

**Minutes of the meeting of Wickhambrook Parish Council held on  
21<sup>st</sup> March 2013 at 7.30 p.m. in the MSC Pavilion.**

**Present**

Cllrs. K. Sammons (Chairman), S. Bradbury, J. Claydon, J. Girling, K. Merritt and J. Wilson.  
Clerk R. Medley.  
No members of the public.

**1. Apologies for absence.**

Apologies received from Cllrs. J. Walker and E. Taylor and County Cllr. J. Midwood.

**2. Minutes of the Parish Council meeting on 28<sup>th</sup> February**

The minutes of the meeting were signed as a correct record.

**3. Matters Arising (for information)**

Item 10.1 of previous meeting – A final copy of the playground lease had been received.

**4. Declarations of interest in agenda items**

Cllr. Claydon declared an interest in 6.1.1, Cllr. Sammons in 8.1.8 and 10.1.2, and Cllr. Wilson in 6.1.1 and 8.1.6.

**OPEN SESSION 7.38 pm.**

5. County Cllr. Jane Midwood had provided a written report. A number of villages had expressed dissatisfaction with replacement street lamps. These gave an orange light but the preferred white ones were no longer available due to EU concerns about mercury content. Her term of office ends on 6<sup>th</sup> May but she offered to prepare a report for the Annual Parish meeting to be held on 16<sup>th</sup> May
- Borough Cllr. Derek Redhead said that a small team of Borough Cllrs. planned to visit five selected villages on a pilot scheme designed to boost Affordable Housing. Wickhambrook had been included. Cllr. Sammons wondered if the Affordable Housing Steering Group should be re-convened. In response to a question Cllr. Redhead said that because of changes in Government policy the LDF consultation had been delayed. The next consultative document was due in early Autumn.
- A report from the Police listed 4 crimes of note reported since the last meeting. These were two burglaries from containers, one theft of heating oil and one damage to vehicle tyres. Patrols in the area have been increased. The priorities set at recent Safer Neighbourhood Team meeting included more speeding checks in Wickhambrook.

**SESSION CLOSED AT 8.25 pm****6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/13/0172/FUL Gaines Hall, Attleton Green. Change of use of existing grain store to spray painting shop and erection of new grain store and parts and supply store.

6.2 Applications granted/refused/withdrawn by the Borough Council.

None

6.3 Other Planning matters

6.3.1 Section 106. Borough Cllr. Redhead gave details of recent Section 106 agreements within the Parish. Only two were financial. In one case finance had gone towards maintenance of the green areas of the estate and in the other towards affordable housing elsewhere in the Borough. It was advised that in future planning consultations where Section 106 was thought to be a possibility, it be stated that those funds are required for a specific purpose within the parish.

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**Chairman**

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**Date**

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**7. Clerks Report**

7.1 Circulated documents.

7.1.1 Clerks & Councils Direct. Query ref: Scattering of ashes. Cemetery regulations currently state 'cremated remains may be scattered beneath the surface of the grave'.

7.2 Other matters

7.2.1 Community Resilience Briefing on 20<sup>th</sup> March. Cllrs. Girling and Merritt and the Clerk had attended.

**8. Finance.**

8.1 The following payments were approved.

8.1.1	001809 E-On Electricity use in Chapel	6.67
8.1.2	001810 SALC Cllr. Bradbury's attendance at Cllr. training	117.60
8.1.3	001811 Haward Horological Repair of Church memorial clock	210.00
8.1.4	001812 HMRC Employer payments	349.00
8.1.5	001813 Aon Insurance	1387.00
8.1.6	001814 Mdsign Internet services	169.50
8.1.7	001815 Community Action Suffolk	30.00
8.1.8	001816 Rainbird Partnership	76.52
8.1.9	001817 Wasted cheque	
8.1.10	01818 R. Medley Salary for March	465.22
8.1.11	DD BT Internet services for February	24.27
8.2	Recent income (for information)	
8.2.1	Borough of St Edmundsbury (grant for playground)	6,000.00
8.2.2	Interment (H.J.Paintin Ltd.)	52.50
8.2.3	Inscription (Saxon Monumental Craft)	26.50
8.2.4	Parish Plan Fund surplus	274.13
8.3	Other financial matters	
8.3.1	Cllrs. approved the annual increment for Clerk from £11.185 to £11.549 per hour from April 2013.	

