

**10271 Minutes of the Meeting of Wickhambrook Parish Council held on
25th July 2013 at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. K. Sammons (Chairman), J. Claydon, J. Girling, K. Merritt, J Walker and J. Wilson.
County Cllr. M. Evans (arrived at 8.25 and left at end of meeting) and Borough Cllr. D. Redhead (arrived at start and left at 8.40pm)
Clerk R. Medley.
There were eighteen members of the public (fourteen left at 8.40pm; four stayed until the end of the meeting)

1. Apologies for absence.

Apologies were received from Cllrs. S. Bradbury. Cllr. E. Taylor did not attend.

2. Minutes of the Parish Council meeting of 27th June 2013

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 10.2 of previous meeting – Letters of thanks to those donating to the playground. In the absence of Cllr. Taylor this item was postponed.

3.2 Item 10.2 of previous meeting – Recognition of many years of support for the Parish by retiring County Councillor Jane Midwood. Cllr. Wilson had arranged to purchase, on behalf of the Parish Council, a shrub of Jane Midwood's choosing. On behalf of the whole village, Cllr. Sammons voiced appreciation of Jane's work.

4. Declarations of interest in agenda items

Cllrs. Claydon and Wilson declared an interest in 6.3.1.

OPEN SESSION 7.40pm

5. Borough Cllr. D. Redhead had attended a recent meeting about Kelly's Meadow. Barrister's opinion had been inconclusive as there was no firm evidence to support the claims of either potential owner. Representatives of the Borough Council were to reconsider the situation and present their proposals over the next few weeks.

Police representatives Ryan Wilson and Claire Fuller arrived but had to leave immediately. Their crime report, for the four weeks since the last meeting, revealed one burglary of a dwelling where nothing was stolen, one stolen catalytic converter and a set of front and rear registration plates removed from a vehicle and later used to make off without paying for fuel.

The officers were most grateful to the Organising Committee of Wickhambrook Carnival for the opportunity to attend this year's event. They hoped to be invited next year.

Jack Couzens of the Greyhound had hoped to attend but was unable to do so. He had sent a written report. The Carnival had raised £5,000. Sufficient funds would be set aside for next year's event and the surplus would be split between any village organisations needing sponsorship. The Carnival date for 2014 would be Saturday 12th July and a questionnaire page would be added to the Wickhambrook 'What's On' so that everyone would have the opportunity to comment on this year's event and make suggestions for next year.

County Cllr. M. Evan's written report said that she was trying to check progress on Meeting Green crossroads and Attleton Green flooding. All the necessary paperwork had been completed to progress the 'stopping up' of the old highway at Clopton Green. She would take the opportunity of meeting Karen Mayhew, Chief Executive of Havebury Housing Association, to raise the matter of verge cutting at Clopton Green.

.....
Chairman

.....
Date

OPEN SESSION (continued)

Several members of the public voiced concerns about the proposed expansion of the Gaines Hall site. Cllr. Claydon explained the changes already organised to deal with beeper noise and he outlined future plans to minimise noise and flooding issues. The most recent planning application (SE/13/0626/OUT), a long term proposal, had been withdrawn and an amended application was now being considered.

CLOSURE OF OPEN SESSION at 8.35pm**6. Planning**

6.1 The following applications had been considered by Councillors.

6.1.1 SE/13/0689/HH Poplars, Meeting Green. Erection of double garage.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/13/0428/HH Melford House, Attleton Green. Erection of rear extensions. Granted

6.3 Any other Planning matters

6.3.1 SE/13/0626/OUT Gaines Hall, Attleton Green Application being reconsidered

6.3.2 SE/13/0753/FUL Half Moon Cottage, Giffords Lane. Replacement dwelling and cart lodge.
After discussion Cllrs. resolved to object to this application.

7. Clerk's Report

7.1 Circulated Documents

7.1.1 Rights of Way cutting programme. Cllr. Wilson said that the current maintenance programme where only part of the network was regularly cut reflects badly on some landowners because the public tended to blame them for overgrown paths. He asked if anything could be done to ensure regular trimming of the whole network.

