

**10268 Minutes of the Meeting of Wickhambrook Parish Council held on
27th June 2013 at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Cllrs. K. Sammons (Chairman), S. Bradbury, J.Girling, K. Merritt, J Walker and J. Wilson.
County Cllr. M. Evans (arrived at 8.15 and left at 9.05pm) and Borough Cllr. D. Redhead (arrived at 7.45 and left at 8.40pm)
Clerk R. Medley.
There were two members of the public (left at 8.40pm)

1. Apologies for absence.

Apologies were received from Cllrs. J. Claydon, and E. Taylor.

2. Minutes of the Annual Meeting of Parish Council on 30th May 2013

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 12.2.3 of previous minutes – Vision 2031 ‘Drop Ins’. Rural ‘Drop Ins’ were now being offered at Chedburgh on 17th July and Ixworth on 18th July between 2.30 and 7.00pm.

4. Declarations of interest in agenda items

Cllr. Sammons declared an interest in 8.1.7 and Cllr. Wilson in 6.1.1 and 8.1.1.

OPEN SESSION 7.40pm

5. County Cllr. M. Evans said that she would be chairing the new Roads and Transport Policy Panel looking at speed limits and, in the light of restricted budgets, whether the criteria need changing. She will be attending, along with Matthew Hancock, a meeting of interested parties concerning Kelly’s Meadow on 15th July. She was hoping to organise more support for school governors.

Police representatives Sophie Mitchell and Trish Sinclair gave a crime report and updated Cllrs. on recent contact with the School with regard to parking issues. Recent crimes included thefts of heating oil, of a rear windscreen wiper, of a stone gargoyle statue and of equipment from an outbuilding. Visits had been made to the school and some parents spoken to. A letter will be sent to all parents encouraging greater use of the ‘walking bus’ and more considerate parking.

Borough Cllr. D. Redhead said that the current emphasis at the Borough was on sustainable development. With regard to the proposed development at Gaines Hall, Attleton Green, a member of the public outlined the disadvantages of living next to an industrial site and recommended that Cllrs. give careful thought to the proposed expansion. The main concerns were with noise and flooding. Cllrs. agreed that more information was needed and that a Planning Officer be invited to the July Parish Council meeting. The Clerk was instructed to seek clarification of the inconsistencies in the Vision 2031 consultative documents.

CLOSURE OF OPEN SESSION at 8.35pm

6. Planning

6.1 The following applications had been considered by Councillors.

6.1.1 SE/13/0626/OUT Gaines Hall, Attleton Green. This application was being reconsidered by St Edmundsbury

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/13/0103/FUL Land adjacent to Three Gables, Nunnery Green. Erection of 1½ storey dwelling and car port. Granted

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Chairman

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Date

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6. Planning (continued)

- 6.2.2 SE/13/0011/FUL Easterwood Bungalow, Baxters Green. Erection of 2 storey dwelling.
Appeal against refusal

7. Clerk's Report

- 7.1 Circulated Documents
There were no circulated documents
- 7.2 Other matters
7.2.1 Clerk's holiday. Cllr. Girling was thanked for offering cover during the Clerk's absence.

8. Finance.

- 8.1 The following payments were approved.
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| 8.1.1 001832 Mdsign Internet Services March to May | 169.50 |
| 8.1.2 001833 John Crysell Work on Cemetery gates | 382.77 |
| 8.1.3 001834 E.On Electricity use in Chapel | 6.71 |
| 8.1.4 001835 HMRC Employer payments | 360.20 |
| 8.1.5 001836 Anglian Water Bowls Club use | 38.39 |
| 8.1.6 001837 MSC Payments for Carnival | 202.00 |
| 8.1.7 001838 The Rainbird Partnership Office supplies | 49.75 |
| 8.1.8 001839 R. Medley Salary for June | 480.51 |
| 8.1.9 001840 Pro-Scape Installation of equipment | 1,200.00 |
| 8.1.10 DD BT Phone Rental in June | 25.26 |
| 8.1.11 DD BT Internet Services April to June | 61.20 |

Cllrs. resolved not to pay the Miracle invoice until the work had been completed.

- 8.2 The following income was noted.
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| 8.2.1 Borough of St Edmundsbury. Remainder of playground grant | 4,000.00 |
| 8.2.2 Inscription on headstone (Saxon Monumental Craft) | 26.50 |
- 8.3 Other financial matters
- 8.3.1 Cllrs. Girling and Merritt signed a letter to NatWest requesting monthly statements.
- 8.3.2 Contribution to Day Club Christmas Event 2013. Cllrs. approved a donation of £200.

9. Highway Matters

- 9.1 Meeting Green junction. There had been no further news since the meeting of 4th June.
- 9.2 Flooding at Attleton Green. Further investigative work had been carried out. Highways were seeking the necessary finance to carry out the improvements. County Cllr. Evans offered to check on progress.
- 9.3 Parking outside the School. This had been previously discussed under Open Session.
- 9.4 Possible encroachment at the Moor Green development. Cllrs. agreed that there was no significant encroachment.

10. Estates Matters (draft minutes had been previously circulated)

- 10.1 Bury Road playground. Details of how Suffolk County Council would pay for the 'stopping up' order were being decided.
- 10.2 Grand Opening of main playground. Cllr. Taylor had offered to send a letter of thanks, plus a photo of the Grand Opening, to all those who had given donations of finance and in kind. This suggestion was enthusiastically accepted by Cllrs. Cllr. Wilson offered to purchase and present a token of appreciation to County Cllr. Jane Midwood for her many years of support for the village and Cllr. Sammons offered to send a letter.

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Chairman

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11. Audit

11.1 Results of internal audit. Cllrs. accepted the recommendations of the Internal Auditor. These were i) that the Council should carry out an annual review of internal control and risk management and minute the conclusions, and ii) that the Council should formally approve the amount of the precept and minute that accordingly.

The full summary would be placed on circulation.

11.2 Preparations for external audit. Sections 1, 2 and 4 of the Annual Return for year ended 31st March 2013 were considered and approved.

11.3 Amendment to Financial Standing Orders. Cllrs. approved the addition of 'A sum of £10 shall be paid annually to Memorial Social Centre Trustees for the lease of Wickhambrook Children's Playground area'.

12. Reports from representatives from other village organisations.

20.1 URC Cllr. Wilson gave a brief update concerning the Alms Houses.

13. Website. Cllr. Bradbury suggested that he lead a periodic update of Facebook and website content at selected future meetings. Cllrs. supported this proposal.

14. Parish Plan.

Community First Responders. Depden Parish Council wished to be given the opportunity to send a representative to any future meetings on this topic.

15. Affordable Housing offer (copy correspondence previously circulated) Cllrs. agreed that this offer should be accepted and that Kevin Marshall of Suffolk Housing be invited to give a presentation on the initiative in the Autumn.

16. Correspondence

16.1 Recently circulated documents. There were no comments.

16.2 Correspondence requiring a response.

16.2.1 Suffolk Housing Society enquiry concerning 72, Nunnery Green. The Clerk was instructed to respond.

Date of next meeting. Thursday 25th July 2013 in the MSC Pavilion at 7.30 pm.

Meeting closed at 9.23 p.m.

I confirm that the above is a correct record of the meeting held on Thursday 27th June 2013.

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Chairman

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Date