

Policy for Training New Staff and Councillors

New Staff (Clerk/Responsible Finance Officer)

A new Clerk will be encouraged to attend CiLCA training just as soon as he/she feels ready and will be offered the opportunity to attend other training that he/she, and the Councillors, feel is needed e.g. Information Technology.

New Councillors

New councillors will be encouraged to attend the SALC run two day Councillor Course. They will also be encouraged to take responsibility for at least one topic (e.g. Emergency Planning, the Cemetery, Highways matters, Neighbourhood Planning) and training will be provided to support this.

Review date 25May 2017

Next review due May 2018