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**Minutes of the meeting of Wickhambrook Parish Council  
23<sup>rd</sup> November 2006 at 7.30 p.m. in the Pavilion**

**Present**

Cllrs. S. Sumner (Chairman), P. Bevan, J. Claydon, A. Harrison, K. Merritt, J. Walker and J. Wilson.  
Borough Cllr. D. Redhead and Community Beat Officer PC McKenna.  
Clerk R. Medley.

**1. Apologies for absence.**

County Cllr. J. Midwood

**2. Minutes of the Parish Meeting of 26<sup>th</sup> October 2006**

These were signed as a correct record.

**3. Matters Arising (for information)**

There were no matters arising

**4. Declarations of interest in agenda items**

Cllrs. Harrison and Merritt declared an interest in 20.

Cllr. Sumner declared an interest in items 8.1.5 and 8.1.6.

**5. Reports from Borough Councillor and Community Beat Officer**

Cllr. Redhead updated councillors on developments on the Cattle Market and Manor House Museum  
Community PC McKenna referred to the 8 crime incidents listed in his written report and asked that any behaviour appearing at all suspicious be reported to the Community Information Hotline. The new District Inspector for Haverhill, appointed in early November, was Adrian Dawson  
There was no representative from Neighbourhood Watch.

**6. Planning**

6.1 The following applications were considered on circulation.

6.1.1	SE/06/2542	Easterwood Farm, Depden	No objection
6.1.2	SE/06/2572	Farley Green Farmhouse	No objection
	SE/06/2695	“ “ “	No objection
	SE/06/2698	“ “ “	No objection
6.1.3	SE/06/2596	Coopers Row, Ashfield Green (Minority comment)	No objection
	SE/06/2586	Coopers Row, Ashfield Green	No objection
6.1.4	SE/06/2624	Michaelmas Cottage, Coltsfoot Green	No objection
6.1.5	SE/06/2701	8, Bunters Row (Minority comment)	No objection
6.1.6	SE/06/2657	Wakelins, Genesis Green	No objection

6.2 The following applications considered by the Borough Council were noted.

6.2.1	SE/06/2532	2, Coltsfoot Close	Granted
6.2.2	SE/06/2536	Tile Hall, Farley Green	Granted
6.2.3	SE/06/2586	Coopers Row, Ashfield Green	Granted
6.2.4	SE/06/2624	Michaelmas Cottage, Coltsfoot Green	Granted

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**Chairman**

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**Date**

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## 7. Clerk's Report

7.1 Previously circulated documents.

7.1.1 Suffolk ACRE pack. It was agreed that details of grants advice be passed on to the MSC.

7.1.2 Consultation on Older People's Day Services in Suffolk. The Clerk was instructed to reply to this letter.

7.2 Other information.

The Clerk supplied details of:

7.2.1 'Managing a Social Enterprise' - an ACRE training pack. The Chairman took the details.

7.2.2 Payment of £567.78 had been received for the collection of paper and glass. This sum would be passed on to the MSC.

7.2.3 The Wic-kids Club had received an invoice for the Youth Leader and requested the monies which the Parish Council had been holding on their behalf. The total sum came to £1026.00.

7.2.4 A Clerks Networking Day had been organised for 12<sup>th</sup> December. The programme covered 3 May 2007 Councillor elections, the launch of SALC website, and communications between clerks and councillors. The Clerk was authorised to attend if he thought it useful.

## 8. Finance.

8.1 The following payments were approved.

8.1.1	001284	Hire of MSC Pavilion (March to October)	100.80
8.1.2	001285	SALC - 'Management of Burial Grounds' course	70.50
8.1.3	001286	Anglian Water (May to November)	36.10
8.1.4	001287	B.T. Phone (September to November)	63.50
8.1.5	001288	Mdsign – Licence Fee 2006/7	258.50
8.1.6	001289	Mdsign – Internet Services (Sept. to Nov.)	165.97
8.1.7	001290	R. Medley – Salary for October	327.09
8.1.8	001291	R. Medley – Contribution to Private Line	20.00
8.1.9	001292	R. Medley – 'Home as Office' allowance	45.00
8.1.10	01293	R. Medley – Car expenses for Training Course on 31.10.06	38.08
8.1.11	01294	Wick-kids Club	1026.00
8.1.12	01295	Powergen – Service Charge (Sept. to Nov.)	13.20
8.1.13	01296	Newstalk – Donation	50.00
8.1.14	01297	Suffolk Accident Rescue Service - Donation	50.00
8.1.15	01298	Optua – Donation	20.00
8.1.16	01299	Village Recorder – Donation	30.00

8.2 The following income was noted.

8.2.1	Recycling Credit	567.78
8.2.2	Memorial Inscription (Saxon Monumental Craft)	40.00
8.2.3	Interment (Saxon Monumental Craft)	60.00
8.2.4	Memorial inscription (Ivett & Reed)	40.00

## 9. Estates Committee Report.

9.1 Grants for path to recreation facilities. Cllr. Walker explained that completed application forms had been sent to St Edmundsbury and Havebury. The contribution of £2000 from the County Councillor's Locality Fund had been confirmed. Cllr. Redhead said that St Edmundsbury had approved the grant application. A letter had been sent to the Football Club to see if members were in favour of combining a hard standing with the path.

9.2 Quotes for updating the electrics in the Chapel. Two quotes had now been received. Cllrs. agreed that the cheaper one be accepted and instructed the Clerk to make the necessary arrangements.

9.3 The Clerk confirmed that the Borough Council 'tidy-up' gang will check the area of the skate park during their quarterly visits.

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Chairman

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Date

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**10. United Charities Representatives Report.**

The next meeting was planned for 5<sup>th</sup> December.

**11. MSC Representatives Report.**

The AGM paperwork would be put on circulation

**12. Roads, hedges, verges and drains.**

12.1 The Clerk was instructed to contact the Highways Section about the lack of white lines on the junction outside the Plumbers Arms.

**13. Rights of Way.**

There was nothing to report.

**14. Consideration of Standing Orders.**

These were still being circulated so this item would be held over to the next meeting.

**15. Payments to Charities**

Donations to the listed organisations were approved (shown under item 8.1).

**16. The budget and precept estimate 2007/2008 was approved** (copy of budget attached). The Clerk was instructed to complete the precept form and submit it by the required date of 4<sup>th</sup> December.

**17. Discussion of Clerk's workload.**

The Clerk presented a breakdown of the time spent carrying out the role for the past two months. Councillors thanked the Clerk for bringing their attention to the average 20 hours being worked. An increase in paid hours per week from nine to twelve was approved for the next financial year and the Clerk welcomed the decision.

**18. Date of next meeting – Thursday 11<sup>th</sup> January 2007.**

**19. Dates of future meetings.**

Thursdays 15<sup>th</sup> February and 22<sup>nd</sup> March 2007. The Clerk and Chairman would agree dates for the rest of the year.

**20. The Village Shop.**

17.1 Two meetings of the steering group had been held and there had been a fruitful meeting with Ian Toyne of VIRSA. Members of the group had agreed a proposal should negotiations with the current prospective purchaser fall through.

**Meeting closed at 10.20 p.m.**

I confirm that the above is a correct record of the meeting held on 23<sup>rd</sup> November 2006.

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Chairman

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Date