

10422

**Minutes of the Meeting of Wickhambrook Parish Council held on 28 September 2017
at 7.30 p.m. in the Pavilion of MSC Hall**

Present

Chairman Cllr P. Couzens, Cllrs J. Barton, J. Claydon, J. Merritt, J. Midwood
and J. Wilson

County Cllr. M. Evans and Borough Cllr. C. Pollington present until 8.10 p.m.

Clerk S. Thorburn

One member of the public was present until 8.25 p.m.

The Chairman welcomed everyone to the meeting

1. Apologies for absence

Apologies were received from Cllrs K. Sammons (Vice Chairman), J. Walker

2. Minutes of the Parish Council meeting held on 31 August 2017.

The minutes were signed as a correct record.

3. Matters Arising from previous minute

10.3 The Clerk had visited the residents and discussed the verge and hedge responsibility directly

10.4 The Clerk had requested replacement signs from Suffolk Highways but had not received a response

The Clerk had emailed County Councillor Evans regarding flooding at Mole Hill

11 The S106 monies bid to use for the zip wire had been accepted and would be paid on receipt of invoice

4. Declarations of interest in agenda items

Cllr Barton declared an interest in item 8.1.11

Chairman Couzens declared an interest in item 8.1.14

5. OPEN SESSION 7.35 pm

County Councillor M. Evans – Confirmed the date of the meeting with Inspector D Cooper as 10 October at the Sports Pavilion, Clare. Cllr Barton would attend on behalf of the Wickhambrook Parish Council and was requested to ask for a monthly report on rural crime showing if the figures had increased or decreased. The follow up to rural crime reports would benefit from greater feedback and Cllr Barton was asked to take this to the meeting. Bob Steel from Rural South Watch would also attend the meeting.

The Speed Enforcement team was showing good results following deployment on the results of data from the VAS machines. In Wickhambrook 22 prosecutions had been made in three different locations within the village. The fines and licence points received by drivers were considered to be the best method to address the problem of speeding vehicles.

A meeting for Parishes with the Rights of Way Officer, Glyn French, would be organised for early next year.

The Highways Department was now located at the Rougham Depot with integrated working practices. The Drainage team had the clearance work at Mole Hill on a schedule under the small works programme.

County wide school exam results were good this year. There would be a change to entitlement to free school transport which would only apply to the nearest school. More parent consultation at public meetings would take place prior to any change being implemented.

Borough Councillor C. Pollington – The next stage of integrating Forest Heath and St Edmundsbury would go forward after a vote in favour. The Hub would also go on to the next stage. The County and Borough Councillors would visit Kelly's Meadow as some development there had been reported.

CLOSURE OF OPEN SESSION 7.50 p.m.

Chairman

Date

10423

6. Planning

6.1 Applications considered by Parish Council.

6.1.1 DC/17/1628/OUT Land Adjacent to Aldersfield Place, Ashfield Green
Dwelling and detached garage. No objection

6.1.2 DC/17/1708/FUL Sunset Bungalow, Meeting Green 1 Dwelling. Objection

6.1.3 DC/17/1721/FUL Land West of Cemetery Road. 23 Dwellings with means of access. Objection

6.2 Applications granted/refused/withdrawn by the Borough Council.

6.2.1 DC/17/1130/HH. Giffords Hall, Giffords Lane
Summer house to replace DC/17/0215/HH pavilion. Approved.6.2.2 DC/17/1549/HH II Tritone, Cemetery Road
Single storey side extension. Approved6.2.3 DC/1297/FUL The Hedges, Ashfield Green
Detached double garage and alterations to access. Approved**7. Clerks Report**

