

10203 Minutes of the meeting of Wickhambrook Parish Council held on 28th July 2011 at 7.30 p.m. in the MSC Pavilion.

Present

Cllrs. E. Taylor (Chairman), J. Claydon, K. Merritt, J. Walker and J. Wilson, County Cllr. J. Midwood and Borough Cllr. D. Redhead and Sgt. K. Horton and PC R. Horton representing the Police.
Clerk R. Medley.

One member of the public was present (County Cllr. J. Midwood, Borough Cllr. D. Redhead and the Police representatives left at 8.20pm)

1. Apologies for absence.

Apologies were received from Cllr. Sammons. The Chairman welcomed Cllr. Walker back on to the Council as co-opted member.

2. Minutes of Parish Council meeting on 30th June 2011

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 7.1 of previous minutes – the Village sign. Information about the village sign repair had been passed on to the Police, who had recorded the damage as a crime, and Allianz Insurance.

3.2 Item 7.3 of previous minutes – Affordable Housing. There was no further news.

4. Declarations of interest in agenda items

Cllr. Wilson declared an interest in 6.3.2 and 8.1.3 and Cllrs. Claydon and Walker in 6.3.2.

OPEN SESSION

5. 5.1 Kelly's Meadow. There was no further news.

5.2 Borough Cllr. Redhead asked for the parish council's response to planning application SE/11/0612, the possible conversion of the old telephone exchange to a private dwelling. Cllrs. had not raised any objections. Cllr. Redhead would request a site visit before any decision was reached.

County Cllr. Midwood had made a donation from Locality funding for the repair of the war memorial clock in All Saints Church and had agreed with Highways staff to pay £800 for the placing of a slurry screed on the uneven surface of the footpath that runs between the MSC Hall and Browns Close.

Police Report. Sgt. Kevin Horton and PC 704 Ruth Horton were pleased to report that the types of crime most commonly committed in rural areas, such as forced entry and thefts in outbuildings, were in decline.

They were concerned about the proposed 20% cut in Police budgets. This was likely to result in Police cover being concentrated in the high crime areas. Cllrs. resolved to respond to the current survey suggesting that policing in rural areas should continue to be seen as a priority.

SESSION CLOSED AT 8.20pm

6. Planning

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/11/0681 Three Gables, Thorns Corner Erection of replacement 1½ storey dwelling.

6.1.2 SE/11/0679 4 dwellings on land adjacent to Chapel Cottage, Meeting Green.

6.1.3 SE/11/0712 Old Bank House, Malting End. Internal and external alterations.

6.1.4 SE/11/0816 4, The Duddery. Erection of single storey outbuilding

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/11/0681 Three Gables (see above)

Granted

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Chairman

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Date

10204

6.3 Other planning matters

6.3.1 Title Number SK331579 Application of Registration at 4, The Duddery.

6.3.2 SE/11/0558 Creation of machinery entrance on land near Willis Farm, Wickhambrook.

7. Clerk's Report

7.1 Circulated Documents

None received

7.2 Other matters

7.2.1 Clerks Holiday. The Clerk would be away from 14th to 18th August. Cllrs. agreed that there would be no formal cover arranged.

8. Finance.

8.1 The following payments were approved.

8.1.1	001670	Heelis & Lodge	Internal Audit	145.00
8.1.2	001671	D.R.King & Son	Grounds Maint. 1 st payment	2400.00
8.1.3	001672	Nick Jolland	Repair of village sign	420.00
8.1.4	001673	St Edmundsbury Council	Installation of 2 dog bins	312.40
8.1.5	001674	Suffolk WildlifeTrust	Membership renewal	38.00
8.1.6	001675	R. Medley	Salary for July	451.13
9.1.7	DD	TalkTalk	Broadband payment for July	31.62

8.2 Recent income (for information)

8.2.1	Allianz	Insurance claim	225.00
8.2.2	Saxon Monumental Craft	Headstone and inscription	85.00
8.2.3	NatWest	Interest from accounts	8.17
		No.1 account	
		No.2 account	0.41

8.3 Other financial matters

8.3.1 Progress with Audit. The accounts had been returned from the internal auditor. The Annual Return, plus the required explanation of any significant changes over the last 12 months, had been sent to the external auditor.

