

**Minutes of the meeting of Wickhambrook Parish Council held on
29th November 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. K. Sammons (Chairman), J. Girling, K. Merritt, E. Taylor, J. Walker and J. Wilson.

Clerk R. Medley.

No members of the public.

1. Apologies for absence.

Apologies received from Cllrs. Bradbury and Claydon, Sam Sykes, Jack Couzens and the Police.

2. Minutes of the Parish Council meeting on 25th October 2012

After the addition of 'He asked why the Parish Council had not been informed and why approval for such a change had been given' to 7.3.1., the minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 5 of previous meeting – The meeting with the users of the Skate Park planned for 17th November had been postponed.

4. Declarations of interest in agenda items

Cllr. Wilson declared an interest in item 7.2.2, 9.1.5, 9.1.6, and 9.1.7.

OPEN SESSION 7.35pm.

5. County Cllr. Jane Midwood was concerned that she had not been made aware of the recent recording of traffic speeds along the Duddery and on A143. She suggested that a record be kept of the number plates of regular offenders. The next Safer Neighbourhood Team meeting was to be held on 12th December but she queried whether this was good use of Police time. PCSO Kayla Packham was leaving the area.

Borough Cllr. Derek Redhead said that there was no further news on Kelly's Meadow. Cllrs. understood that the original condition for granting of planning permission was that certain listed improvements were made to the site. If these do not take place what is then the situation? Cllr. Redhead thought that further action would be taken once the situation was finalised.

Cllrs. emphasized their support for the original plan for extending the 'Greyhound' and could see no logic in the alternative suggested by the Borough Planning Department.

A written report from the Police identified only one crime in the last month that being forced entry to an outbuilding and the removal of garden equipment.

SESSION CLOSED AT 8.30 pm**6. Vehicle Speeds on A143.**

In the absence of Mr Sykes this item was postponed to the following meeting.

7. Planning

7.1 Planning applications considered by the Parish Council.

7.1.1 SE/12/1428 and 1441/FUL Greyhound at Meeting Green. Detached dwelling and single storey extension.

7.2 Applications granted/refused/withdrawn by the Borough Council.

7.2.1 SE/12/1296/FUL Easterwood Bungalow, Baxters Green. Change of use of land from arable to residential garden Granted

7.2.2 SE/12/0960/LBCA Plumbers Arms, Wickham Street. Conversion of building to single dwelling Granted

.....
Chairman

.....
Date

10249

7.2.3 SE/12/1078/HHLB Butlers Hall, Attleton Green. Erection of garage, greenhouse and workshop Granted

7.3 Other planning matters

7.3.1 SE/12/1114/FUL The planning application for a Solar Farm at Steeplechase, Hundon, to be considered at the Borough Development Control meeting on 6th December.

8. Clerks Report

8.1. Circulated documents

There were no circulated documents that needed discussion.

8.2 Other matters

8.2.1 BT broadband. Cllrs. approved the setting up of direct debit arrangement with BT and signed the necessary paperwork.

8.2.2 Suggestions for 'Scene'. Cllrs. suggested a positive report on fundraising progress on the Playground and a reminder on the availability Parish Council information on Facebook.

9. Finance.

9.1 The following payments were approved.

9.1.1	001779	BT. Initial payment	20.34
9.1.2	001780	John Crysell. Repair of notice board	314.66
9.1.3	001781	PSC Computing Changeover of provider	60.00
9.1.4	001782	HMRC Employer payments	349.00
9.1.5	001783	Mdsign Internet services June to August	169.50
9.1.6	001784	Mdsign Internet services September to November	169.50
9.1.7	001785	Mdsign Internet hosting	264.00
9.1.8	001786	R. Medley Salary for November	465.22
9.1.9	001787	R. Medley Salary for December	465.42
9.1.10	001788	R. Medley Use of home as office	45.00
9.1.11	001789	R. Medley Mileage for attending meetings	25.60
8.2	Recent income (for information)		
8.2.1	Interment (H.J.Paintin Ltd.)		120.00
8.2.2	Coffee morning (in aid of playground)		193.60
8.2.3	Donations (various) for playground		600.00
8.2.4	Donation from Depden P.C.(playground)		100.00
8.3	Other financial matters		
8.3.1	Donation to Wickhambrook Carnival. The Chairman will contact Tracey Stephenson to discuss details. Cllrs. felt that existing insurance may offer partial cover, that more effort should be put into raising sponsorship but that a £500 pump priming donation could be considered.		
8.3.2	Budget and Precept for 2013/14 (previously circulated). Cllrs. approved the suggested figures for both the budget and the precept.		

10. Highway matters

10.1 The Duddery. Vehicle speeds had been monitored over a week in early November. The average speed was 26 mph. The opinion of Suffolk Highways was that 'justification for any works is hard to prove'.

10.2 Mill Road. The 'Mill only' part of the finger post will be removed and a 'No through road' sign erected in its place.

10.3 Grit heaps. Most had been recently topped up. The Clerk asked that any that had been missed be reported to him. Additional volunteers for grit spreading were needed. All names had to be recorded for insurance purposes. Cllr. Girling wished to volunteer.

.....
Chairman

.....
Date

10250

11. Estates Committee Matters (minutes previously circulated)

11.1 Playground Lease and ratification of signatures. Please see item 12.1 below.

11.2 Fundraising update. Cllr. Sammons explained that Miracle Design and Play Ltd had an Infinity Climber surplus to needs and had offered it at a favourable price. She had reserved the item. This had reduced the total needed by £4,000. Funds were now standing around £69,000 against a total required of £76,000. If the site was cleared by volunteers, a further £2,000 could be taken from this total. This left around £5,000 to be found. This did not include the zip-wire which could be considered at a later date. A decision would be taken at the January meeting.

11.3 The quote for cutting the recreation ground had increased from £1562.50 (inc vat) in 2012 to £1609.34 in 2013. The Clerk had been asked to seek an alternative quote.

11.4 Other topics were delegated to the Estates Committee.

Other matters. Cllr. Wilson raised the matter of the Jubilee Oak. The Clerk said that he understood that the Borough were about to offer one but would check.

12. Reports from representatives of other village organisations.

12.1 MSC. Cllr. Walker said that the playground lease was almost finalised. The new trustees were in the process of confirming their acceptance. Cllrs. gave approval for the two signatures on behalf of Wickhambrook Parish Council to be Cllrs. Sammons and Taylor.

12.2 URC. There was no report.

13. Facebook. Cllr. Bradbury had provided a written report outlining recent postings. He asked if Cllrs. Sammons and Taylor would be willing to update information on fundraising for the playground.

14. Parish Plan Follow up

14.1 Progress on Wickhambrook Emergency Plan. Six parishioners were genuinely interested in progressing the emergency plan and there should be at least two representatives from the Parish Council. The Clerk would be contacting Neighbourhood Watch with the suggestion that there could be co-operation on the project.

15. Donations

Cllrs. agreed that donations should be given to the same charities as last year i.e. Newstalk £50, SARS £50, Suffolk Family Carers £50, EACH £35, Marie Curie £35 and Village Recorder £30. £50 had already been donated to the Royal British Legion.

16. Correspondence.

16.1 Previously circulated documents. There were no comments.

16.2 Documents that may need replies.

16.2.1 LDF Joint Development Policies Submission. This was still on circulation.

Date of next meeting – Thursday 24th January 2013 in MSC Pavilion.

The meeting closed at 9.28 pm.

I confirm that the above is a correct record of the meeting held on Thursday 29th November 2012.

.....
Chairman

.....
Date