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**Minutes of the meeting of Wickhambrook Parish Council
29th June 2006 at 7.30 p.m. in the Pavilion**

Present

Cllrs. S. Sumner (Chairman), P. Bevan, J. Claydon, A. Harrison, K. Merritt, J. Walker, J. Wilson.
County Cllr. J. Midwood and P.C.McKenna.
Clerk R. Medley.
D Flatt representing Neighbourhood Watch.
8 members of the public.

The chairman welcomed the members of the public and explained how Items 6.1 and 17 (Demolition of village stores and development of land for residential use – SE/06/1821) would be handled

1. Apologies for absence.

Borough Cllr. D. Redhead.

2. Minutes of the Annual Meeting of 25th May 2006

These were signed as a correct record.

3. Matters Arising (for information)

Cllr. Bevan confirmed that he would continue overseeing the village website.

4. Declarations of interest in agenda items.

Cllrs. Harrison and Merritt declared an interest in items 6.1 and 17, Cllr. Walker in 6.2.2, Cllr. Claydon in 6.2.4 and Cllr. Sumner in 8.1.2.

5. Reports from County Cllr, Community Beat Officer and Neighbourhood Watch representative.

5.1 There was no report from the Borough Cllr.

5.2 Steve Flatt, Co-ordinator for the Boydon Close area of Neighbourhood Watch said that:

5.2.1 Neighbourhood Watch was still seeking funding for the erection of Neighbourhood Watch area signs which would be placed at all entrances to the village.

5.2.2 There had been a notable success in a local village using the Police Direct system where a thief who had removed some church contents was caught the next day.

5.3 PC McKenna had sent in a written report and presented the contents.

5.3.1 Over the period 1st April to 28th June there had been 1 burglary, 1 threat to kill, 2 other thefts, 4 offences of criminal damage and two motor vehicle offences. Where the offenders were known they were being dealt with.

5.3.2 He emphasized the importance of prompt reporting of incidents (the broken glass in the village phone box was not reported for several days) and the requirement for any information about suspicious behaviour.

5.4 County Cllr Midwood spoke on -

5.4.1 Her recent contact with Highways about the request that 30 mph speed limits be placed on the Duddery and Cloak Lane. Both requests had been turned down. The reasons given were insufficient housing and too short a highway respectively.

5.4.2 She wished to encourage everyone to respond to the 'School Organisation Review' document.

5.4.3 She expressed concern about speeding motorbikes on the A134. P.C. McKenna offered to have a word with the cafe owners at High Point where the motor cyclists gathered.

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Chairman

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Date

6. Planning

- 6.1 Demolition of village stores and development of land for residential use (SE/06/1821)
The Chairman gave an explanation of the planning application process and outlined the sort of objections that could be made. He then read out the comments that councillors had made on the circulated application. This was followed by open discussion.
- 6.2 The following applications were considered on circulation.
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|------------------------------------------------------------------------------|--------------|
| 6.2.1 SE/06/1765 Heybridge, Post Office Hill
(minority comments reported) | No objection |
| 6.2.2 SE/06/1804 Crow Cottage, Maltings Lane | No objection |
| 6.2.3 SE/06/1771 Layham Place, Shop Hill | Objection |
| 6.2.4 SE/06/1739 Farley Green Farmhouse | No objection |
- 6.3 The following applications considered by the Borough Council were noted.
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|---------------------------------------------------|---------------|
| 6.3.1 SE/06/1521 Brook Cottage, Cloak Lane | Refused |
| 6.3.2 SE/06/1503 Additional aerals in Water Tower | Not necessary |
| 6.3.3 SE/06/1622 Spring Cottage, Thorns Corner | Granted |
| 6.3.4 SE/06/1606 Giffords Hall, Clopton | Granted |
| 6.3.5 SE/06/1713 Wakelins, Genesis Green | Granted |
| 6.3.6 SE/06/1734 Saddlers Cottage, Wickham Street | Granted |