7.1 Circulated documents

7.1.1 Hargrave village neighbourhood plan draft. Precept consultation. The Councillors would respond online.

8. Finance

8.1 The following payments were approved proposed by Cllr Wilson, seconded by Cllr Claydon

	Cheque	Detail	Amount £
8.1.1	002282	E.On chapel electricity to 23.08.17	13.28
8.1.2	002283	Wickhambrook MSC hall hire June - Aug	70.00
8.1.3	002284	Anglian Water – Bowls Club	14.99
8.1.4	002285	E.On chapel electricity to 8.9.17	6.75
8.1.5	002286	Mr GGW Holland – chapel refurbishment	1055.00
8.1.6	002287	Mick Wiseman – chapel refurbishment	1245.00
8.1.7	002288	D King and Son grounds maintenance contract 2 nd payment	3600.00
8.1.8	002289	D King and Son – Memorial garden	2670.00
8.1.9	002290	JRB Enterprise Limited – dog waste bags	90.54
8.1.10	002291	Reformation Limited – Memorial garden benches	1197.00
8.1.11	002292	Cllr John Barton – Travel claim to transport VAS machine	79.20
8.1.12	002293	Mrs S Thorburn – home as office July to Sept	45.00
8.1.13	002294	Mrs S Thorburn – salary September	538.88
8.1.14	002295	Mrs K Couzens – Over 60's party entertainment	250.00

8.2 Recent income for information.

8.2.1	Wickhambrook Youth Football Club ground rent	10.00
8.2.2	Hanchetts Cemetery Memorial Fee	105.00

9. Approval to support the financial aspect of maintaining two new defibrillators

The responsibility for funding for the upkeep of the two defibrillators was agreed by all Parish Councillors with a budget of £300 each year to be earmarked for replacement and running costs. There would be an additional insurance cost which all agreed to fund. Cllr Barton proposed and Cllr Wilson seconded. Mr Peter Vince would co-ordinate the ordering of the new machines and the return of the current CFR kits. The Clerk was instructed to contact the MSC Trustees and the Fire Service regarding the installation of the machines.

10. Highways matters

10.1 Vehicle Activated sign – data collection addition to new sign.

Cllr Barton had collected the new machine and it was installed near the school one week ago. The data could now be downloaded prior to the machine being moved to a different site.

A response had not yet been received regarding a survey for poles for the two new sites to install the VAS.

Chairman-----
Date

10424

11. Estates Committee matters

11.1 Bury Road playground conclusion documents.

These had been agreed and the Clerk was to respond to the solicitor who would then send the final registration documents plus invoice.

11.2 MSC Trustees request for a meeting to discuss additional dog fouling deterrents.

The Clerk was instructed to invite the Trustees to the next Estates Committee meeting.

11.3 Update on zip wire location and preferred quotation.

The quotations had been emailed to the Councillors prior to the meeting and all agreed to support the recommendation of the Committee and order the zip wire. The S106 monies would be paid upon production of the invoice.

11.4 Use of the Six Acres by football clubs

The Clerk reported that the Adult Football Club had stated they did not play or practise on the Six Acres and had not paid ground rent or signed the agreement to do so. The Clerk had emailed asking for immediate notification should the situation change.

The Clerk was instructed to inform the Youth Football Club that all goal posts should be cleared to the side at the end of each session.

The Clerk was instructed to inform the Youth Football Club of the decision made and agreed by all that no use of the Six Acres should be permitted until after the installation of the zip wire. A meeting would then be arranged at the site to discuss if and when games could commence.

11.5 Memorial Garden project update

The Chapel renovation had been successfully completed by the contractors. The planting was to take place in early October, on course for the grant funding deadline.

11.6 Hedge cutting adjacent to footpaths update.

The Clerk had written to some residents in the Nunnery Green area requesting path clearance and most had responded very quickly.

12. Arrangements for Remembrance Sunday.

A Parish Councillor would lay the wreath on behalf of the Parish Council on Sunday 12 November at 12 noon.

13. Other village organisations.

Cllr Wilson would report to the Parish Council in due course.

14. Christmas message to Parish from Parish Council for inclusion in Clerk's report.

The Christmas message to the Parish should include a photo of the re-furbished Chapel.

The meeting closed at 8.50 p.m.

Next meeting – Parish Council meeting to be held on Thursday 26 October 2017.

I confirm that the above is a correct record of the meeting held on 28 September 2017.

Chairman

Date