

**10191 Minutes of the meeting of Wickhambrook Parish Council held on
31st March 2011 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. J. Claydon (Chairman), K. Merritt, K. Sammons, E. Taylor, and J. Wilson. County Cllr. J. Midwood, Borough Cllr. Redhead.

Clerk R. Medley.

Two members of the public were present (Both left at 8.35 pm, as did Cllrs. Midwood and Redhead)

1. Apologies for absence.

Apologies were received from Cllrs. Mayes and Walker.

2. Minutes of Parish Council meeting on 24th February 2011

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 3.4 of previous minutes. Mr Wright of Coltsfoot Cottage had offered to take responsibility for the flood signs at Coltsfoot Bridge.

3.2 Item 7.2.2. of previous minutes. The Haverhill Echo would take details of Parish Council meetings from the website.

3.3 Item 7.2.4 of previous minutes. The substitution of the existing oak post with a metal post was unlikely to affect the estimated cost of repair. The Chairman agreed to consider the possibility of replacing the metal sleeve.

3.4 Item 15.7 of previous minutes. ‘Save Clare library’ petitions and explanatory notices had been displayed in the village shop and MSC Hall for two weeks from the beginning of March. No-one had signed either document. This information had been conveyed to the organisers.

4. Declarations of interest in agenda items

Cllr. Wilson declared an interest in 8.1.3

OPEN SESSION

5. 5.1 Address by Simon Pickering on ‘Wos Up’ Rural Mobile Youth Project 2011.

Simon outlined the history and purpose of the Scheme. The visits over the school summer holiday 6 week period would continue but there could be advantages in extending the period to 3 months. To do this the Borough required a donation of £650. A decision was required before the beginning of May. Cllr. Taylor raised the possibility of MSC sharing the costs. This topic would be an item on the next agenda.

Simon offered to discuss the matter of questions for the Parish Plan questionnaire with his Youth Workers.

5.2 Kelly’s Meadow. There had been no further developments. Cllr. Wilson said that any appeal against the planning refusal had to be lodged within 6 months.

Cllrs. agreed that this item should remain on the agenda for the next Parish Council meeting.

5.3 Comments by Councillors and members of the public.

Police Report by PC 18Trish Sinclair and Sgt 566 Kevin Horton. One crime of theft of heating oil had been reported. The next Community Priority Setting meeting would be at Risby Village Hall on 9th June. Sgt Horton had suggested that a reference to ‘Speedwatch’ volunteers be included in Parish Plan questionnaire. With reference to the parking problems outside the school PC Trish Sinclair offered to generate a letter for children at the school to take home to their parents.

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Chairman

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County Cllr. J. Midwood supported the proposal for a village litter pick. More money had been made available for repair of potholes and she hoped that the standard of work would be better than that that carried out recently on the road to Farley Green.

Borough Cllr. Redhead advised that a letter expressing disquiet about the recent Wickhambrook/Ousden boundary changes be sent to Joy Bowes, Borough Legal Officer.

6. Planning Matters

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/11/0206 Old Manse, Meeting Green. Erection of timber storage building.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/10/1401 Kelly's Meadows, Bury Road. Expansion of existing gypsy site. Refused

7. Clerk's Report

7.1 Circulated Documents

7.1.1 Air Quality Consultation. Cllrs. agreed that specialised knowledge was needed to provide an informed response and the questionnaire be filed.

7.1.2 Came & Co. Insurance. Cllr. Taylor suggested a competitive quote be requested but there was insufficient time before the renewal date of 31st March.

7.1.3 British Legion Poppy Parties. Cllrs. were willing to consider a joint approach with other local organisations. The Clerk would make further enquiries.

7.1.4 Suffolk Fire & Rescue Risk Management Plan. Cllrs. agreed that there would be no response.

7.2 Other matters

7.2.1 Village Litter Pick. Cllrs. favoured this proposal and were willing to put a small amount of funding towards the exercise. As the Scouts had already carried out a similar, but smaller, exercise they would be asked to organise a larger event. Some time was needed for publicity and to encourage volunteers to assist.

8. Finance.

8.1 The following payments were approved.

8.1.1 001647 Suffolk ACRE Membership Renewal 25.00

8.1.2 001648 E-On Electricity use in Chapel 7.07

8.1.3 001649 Mdsign Internet services Dec. to Feb. 169.50

8.1.4 001650 Allianz Insurance Annual premium 2,339.07

8.1.5 001651 HMRC Employer payments 464.36

8.1.6 001652 R. Medley Salary for March 436.70

8.1.7 DD TalkTalk Broadband payment for March 45.25

8.2 Recent income (for information)

8.2.1 Wickhambrook Players Use of Chapel 145.45

8.2.2 Wickhambrook Bowls Club Ground rent 10.50

8.2.3 Saxon Monumental Craft Headstone 60.00

9. Changes to Parish Boundary.

Having taken advice from Borough Cllr. D. Redhead, Cllr. Wilson agreed to draft a letter to the Legal Officer, Joy Bowes

10. Number of Councillors for Wickhambrook.

The Clerk had received verbal approval of an increase in the number of councillors for the parish from 7 to 8. Written confirmation was awaited and the change would be effective from 5th May 2011.

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11. Highways Matters.

- 11.1 Parking at Nunnery Green/Boyden Close.
All correspondence, including the response from the Surgery, would be circulated.
- 11.2 Contact with UK Power Networks.
Details of the planned trimming under power lines would be circulated.
- 11.3 Speeding/parking outside school.
Mr. Wilkinson, who had raised this matter with the Highways Authority, hoped to attend the next parish council meeting. The village school would be informed of the suggestion made by the Police.

12. Local Development Framework - publicity

Details of the Wickhambrook Drop-In session had been placed in the 'What's On' and on the website and would be put into the Scene.

13. Reports from representatives of other village organisations

- 13.1 United Charities. Maintenance work was continuing as planned.

14. Estates Committee matters

- 14.1 Installation of dog bins. These were likely to be installed over the next few weeks.
- 14.2 Vat situation with regard to resurfacing the tennis courts. Cllr. Sammons had checked the situation with Her Majesty's Revenue and Customs and providing the parish council was wholly responsible for arranging and paying for the resurfacing and continued to own the courts, and there were no commercial implications, then vat could be reclaimed. A minimum of two quotes would be required.
- 14.3 Fund raising for the playground. Cllr. Taylor explained that advice on completing application forms was being received from a professional fundraiser. A spreadsheet of fund raising possibilities was being compiled and the website would be updated in the near future.

15. Correspondence

- 15.1 Invitation to St Edmundsbury Parish Conference on 12th May. No-one would be attending.
- 15.2 Havebury 'Mystery Shopper' poster. Display of this poster was no longer necessary as the same information will be included in the next newsletter which goes to all tenants.
- 15.3 Response from Nathan Cole ref: Affordable Homes. The Chairman was to have further contact with Suffolk Housing/Iceni Homes to explore possibilities.
- 15.4 Further changes to local bus services. Copies of the new timetable, effective from 4th April, would be displayed on notice boards and the website.

Date of next meeting.

Thursday 28th April 2011 in the MSC Pavilion at 7.30 pm.

Meeting closed at 9.40 p.m.

I confirm that the above is a correct record of the meeting held on Thursday 31st March 2011.

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Chairman

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Date