7. Clerk's Report

- 7.1 Previously circulated documents.
- 7.1.1 Clean Neighbourhood and Environment Act 2005. Full copy of the document is now available.
- 7.1.2 Suffolk Lorry Route Network. To be put on village website.
- 7.1.3 Customer Service Direct. No further action.
- 7.1.4 School Organisation Review. Cllr. Bevan agreed to complete the questionnaire.
- 7.1.5 Planning for the future. The Clerk was instructed to check if any further meetings had been arranged.
- 7.2 7.2.1 Code of Practice for Victims of Crime. P.C. McKenna would be asked to update councillors on progress of investigations of any crime in the village.
- 7.2.2 The Football Club had returned a signed Sports Club agreement and paid the annual fee.
- 7.2.3 A letter had been received from Wickhambrook Players asking about possible hiring of the Chapel for costume storage. This matter would be discussed at the Estates Meeting.
- 7.3.4 Attendance at recent SALC training day. The Clerk would circulate points arising from the session.

8. Finance.

- 8.1 The following payments were approved.
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|--------------------------------------------------------------|---------|
| 8.1.1 001255 Anglian Water - water use Nov. to May | £25.17 |
| 8.1.2 001253 Mdsign - internet service March to May | £141.25 |
| 8.1.3 001254 SALC - Local Council Administration book | £50.00 |
| 8.1.4 001256 R. Medley - stationery purchase | £47.35 |
| 8.1.5 001257 R. Medley - salary for May | £327.09 |
| 8.1.6 001258 R. Medley - mileage for attending training days | £73.78 |
- 8.2 The following income was noted.
- | | |
|----------------------------------------------------------|---------|
| 8.2.1 Recycling credit payment - April '05 to March '06 | £843.89 |
| 8.2.2 Football Club - rent for the '06/07 year | £10.00 |
| 8.2.3 Interest from Business Reserve - Jan. to March '06 | £108.80 |

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Chairman

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9. Estates Committee Report.

The next meeting was to be held on Tuesday 4th July.

10. United Charities Representatives Report.

The next meeting was to be held on 3rd July.

11. MSC Representatives Report.

Recent minutes would be circulated.

12. Roads, hedges, verges and drains.

12.1 No progress had been made on the complaints about an encroaching bank and overgrowing hedge reported at the last meeting. The Clerk would remind Suffolk County Council Highways.

12.2 Further potholes, overgrown hedges and obscured 30 mph signs were reported to the Clerk.

12.3 Sue Wilson and Valerie Lawrence of Bunters Row asked for help in tracing ownership of land between numbers 12 and 13.

13. Rights of Way.

Nothing to report.

14. Consideration of Standing Orders.

This item would be held over to the next meeting.

15. Consideration of Member's Register of Interests.

These would be considered at the end of the meeting.

16. Signing of Audit Return.

The audit return, statement of assurance, accompanying notes and bank reconciliation were considered and duly signed.

17. Date of next meeting – Thursday 27th July 2006.

Additional meeting dates on 23rd November and 11th January 2007 were approved

Cllrs. Merritt and Harrison left the meeting.

18. The Village Shop.

18.1 Planning Application.

The Clerk was instructed to collate a response to the planning application giving reasons for the strongest possible objection.

18.2 Action to be taken.

Cllr Wilson outlined the procedure followed by the villagers of Winster when they faced a similar situation. Cllr. Sumner explained the financial support and advice that could be available.

It was agreed that a questionnaire be delivered to every house in the village, hopefully using the What's On delivery network, and sent to parish councils of neighbouring villages. This would ensure that everyone was aware of the current situation and provide information on who uses the shop and for what purposes.

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Chairman

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The results would be collated and presented at a meeting to be arranged in the near future. The date would depend on availability of the MSC Hall but would be on a Tuesday/Wednesday/Thursday evening no later than early September. It was hoped that the outcome of the meeting would be the formation of a steering group of members with appropriate experience - e.g. retail experience, accountants, solicitors, investors, etc. who would carry the idea forward. Cllr. Sumner would take responsibility for design and distribution of the questionnaire. Cllr. Wilson would ensure that no alternative village schemes were being planned.

Meeting closed at 10.10 p.m.

I confirm that the above is a correct record of the meeting held on 29th June 2006.

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Chairman

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Date