7.2 Other matters

7.2.1 Clerk's holiday would be from 15th to 20th August. Cllr. Girling offered to provide cover.

8. Finance.

8.1 The following payments were approved.

8.1.1 001842 Borough of St Edmundsbury Emptying dog bins 82.68

8.1.2 001843 D. R. King & Son. Grounds maint. 1st payment 3,000.00

8.1.3 001844 D. R. King & Son. Trim shrub at Genesis Green 72.00

8.1.4 001845 MSC. Hire of Pavilion 154.00

8.1.5 001846 R. Medley Salary for July 480.31

8.1.6 DD BT Phone Rental in July 25.18

8.2 The following income was noted.

8.2.1 Suffolk Housing. Donation towards playground 5,000.00

8.2.2 Havebury Housing. Remainder of playground donation 2,500.00

8.2.3 NatWest. Interest April to June on No. 1 account 7.85

No. 2 account 1.12

8.3 Other financial matters

8.3.1 001841 Miracle Design & Play Ltd. 34,476.00

Following completion of the remedial work (Item 8.1 of previous minutes) a cheque for the outstanding balance (dated 19.7.13) had been issued

9. Response to Vision 2031 Consultation Documents.

Cllrs. were happy that the submission was sound and legally compliant with the exception of differing figures for the total number of dwellings – 40 homes on 0.75 hectares as stated in Draft Infrastructure Delivery Plan and 22 homes (and Doctor's Surgery) on 1.8 hectares in Policy RV 25. The latter was subsequently confirmed as being correct. An enhanced Surgery (plus parking) and the current need for affordable housing should be emphasized in the response.

.....
Chairman

.....
Date

10273

10. Highway Matters

- 10.1 Meeting Green junction. There had been no further news since the meeting of 4th June.
- 10.2 Flooding at Attleton Green. Suffolk County Council were investigating sources of finance to carry out the necessary improvements.
- 10.3 Parking outside the School. A copy of the letter to be sent to all parents of schoolchildren at the start of the new term had been circulated to Cllrs. on 16.7.13.
- 10.4 Overhanging hedges and overgrown verges. Complaints had been received about obstructions along sections of Shop Hill and 'blind spots' when pulling out of Clopton Green area on to the Bury Road. The Clerk was trying to arrange the requested improvements.

11. Estates Matters

- 11.1 Bury Road playground update. An 'Our Place Proposal Form' had been completed and returned to Simon Curl of Suffolk County Council. It is hoped that this will be all that is necessary to gain the release of the £3,000 'stopping up' monies. The Havebury Housing Association solicitor was about to send a draft transfer document to the Parish Council solicitor.
- 11.2 Main playground update.
 - 11.2.1 The details of any notice board/s would be decided by the Estates Committee.
 - 11.2.2 Cllrs. agreed that the possibility of adding a zip-wire to the existing range of playground equipment be postponed.

12. Audit

- 12.1 All the required paperwork had been sent to the External Auditor, BDO, before the deadline of 8th July. Some additional details had been requested and these had been supplied on 9th July.
- 12.2 Cllrs. approved the appointment of Messrs. Heelis & Lodge as Internal Auditor for the 2013/14.

13. Reports from representatives from other village organisations

No reports were provided.

14. Parish Plan.

Community First Responders. Responses had been received from Lidgate, Stradishall, Ousden, Depden and Chedburgh. Cllrs agreed that a meeting be arranged in the Autumn.

15. Affordable Housing presentation.

Cllrs. agreed that this offer be accepted and that Kevin Marshall of Suffolk Housing be invited to give a presentation on a Wednesday evening in the second half of September.

16. Correspondence

- 16.1 Recently circulated documents. There were no comments.

Date of next meeting. Thursday 29th August 2013 in the MSC Pavilion at 7.30 pm.

Meeting closed at 9.27 p.m.

I confirm that the above is a correct record of the meeting held on Thursday 25th July 2013.

.....
Chairman

.....
Date