

**10143 Minutes of the meeting of Wickhambrook Parish Council held on 29<sup>th</sup> October 2009 at 7.30 p.m. in the Pavilion**

**Present**

Cllrs. J. Claydon (Chairman), V. Mayes, K. Sammons, E. Taylor, J. Walker and J. Wilson.  
Clerk R. Medley.  
Twelve members of the public

**1. Apologies for absence.**

Apologies were received from County Cllr. Midwood, Borough Cllr. D. Redhead and Cllr. K. Merritt. Most members of the public left at the end of the open session.

**2. Minutes of the Meeting of Parish Council on 24<sup>th</sup> September 2009**

The minutes were accepted as a correct record and signed by the chairman.

**3. Matters Arising (for information)**

3.1 Item 11.2 of the previous meeting – tidying of trees. Mr. D. King had offered to carry out this work at no charge and sought approval to remove the diseased willow at Attleton Green. Cllrs. gave that approval.

**4. Declarations of interest in agenda items**

None was declared.

**5. Kelly's Meadow**

5.1 It was agreed that the two planning consultants John Popham and Edward Keymer would meet before the consultation session of the weekend of 14<sup>th</sup> and 15<sup>th</sup> November and that all available members of the Steering Group and Parish Council would attend that meeting.

An open letter from the Steering Group suggesting a lack of positive support from the Parish Council was presented to the Chairman.

**6. Request for extension of speed limit at Ashfield Green.** As the resident who suggested this was unable to attend this matter was postponed until the November meeting.

**7. Comments by the Police Representative.**

PCSO 3140 Alex Foster gave crime figures over the previous five weeks and asked residents to be on the lookout for a suspicious vehicle, a white Citroen Relay panel van reg. No. MA02TNJ.

**8. Planning**

8.1 The following applications were submitted for consideration

8.1.1 SE/09/1018 Alyssum Cottage, Coltsfoot Green – amended drawings

8.1.2 SE/09/1139 The Poplars, Meeting Green – single storey extension

8.1.3 TCA09/1817 Manor House, Wickham Street – felling of single Wellingtonia Tree

8.2 Applications granted/refused/withdrawn by the Borough Council.

8.2.1 SE/09/1017 Alyssum Cottage, Coltsfoot Green – addition to rear extension                      Granted

8.2.2 SE/09/1018 Alyssum Cottage, (see above) – listed building application                      Granted

8.2.3 SE/01/1627/P Hollygrove House, Shop Hill – minor amendment to french doors                      Approved

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**Chairman**

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**Date**

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**9. Clerk's Report**

9.1 Circulated Documents (held over from previous meeting)

9.1.1 NALC's Direct Information Service. Cllrs. agreed not to subscribe to this updating service.

9.1.2 'More Power to Parish and Town Councils' document. The Clerk was instructed to write a letter supporting the inclusion of parish councils in the Sustainable Communities Act.

9.2 Other Information

9.2.1 Parish Council Conference on 10<sup>th</sup> November. Cllr. Mayes expressed interest.

9.2.2 SALC AGM on 9<sup>th</sup> November. Details were tabled.

9.2.3 Letter from NATS. This would be placed on circulation.

**10. Finance.**

10.1 The following payments were approved.

10.1.1 001521 D.R.King & Son Grounds Maint. (2 <sup>nd</sup> payment)	2,300.00
10.1.2 001522 MSC Hire of Pavilion (Nov '08 to Sep. '09)	187.16
10.1.3 001523 BDO Stoy Hayward Audit	327.75
10.1.4 001524 R. Alexander Staining notice board	35.00
10.1.5 001525 R. Medley. Salary for October	409.64
10.1.6 001526 R. Medley. Purchase of printer cartridges	53.85
10.1.7 001527 British Legion. Donation	50.00
10.1.8 D. D. Tiscali Broadband payment for September	21.03

10.2 The following income was noted.

10.2.1 Inscriptions x 2 (Hanchets)	40.00
10.2.2 Bank Interest (July to Sept.) No. 1 account	5.93
No. 2 account	.67

10.3 Other financial matters

10.3.1 Cllr. Sammons outlined the financial report covering the period April to September '09.

10.3.2 The Audit report for '08/'09 would be placed on circulation.

**11. Consideration of the future of remaining village telephone kiosks.**

Cllrs agreed that the situation had not changed significantly over the previous twelve months and the kiosks at Thorns Corner and Wickham Street should be retained.

**12. Parish Council Representation at Remembrance Ceremony and 'Connected Villages' presentation.**

The Chairman volunteered to attend the former and Cllr. Walker the latter.

**13. Estates Committee Report**

13.1 Minutes of the inquorate Estates meeting of 8<sup>th</sup> September 2009 had been previously circulated. Cllrs. ratified those minutes.

13.2 Proposed increase in rates on Chapel. The Clerk outlined his conversation with Mr. R. Evans, the Valuation Officer. Cllrs. suggested further lines of enquiry.

**14. United Charities Representatives Report.**

No report was presented.

**15. MSC matters.**

Cllrs. expressed concern at the shortage of volunteers to fill the pending vacant positions.

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**Chairman**

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**Date**

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**16. Roads, hedges, verges and drains.**

Recent contact with Highways Department had revealed ongoing repairs to footpaths, potholes and grips (including those at Meeting Green). Cllrs suggested that a footpath inspection of Nunnery Green with a Highways Department representative be offered to Ray Coe. At County Cllr Midwood's instigation a barrier could be placed on the footpath that runs between Bunters Road and Nunnery Green. This would discourage motor bikes but allow access to buggies and wheelchairs. Other topics raised included the erosion of village pavements by field banks and hedges and the uneven surface of the footpath that runs from the MSC to Browns Close.

**17. Rights of Way.**

The sleeper bridges on bridleway 46 (Barber's Lane), which runs from the old Queens Head at Baxter's Green west towards Ousden were being replaced and widened.

**18. Changes in procedure at Parish Council meetings.**

Cllrs. agreed that each agenda should give more information about the matters under discussion and contentious topics should be emphasised. Changes in seating arrangements should be considered and a summary of what a parish council could and could not do be placed in the 'Scene'. Other suggestions for future consideration were making the Annual Parish meeting more of a social event and allowing an open sessions for questions and comments from the public before the start of each meeting proper.

**19. Parish Plan meeting.**

This possibility would be raised in the New Year as the speaker was unavailable.

**20. Suggested dates for 2010 meetings**

Thursdays 21<sup>st</sup> Jan, 25<sup>th</sup> Feb., 25<sup>th</sup> Mar, 29<sup>th</sup> Apr., 27<sup>th</sup> May, 24<sup>th</sup> June, 29<sup>th</sup> July, 26<sup>th</sup> Aug., 30<sup>th</sup> Sept., 28<sup>th</sup> Oct. and 25<sup>th</sup> November. No meeting planned for December. Annual Parish meeting to be held on 13<sup>th</sup> May.

**Date of next meeting.**

Thursday 26<sup>th</sup> November 2009 at the MSC pavilion at 7.30 pm.

**Meeting closed at 10.00 p.m.**

I confirm that the above is a correct record of the meeting held on Thursday 29<sup>th</sup> October 2009.

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**Chairman**

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**Date**