

**Minutes of the meeting of Wickhambrook Parish Council held on
27th September 2012 at 7.30 p.m. in the MSC Pavilion.**

Present

Cllrs. J. Walker (Chairman), S. Bradbury, J. Claydon, J. Girling, and J. Wilson.

Clerk R. Medley.

Three member of the public who attended the open session.

1. Apologies for absence.

Apologies were received from Cllrs. Merritt, Sammons and Taylor, and Borough Cllr. Redhead. County Cllr. Midwood was unable to attend.

2. Minutes of the Parish Council meeting on 30th August 2012

The minutes were signed as a correct record.

3. Matters Arising (for information)

3.1 Item 13 of previous meeting – there had been no response to the Sustainable Communities Act consultation.

3.2 Item 9 of previous meeting – possible donation to the Daycentre Christmas meal. The decision of the Parish Council had been relayed to Jack Couzens.

4. Declarations of interest in agenda items

Cllr. Walker declared an interest in item 6.2.1. and 10.1 and Cllr. Wilson in 6.1.1 and 6.2.2.

OPEN SESSION 7.35pm.

5. Sam Sykes of Wickham Street gave a report of the speeds of vehicles on the A143 recorded at a site about 100 metres from the Plumbers Arms junction. Over the period between November 2011 and August 2012, 528,513 vehicles were monitored. 62% were exceeding the 40 mph speed limit and 25% exceeded 46 mph. Mr Sykes had made contact with the Police to investigate what further action, if any, could be taken. Cllrs. agreed that this topic be an agenda item for the October meeting. Jack Couzens from the Greyhound said that there were already 57 takers for the Christmas meal (maximum 60) and produced sample publicity posters. Two meetings had been held to discuss arrangements for a village carnival to be held on 13th July 2013. Cllrs. gave permission for activities, including a fun fair, to take place on the 'Six Acres'. Once details were known the Clerk would investigate the existing insurance cover. Mr. Couzens requested financial help and was asked to provide an estimate of what was needed before the 2013 budget was drawn up in November. Police. PCSO 3252 Chris Shields felt that members of the public were reluctant to use the 101 emergency phone number because it was regarded as non urgent service. He explained that it had the same priority rating as 999 and the Police preferred use of 101 to leaving messages for Bob Steele who is not always in the office. This would be mentioned in the 'Scene'. Rural patrols were being increased.

SESSION CLOSED AT 8.20 pm**6. Planning**

6.1 Planning applications considered by the Parish Council.

6.1.1 SE/12/1116/FUL Grove Farm, Attleton Green. Retention of two storey dwelling for stud manager.

6.1.2. SE/12/1113/HH Rosedale, Bury Road. Erection of front, side and rear extensions.

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6.1 (Continued)

6.1.3 SE/12/1031/HHCA Manor House, Wickham Street. Erection of single storey side extension.

6.1.4 SE/12/1122/LB Butlers Hall, Attleton Green. Removal of fire damaged building

6.1.5 SE/12/1114/FUL Steeple Chase, Hundon. Creation of solar farm.

6.2 Applications granted/refused/withdrawn by the Borough Council

6.2.1 SE/12/0997/LB Giffords Hall, Giffords Lane. Erection of single storey linked outbuilding. Granted

6.2.2 SE/12/1002/FUL Grove Farm, Attleton Green. Raising height of chitting shed Granted

6.3 Other matters

6.3.1 SE/12/0828/FUL The Greyhound Inn, Meeting Green. A letter in support of this planning application had been sent. (copy circulated 13/9) No response had been received from St Edmundsbury planning department.

7. Clerks Report

7.1. Circulated documents

No circulated documents needed discussion.

7.2 Other matters

7.2.1 Parish Council computer equipment. TalkTalk had promised to replace the faulty router on three occasions but no router had been sent. A router had been loaned by Patrick Colvill. The Clerk favoured a change of broadband provider and Cllrs. approved the switch to BT at the end of the existing TalkTalk contract on November 1st. Cllr. Bradbury offered to donate a router which he no longer needed.