**9. Highway matters**

9.1 Flooding at Attleton Green. Suffolk County Council staff had jetted all pipes in the area including the drainage system from Thorns Corner. Gradient levels have been checked. Part of the problem appears to be that the two separate drainage pipes which go under the road feed into one which then crosses the paddock. It is hoped that improvements can be made in the new financial year.

9.2 Rights of Way. Bridleways 45 and 51 (on Wickhambrook parish boundary with Ousden and Lidgate) had been cleared by Suffolk County Council contractors along with 31 (Coltsfoot Green to Busses Farm byway)

**10. Estates Committee matters**

10.1 Playground Developments

10.1.1 Closure of playground and removal of equipment. Cllrs. agreed that the playground be closed from Monday 2<sup>nd</sup> April. Grass protection would be laid on the same date. Heras fencing would be erected and sections of the existing fence would then be removed.

10.1.2 Fate of playground equipment. Cllrs. agreed that all items would be advertised on ebay. Cllr. Sammons and Cllr. Bradbury offered to take photographs and post the details.

10.1.3 Making good the entrance to the playground. Increased footfall would soon destroy the grass around the entrance. Cllr. Sammons suggested the incorporation of matting through which the grass would continue to grow. Cllr. Walker would seek the approval of the MSC trustees.

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**Chairman**

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**Date**

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**10. Estates Committee Matters (continued)**

10.2 Bury Road Playground. Cllrs. agreed that while the uncertainty over ownership remains there can be no further progress on taking over responsibility for the playground. The Clerk was instructed to inform both Havebury and Suffolk County Council of this decision.

10.3 Jubilee Oak. This was planted on 7<sup>th</sup> March by children chosen from Wickhambrook School. A photographer from Bury Free Press and several parishioners attended the event. Members of the Bowls Club had offered to water the tree during the playing season.

10.4 Village litter pick. All arrangements had been finalised but there was concern about the weather forecast for Sunday 24<sup>th</sup> March. A decision would be taken before the event.

10.5 Village Carnival. The planned afternoon events would be extended by a music event in the evening. The day would finish at 10.00pm. The proposed litter pick may be postponed until Sunday morning.

**11. Reports from representatives of other village organisations.**

11.1 URC. An additional application had been received for the, soon to be vacant, No 2 Alms House bringing the total to 6.

**12. Maintenance of the Memorial Church Clock.**

Details of the repair carried out on 25<sup>th</sup> February were read out. The Clerk was instructed to enquire what was included in the annual service.

**13. Parish Plan**

The Parish Plan Committee had concluded its work and had returned the remains of the grant (£274.13) to the Parish Council. Representatives offered to meet with the Parish Council to discuss progress on the report outcomes. The clerk would summarise progress to date on both the Emergency Plan and First Responders and circulate that before the next meeting.

**14. Correspondence.**

14.1 Previously circulated documents. There were no comments.

14.2 Documents not previously circulated.

14.2.1 Posters concerning the County Council elections on 2<sup>nd</sup> May will appear regularly on the notice board.

14.2.2 Exning Parish Council had organised a 'Playground inspection and Management' course. Cllrs. agreed that a place be offered to Marion Cowan.

14.2.3 Neighbourhood Plans. A letter from Suffolk ACRE on this topic was filed.

**Date of next meetings** – Thursday 25<sup>th</sup> April 2013 in MSC Pavilion.

Annual Parish meeting to be held on Thursday 16<sup>th</sup> May.

The meeting closed at 9.18 pm.

I confirm that the above is a correct record of the meeting held on Thursday 21<sup>st</sup> March 2013.

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**Chairman**

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**Date**