment methods. Cllrs. gave the Clerk guidance on formulating a response.

Date of next meeting – Thursday 30th August 2012 in MSC Pavilion.

The meeting closed at 8.35 pm.

I confirm that the above is a correct record of the meeting held on Thursday 26th July 2012.

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Chairman

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Date