

**10111 Minutes of the meeting of Wickhambrook Parish Council held on
23rd October 2008 at 7.30 p.m. in the Pavilion**

Present

Cllrs. J.Claydon (Chairman), V. Mayes, K. Merritt, K. Sammons, E. Taylor, J. Walker and J. Wilson.
Clerk R. Medley.
Borough Cllr. D. Redhead
Fourteen members of the public were present.

1. Apologies for absence.

Apologies were received from County Cllr. J. Midwood.

2. Minutes of the Meeting of Parish Council on 25th September 2008

These were accepted as a correct record and signed by the chairman.

3. Matters Arising (for information)

Louise Wilby would be joining in the Affordable Housing presentation .

4. Declarations of interest in agenda items

Cllr. Sammons declared an interest in Item 8.2.1 and Cllr. Wilson in 8.1.3.

5. Affordable Housing - Contact with Housing Associations

Mike Goodson of Icen Homes, Steve Clark of Suffolk Housing and Louise Wilby of the Rural Housing Team gave a presentation on how they would work with the parish to deliver an affordable housing scheme of about 10 properties.

They suggested that Cllrs. think carefully about the small number of proposed shared equity units in the current climate as they may not be the most appropriate. They prefer to work with a ‘champion’ from the Parish Council and he/she would be the main contact. They would hope to run an open day/s with all representatives present. Local contractors would be used for building. Emily Frost and Nunnery Close were examples of their work and their base was in Bury St Edmunds. Typical rent for a two bedroom house is around £300 per calendar month.

6. Kelly’s Meadow

Members of the steering group updated Cllrs. on the latest developments.

There was no further news about the grant application.

A meeting and site visit had been arranged for 11.00am on 24th October. Those present would include Richard Spring MP, Geoff Rivers (Chief Executive) and Carole Herries of St Edmundsbury Council, members of the steering group and parish councillors.

It was agreed that the ‘fighting fund’ should not be held by the Parish Council and this could restrict comments at the planning application stage but it was recommended that contributions be gathered in soonest. The Borough Cllr. felt it unlikely that that the planning application would be submitted before December at the earliest.

7. Comments by Borough Cllr., Police and any members of the public.

Written reports from County Cllr. and the Police would be circulated.

Borough Cllr. Redhead briefed members on St Edmundsbury Forward Development Plan (covering the period until 2031) and advised Cllrs. look closely at all rural aspects. Consultation would start within the next month.

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Chairman

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Date

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8. Planning

- 8.1 The following applications were considered on circulation.
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|---|--------------|
| 8.1.1 SE/08/- School Cottage, Cutbush | No objection |
| 8.1.2 SE/08/1383 Beckenried, Bury Road | No objection |
| 8.1.3 SE/08/1409 Little Monks Farm, Malting End | No objection |
- 8.2 Applications granted/refused/withdrawn by the Borough Council.
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|---|-----------------------|
| 8.2.1 SE/08/1275 Samples Farm, Ashfield Green | Refused |
| 8.2.2 SE/08/1134 3 Gables, Thorns Corner | Application withdrawn |
| 8.2.3 SE/08/1243 2, Browns Close | Granted |
| 8.2.4 SE/08/1363 School Cottage, Cutbush | Objection |

9. Clerk's Report

- 9.1 Circulated Documents.
- 9.1.1 The making and Enforcement of Byelaws. The Clerk was instructed to respond using Cllrs. written comments on the previously circulated document.
- 9.1.2 Community Planner – Independent help from Suffolk Preservation Society. Cllrs. supported the proposal and instructed the Clerk to respond accordingly.
- 9.2 Other information
- 9.2.1 Meetings. Cllrs. were reminded about the HAVO AGM and the Parish Council Conference.
- 9.2.2 Changes in St Edmundsbury Homes Assistance Policy. Cllrs. supported proposed changes in the 'excess cold' section.

10. Finance.

- 10.1 The following payments were approved.
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|---|---------|
| 10.1.1 001437 Easy-gate Two self closing gates | 1603.88 |
| 10.1.2 001438 Sportsequip Safety tiles and fixings | 1410.00 |
| 10.1.3 001439 MSC Hire of Pavilion Sept/Oct | 34.68 |
| 10.1.4 001440 HMRC Income Tax and Insurance – months 4 to 6 | 298.78 |
| 10.1.5 001441 R. Medley Salary for October | 384.38 |
| 10.1.6 001442 British Legion donation | 50.00 |
| 10.1.7 Direct Debit Tiscali payment for September | 20.84 |
- 10.2 The following income was noted.
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|------------------------------------|--------|
| 10.2.1 Bank Interest No. 1 account | 294.88 |
| No. 2 account | 33.01 |

11. Estates Committee Report.

- 11.1 Access to Bridge House, Coltsfoot Green. The Clerk was instructed to seek further guidance from SALC/NALC before a decision could be made.
- 11.2 Playground improvements. Safety tiles had been laid, turfing had been completed and two self closing pedestrian gates had been fitted.
- 11.3 Bowls Club Financial commitments and implications were discussed.
- 11.4 Bus shelter developments. There was general support for the proposal. Cllr. Walker would discuss proposed sites with the MSC trustees.

12. United Charities Report

There was no report.

13. MSC matters

There was no further news.

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Chairman

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Date

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14. Roads, hedges, verges and drains.

14.1 The response from the landowner at Malting End would be circulated.

14.2 The mature tree close to the metalled surface on the B1063 was the responsibility of the landowner.

14.3 The suggestion from Highways that a blockage in the brook below Wash Lane was partially responsible for flooding at Coltsfoot Bridge was thought, by Cllrs., to be unlikely.

15. Rights of Way.

15.1 Footpath 17. The surface of this field edge footpath had been recently disturbed. The Clerk was instructed to contact the landowner.

16. Standing Orders

Cllrs. favoured the model version with minor amendments such as a limit on the term of office for a chairman. Cllr. Sammons agreed to make the necessary changes.

17. Training.

17.1 New councillor training was approved for Cllr. Mayes.

17.2 Planning system training was approved for Cllr. Taylor.

17.3 The Clerk reminded Cllrs. about his forthcoming CiLCA training.

18. Remembrance Sunday

18.1 Cllrs. approved the purchase of a wreath from British Legion.

18.2 The Chairman would represent the Parish Council at the act of remembrance to be held on Sunday 9th November.

19. Preliminary Budget figures. These would be circulated.

20. Wickhambrook Surgery – threat to dispensary service.

Cllrs. favoured Option 1 and the Clerk was instructed to respond accordingly.

21. Hedgerow Survey

This was almost complete and a map showing progress would be available at the next meeting.

22. Dates for 2009

Suggested dates were tabled for Cllrs. to consider.

Date of next Parish Council Meeting

This would be held on a Thurs. 27th November 2008.

Meeting closed at 10.40 p.m.

I confirm that the above is a correct record of the meeting held on Thursday 23rd October 2008.

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Chairman

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Date