8. Finance.

8.1 The following payments were approved.

8.1.1 001769 E-On. Electricity use in Chapel	5.18
8.1.2 001770 D.R.King & Son Ltd. Grounds maint. 2 nd payment	2,400.00
8.1.3 001771 BDO External Audit	480.00
8.1.4 001772 HMRC Employer payments	349.00
8.1.5 001773 R. Medley Salary for September	465.42
8.1.6 DD TalkTalk Broadband payment for September	35.72

8.2 Recent income (for information)

8.2.1 Donation from W.I for Playground Refurbishment	86.40
8.2.2 Interment (Dignity Services)	50.00
8.2.3 Interment (Southgate of Newmarket)	70.00

8.3 Other financial matters

8.3.1 Appointment of External Auditors for 2012/13 to 2017/18. BDO had been re-appointed.

9. Changes to Village Newsletter/s

Cllrs. agreed that improvements could be made but only after discussions and the agreement of the editor and the supporters group. The layout of the Stansfield area newsletter was favoured. Changes may mean an annual contribution from the Parish Council. Cllr. Walker would raise the topic at the next MSC Management meeting

10. Estates Committee Matters (draft minutes previously circulated)

10.1 Progress with lease of Playground. Cllr. Walker dealt with questions about the 13 amendments to the lease (circulated on 25th September) and said that the proposed annual rent would be £10. Cllrs. approved the amendments.

The Clerk was having a further meeting on 1st October with an advisor to help complete the pre-application for 'Reaching Communities' funding.

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10. (continued)

- 10.2 Denoting the war memorial area. Option 2 of the proposals from Saxon Monumental Craft had been approved. Saxon had quoted £495 plus vat for the placing of 16 slabs on a cement base with an extra payment of £30 for a 'N' or £75 for a 'North' on one slab. David King had been asked to give a quote
- 10.3 Litter Pick on Sunday October 21st. Arrangements for use of equipment had been confirmed with the Borough, the MSC Pavilion had been booked and refreshments organised, and the event publicised with the Scouts, the Scene, the What's On and Facebook.
- 10.4 Remedial work on trees. Acacia Tree Surgery Ltd. had completed the urgent work (to be undertaken within 6 months of the original inspection on 19th April) on 17th and 18th September.
- 10.5 Painting the Iron Cemetery Gates. The Clerk was instructed to contact Adrian Lee to see if the gates could be sand blasted and painted in situ.

11. Reports from representatives of other village organisations.

11.1 Possible closure of MSC Hall. Cllr. Walker explained that with the loss of the Secretary and Booking Manager in November it had been decided to re-draft the constitution to allow parishioners to become involved in the Memorial Social Centre Committee.

12. Facebook. Cllrs. gave approval for Facebook to go live. All matters of topical interest could be included such as the litter pick and follow up action from the Parish Plan survey. Routine planning applications will be ignored but future LDF development within the village should be offered for comment. Cllrs. agreed that a group photograph be included.

13. Parish Plan

13.1 Copies of the final report had been delivered or circulated to Cllrs. The report was formally accepted and Cllrs. agreed to adopt the action plan.

13.2 Progress on follow up meetings.

13.2.1 Emergency Plan. The standard emergency plan questionnaire had been modified for local use by those attending the original meeting. Cllrs. gave approval for copies to be sent to the 52 parishioners who had originally shown interest.

14. Correspondence.

14.1 Previously circulated documents. There were no comments.

15. Suggested dates for 2013 meetings.

Parish Council Thursdays - Jan. 17th, Feb. 21st, Mar. 21st, Apr. 25th, May 30th, June 27th, July 25th, Aug. 29th, Sept. 26th, Oct. 31st and Nov. 28th. No meeting is planned for December.

Estates Committee Tuesdays – Feb. 5th, Apr. 9th, June 11th, Aug. 13th, Oct. 8th and Dec. 10th.

Annual Parish meeting – 16th May.

Date of next meeting – Thursday 25th October 2012 in MSC Pavilion.

The meeting closed at 9.35 pm.

I confirm that the above is a correct record of the meeting held on Thursday 27th September 2012.

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Chairman

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Date