

**Minutes of the meeting of Wickhambrook Parish Council held on
28th June 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), J. Girling, K. Merritt, E. Taylor and J. Wilson.

Clerk R. Medley.

One member of the public who attended the whole meeting.

1. Apologies for absence.

Apologies were received from Cllrs. Bradbury and Claydon and County Cllr. J. Midwood. Cllr. Walker and Borough Cllr. Redhead were unable to be present.

2. Minutes of the Annual Parish Council meeting on 31st May 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 and 3.2 Items 12.1.2 (Columbine Cottage) and 15 (Changes to school transport) of previous meeting. Parish Council responses were read out by the Clerk.

3.3 Item 17.1 of previous meeting (partial night lighting) Only two of the street lights in the village were owned by the County Council. These would not be affected by partial night lighting until the Borough, who own the remaining street lights, has reached a decision.

4. Declarations of interest in agenda items

Cllr. Wilson declared interest in item 8.1.4 and Cllr. Sammons in 6.1.2.

OPEN SESSION**5. Police.** PCSO Kayla Packman said there had been 3 crimes within the last month, one was a domestic break-in which was unusual for the area. She emphasized the need for urgency in reporting of any suspicious behaviour.

County Cllr. Jane Midwood had sent in a written report. She had attended local meetings on the topics of a solar farm at Stradishall airfield, HGVs passing through Clare and the completion of the water pipeline running from Kirtling to Wixoe. The next meeting of Safer Neighbourhood Public Tasking Group would be held in Chedburgh in September. She would report the flooding at Attleton Green.

SESSION CLOSED AT 7.45 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/12/0632/HH Rosedale, Bury Road. Extensions and raising of roofline.

6.1.2 SE/12/0660/FUL Samples Farm, Ashfield Green. Replacement of wind turbine.

6.1.3 SE/12/0579/FUL Park Gate Barn, Ousden road. Change of Use.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/12/0401/FUL Mulberry House, Wash Lane. Change of Use and installation of swimming pool. Granted

6.2.2 SE/12/0532/HH Coopers Croft, Ashfield Green. Single storey rear extension. Granted

6.2.3 SE/12/0452/FUL Easterwood Bungalow, Baxters Green. Erection of dwelling. Application withdrawn

6.2.4 SE/12/0533/HH 18, Croft Close. Erection of front porch Granted

6.3 Other planning matters.

Cllrs were reminded that comments should focus on material planning concerns.

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Chairman

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Date

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7. Clerk's Report

7.1 Circulated documents

There were no circulated documents.

7.2 Other matters

7.2.1 Result of General Power of Competence Test. The Clerk had been awarded a pass certificate.

7.2.2 Clerk's Holiday. Cllr. Girling offered to cover the holiday period from 8th to 15th July.

7.2.3 Printer. The existing printer was failing. Cllr. Sammons offered to organise a replacement.

8. Finance.

8.1 The following payments were approved.

8.1.1	001747	SALC	GPOC training on 29 th May	48.00
8.1.2	001748	Acacia Ltd.	Tree inspection	480.00
8.1.3	001749	St Edmundsbury Borough Council.	Emptying dog bins.	79.56
8.1.4	001750	Mdsign	Website and internet services	169.50
8.1.5	001751	HMRC	Employer payments	345.20
8.1.6	001752	PCC.	Contribution to 'Wickhambrook Discovers Its Past' display	50.00
8.1.7	001753	John Crysell	Repair of cemetery wooden gates	102.72
8.1.8	001754	John Crysell	Repair of cemetery iron gates	127.00
8.1.9	001755	Heelis & Lodge.	Internal Audit	175.00
8.1.10	01756	AnglianWater	Water use on Bowls Green	15.76
8.1.11	01757	R. Medley	Salary for June	465.42
8.1.12	DD	TalkTalk	Broadband payment for June	32.69

8.2 Recent income (for information)

8.2.1 Borough of St Edmundsbury. Precept. 30,708.00

8.3 Other financial matters

8.3.1 Playground Refurbishment. The Clerk circulated a document showing that none of the promised grants was at risk until the end of the financial year. Cllr. Sammons circulated a timeline document from Miracle showing that the period from placing the initial order to completion of the project would be four months.

9. Approval of Internal Audit

Apart from a recommendation that one invoice be checked all other matters were found to be satisfactory. The report will be placed on circulation.

10. Estates Committee Matters

10.1 Tree Inspection. Cllrs agreed to accept the quote from Acacia. The MSC and W.I would be sent copies of the inspection report with the pertinent sections highlighted and advised that if they wished to proceed with the remedial work they should deal with Acacia direct.

10.2 Marking of war memorial area. An amended design was awaited from Saxon Monumental Craft. The original design allowed for paving of the whole 5 metre radius area.

10.3 The planting of a Jubilee oak. The Clerk was instructed to check that a tree was still available. Cllrs agreed that a metal guard be included in the planting costs.

11. Highways

11.1 Rights of Way. A considerable amount of the Clerk's time was being taken up in dealing with footpath queries. These were mainly concerned with crops obstructing rights of way but also included queries about failing fingerposts and footbridges.

11.2 Horse and Rider signs on Giffords Lane. Cllrs agreed that measures to discourage speeding traffic should be considered, if not too costly, and instructed the Clerk to write to West Area Highways to that effect.

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Chairman

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12. Rural Community Broadband Fund. The Clerk was instructed to make use of the website to see if local support could be easily expressed.

13. Parish Plan Follow Up meetings.

13.1 Parish Emergency Plan meeting on 5th July in the MSC Pavilion. 52 invitations had been sent out. Of the 10 replies, 5 hoped to attend and 5 could not but were still interested in the outcome. The Clerk would produce a 'reminder' poster.

13.2 Community First Responder Scheme meeting to be held on Tuesday 24th July. Only a small number of those invited had responded. The Clerk would send out reminders.

14. Correspondence.

14.1 Previously circulated documents. There were no comments

14.2 Documents needing replies.

14.2.1 Offer by Police Inspector. No action taken.

14.2.2 Changes at Clare Country Park. Cllrs. agreed that due to the lack of precise information no decision could be made about a preferred controlling body and the Clerk was instructed to respond accordingly.

14.2.3 Request from Cllr. Bradbury ref: the possible formation of a Wickhambrook oil buying group. Cllrs. suggested several potential members.

14.2.4 Updating of Code of Conduct. All parish councils are obliged in law to adopt a Code which will apply from 1st July. Cllrs. resolved to adopt the Suffolk Code. This would be subject to ratification at the next meeting. All the necessary paperwork had been emailed out. Cllrs. have 28days to complete and return the Register of Interests.

Date of next meeting – Thursday 26th July 2012 in MSC Pavilion. Cllr. Girling gave his apologies.

The meeting closed at 9.07 pm.

I confirm that the above is a correct record of the meeting held on Thursday 28th June 2012.

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Chairman

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Date