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**Minutes of the meeting of Wickhambrook Parish Council
26th October 2006 at 7.30 p.m. in the Pavilion**

Present

Cllrs. S. Sumner (Chairman), J. Claydon, A. Harrison, K. Merritt, J. Walker and J. Wilson.
County Cllr. J. Midwood and Borough Cllr. D. Redhead.
Clerk R. Medley.

1. Apologies for absence.

Cllr. P. Bevan.

2. Minutes of the Parish Meeting of 21st September 2006

These were signed as a correct record.

3. Matters Arising (for information)

7.2.4 The Clerk had contacted Alan Welch of the Royal British Legion. The wreath would be delivered to the Clerk’s house complete with blank message card. The Act of Remembrance will take place at noon on Sunday 12th November.

The Chairman, Cllr. Sumner, would represent the Parish Council.

4. Declarations of interest in agenda items.

Cllrs. Harrison and Merritt declared an interest in 17.

Cllr. Walker declared an interest in parts of 6.1 and 6.2

5. Reports from County Cllr, Borough Councillor and Community Beat Officer.

Cllr. Midwood complained about litter on the footpath between the cemetery and the skatepark. She gave further information on the proposed cuts in County Council support for various Community Services. Consultation was now taking place. She mentioned the creation of a ‘Learning Differences’ unit at the village school and that she had spoken to the Chief Constable about the strong support for the village shop with regard to the recent raid.

Cllr. Redhead explained that the £1.3 million saving in St Edmundsbury expenditure made by his team through improvements to procurement had received the East of England Award. This work would now be put forward for national recognition.

Community PC McKenna was not present.

There was no representative from Neighbourhood Watch.

6. Planning

6.1 The following applications were considered on circulation.

6.1.1	SE/06/2368	Duddery Cottage, The Duddery (Minority comment)	No objection
6.1.2	SE/06/2388	Crows Farm, Malting End (Minority comment)	No objection
6.1.3	SE/06/2435	Crow Cottage, Malting End (Minority comment)	No objection
6.1.4	SE/06/2536	Tile Hall, Farley Green.	No objection
6.1.5	SE/06/2532	2, Coltsfoot Close	No objection

6.2 The following applications considered by the Borough Council were noted.

6.2.1	SE/06/2215	Easterwood Farm, Baxters Green	Approved
6.2.2	SE/06/2308	“ “ “ “	Approved

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- 6.2.3 SE/06/2211 Homeleigh House, Thorns Corner Approved
6.2.4 SE/06/1898 Brook Cottage, Cloak Lane Approved
6.2.5 SE/06/ 2368 Duddery Cottage, The Duddery Approved
6.2.6 SE/06/2388 Crows Farm, Malting End Approved
- 6.3 Other Planning Matters
- 6.3.1 Easterwood Farm, Baxters Green. In response to several minority comments the Planning Officer had contacted the Clerk to make the following points;
- the office is for owners use and this would be written in to the Planning Conditions
 - plans have not included a separate house and there was no sign of a separate business
 - it has always been the wish of the Planning Authority to retain 'something of the original farm.

7. Clerk's Report

- 7.1 Previously circulated documents.
- 7.1.1. C.P.R.E. questionnaire. It was confirmed that there was no need for any action.
- 7.1.2 East of England development questionnaire. Cllr. Wilson completed a response.
- 7.2 Other information.
- The Clerk supplied details of:
- 7.2.1 'An Inconvenient Truth' showing at Cineworld on 30th October
- 7.2.2 'How Wild is your Parish?' funding
- 7.2.3 The Parish Council Conference to be held at the Athenaeum on 31st October
- 7.2.4 A request for mobile skate park locations
- 7.2.5 Letter from the Post Office informing the Parish Council of the temporary closure of village post office and giving alternatives. Cllr. Merritt hoped that the post office would be open again around 3rd November.
- 7.2.6 The notes put forward for inclusion in the Scene and councillors details now on display on notice boards.
- 7.3 Tenants for Nunnery Green Havebury Housing. The clerk thanked councillors for their prompt response to the Housing Officers request for comments ref. proposed tenants.

8. Finance.

- 8.1 The following payments were approved.
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| 8.1.1 001279 D. R. King & Son. Grounds Maintenance | £2350.00 |
| 8.1.2 000134 Glasdon UK Ltd. Part for skatepark litter bin | £95.03 |
| 8.1.3 000135 Workwise (Suffolk) Replacement notice for skatepark | £50.00 |
| 8.1.4 001280 J. Crysell Repairs to Surgery bench | £36.00 |
| 8.1.5 001281 R. Medley Salary for September | £327.09 |
| 8.1.6 001282 Royal British Legion. Donation | £50.00 |
- 8.2 The following income was noted.
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| 8.2.1 Interest from Bank Accounts | £214.50 |
| 8.2.2 Payment for headstone (Claydon) | £30.00 |
| 8.2.3 Interment (Cassidy) | £200.00 |
| 8.2.4 H.J.Paintin (additional wording on headstone) | £15.00 |
- 8.3 Closure of Capital Reserve Account £38.91

9. Estates Committee Report.

- 9.1 Dogs on Recreation Ground/Six Acres. Further contact had been received from the MSC but having put additional notices up, ordered two more dog litter bins, and put a note in the Scene, it was felt that time should be given for these measures to take effect before further moves be considered.

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9.2 The Chapel and the Players. A note giving an approximate price for updating the electrics and a proposal of 50/50 cost sharing had been circulated to councillors but there had been no response from the Players to a request for further details.

It was agreed that the Parish Council seek an estimate for this work and if the cost was in the region of £500.00 that three quotes be obtained.

9.3 Cllr. Wilson asked about progress on seeking Ground Maintenance quotes. The Clerk explained that he has contacted seven possible suppliers. Most had replied to say 'too big an undertaking' but he was hopeful of a positive response from Suffolk County Council, the Borough Council and W.P.Cook.

10. United Charities Representatives Report.

Nothing to report.

11. MSC Representatives Report.

Cllr. Sumner gave a brief summary of the last Trustees meeting and agreed to circulate the agenda containing the chairman's, booking manager's and treasurer's reports.

12. Roads, hedges, verges and drains.

12.1 The Clerk outlined the official response from the Highways Department of the County Council. If the Parish Council receives a complaint from a member of the public, and this complaint is justified, then the Clerk should write to the landowner to request trimming. If the landowner does not respond within a given period Highways can be asked to cut the hedge and will send the landowner the invoice for the work done. The Clerk asked Councillors for guidance on 'this complaint is justified' and it was agreed that all complaints be considered by the Parish Council before further action.

12.2 Hedges at Willow Cottage, Coltsfoot Close and near the speed restriction signs at Malting End had been trimmed since the last meeting. Other Malting End hedges were in a DEFRA scheme and would be trimmed in early December. A general reminder had been included in notes for the Scene.

13. Rights of Way.

13.1 Bunters Row complaint. The Clerk had visited the site since the improvements and was most impressed. Both 'repair' parties had been thanked.

14. Consideration of Standing Orders.

14.1 These were still being circulated so this item would be held over to the next meeting.

15. To approve budget and precept estimate 2007/2008.

Papers had been circulated prior to the meeting. These were considered and various changes suggested. The Clerk left the meeting at 9.40 pm.

16. Date of next meeting – Thursday 23rd November 2006.

17. The Village Shop.

17.1 Cllr. Wilson said that a working group of eight people had been set up from those who had offered to help when responding to the Shop Questionnaire and that group was to meet on 31st October.

Meeting closed at 10.30 p.m.

I confirm that the above is a correct record of the meeting held on 26th October 2006.

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Chairman

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Date