9. Parking Problems

9.1 Parking at Surgery. The Practice Manager had asked those members of the Surgery staff not involved in emergency calls to leave their vehicles in identified parking areas of Nunnery Green. This would release additional spaces in the Surgery car park for patients.

9.2 Parking at School. The Clerk had been unable to ascertain the ownership of the strip of land between the school kitchens and the lane but it was believed to be the responsibility of the Parish Council. There had been no formal contact from the School so no further action had been taken.

10. Possible divestment of footpaths. The Clerk was instructed to ask for further details of these proposals.

11. Highways Matters.

11.1 Road closure at Chedburgh. Repairs had been postponed.

11.2 Footpath between Browns Close and MSC Hall. A slurry screed would be applied in the Autumn to overcome the problems of the uneven surface. Cllr. Midwood had agreed to meet the costs from Locality Funding (see above).

11.3 Road Signs. The leaning hazard sign at Boyton End had been repaired and a replacement Thorns Close sign was awaited.

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Chairman

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Date

10205

11.4 Hedges and barriers. Cllrs. gave the Clerk the authority to send out regular reminders on hedge trimming and routine maintenance without reference to the Parish Council. Suffolk Highways had been asked to re-paint the barriers at the ford in Wash Lane, at the Wickhambrook signs on the A143 and at Coltsfoot Green.

11.5 Wall around Thorns Corner. A letter had been sent to the owner of the property.

11.6 Coltsfoot Lane. Improvements to ditch drainage had recently taken place and it was hoped that these would overcome the regular flooding problems

12. Action to be taken to attract new councillors.

Cllrs. decided against a separate mailing/newsheet at present but instructed the Clerk to continue with posters on notice boards and reminders in the 'Scene' and 'What's On'.

13. Reports from representatives of other village organisations.

13.1 URC. No. 2 Alms House had been internally decorated and an application for occupancy had been received.

13.2 Parish Plan. The questionnaires were at the point of being finalised. 25 volunteers were needed for distribution and most were already known. It was hoped that collection could be completed in September before the dark evenings.

13.3 MSC. The latest minutes were being circulated.

14. Estates Committee matters

14.1 Date for litter pick. Sunday 20th November was suggested starting at 10.30am. Coffee and biscuits would be provided in the MSC Pavilion.

14.2 Replacement parts for litter bin in Skate Park. Cllrs. authorised the purchase of one replacement cover and fire trap

14.3 Burial fees. In response to a recent enquiry Cllrs. confirmed that the standard 'out of parish' fees should apply.

15. Correspondence

15.1 Various LAIS titles. No comment

15.2 'Housing – What Housing?' event on 5th October. No-one wished to attend.

15.3 'Rural Vision 2031' on 2nd August. Cllr. Sammons, Borough Cllr. Redhead and the Clerk would attend.

15.4 Changes to Demand Responsive Transport meeting on 4th August. John Norton and the Clerk would attend.

15.5 'Working Together' event on 17th August. No-one wished to attend.

15.6 Queens Jubilee Celebrations 2012. Details will be passed on to All Saints Church.

15.7 Community Action against Crime. No comments.

15.8 Fostering and Adoption Services. Posters would be displayed on the Parish notice board.

15.9 Community Buying Unlimited. No action to be taken.

16.0 Leiston-cum-Sizewell planning application proposal. The Clerk was instructed to contact Claire Cooper giving details of the Kelly's Meadow application.

16.1 Public Service News. The Clerk was instructed to unsubscribe from this weekly newsletter.

Date of next meeting – Thursday 25th August 2011 in MSC Pavilion.

The meeting closed at 9.37pm.

I confirm that the above is a correct record of the meeting held on Thursday 28th July 2011.

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Chairman

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Date