

WICKHAMBROOK PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summonsed to attend an extra-ordinary meeting of the Council on
Thursday 7th April
at 6:00pm in the Pavilion room at
Wickhambrook Memorial Social Centre
for the transaction of the business on the agenda below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

You can also join through TEAMS on your computer or mobile app

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AGENDA

- EO22.04.01 To note or approve apologies for absence.
- EO22.04.02 2.1 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items
2.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
2.3 To receive requests for dispensations
2.4 To note any additions and/or deletions to the Council's Register of Interests.
- EO22.04.03 Public Forum – (**Open Session**).
To receive comment or question on any Agenda item or matter of concern from those members of the public present
Session to close on or before 6:30pm
- EO22.04.04 To note the following correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report:
4.1 Mr David King – WS518
- EO22.04.05** To consider progress on preparation for celebration of HRH The Queen's Platinum Jubilee (tabled and circulated as **EO.WPC.22.03.01**) and take action as appropriate.
Proposal: Cllr Lavelle
To authorise the purchase of four mini-videos to share to facebook for the promotion of Wickhambrook HRH The Queen's Platinum Jubilee events at a cost of £30.00 plus VAT.
- EO22.04.06** To consider progress on preparation of Neighbourhood Plan and Community Engagement day on 9th July and take action as appropriate.

- EO22.04.07 7.1** To authorise the payments to be made as listed below:

SUMMARY OF PAYMENT TO BE AUTHORISED		AMOUNT
7.1.1	JRB Enterprise Ltd – Dog Waste Bags #23580	£91.14
7.1.2	Places4People – Neighbourhood Plan Support #372	£4452.00

- 7.2 Proposal: Cllr Couzens**
That the payments to be made, listed above at 11.2 be authorised.

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- EO22.04.08** To consider the Financial Risk Assessment (tabled and circulated as **EO.WPC.22.04.02**) and take action as appropriate.
Proposal: Cllr Lavelle
That this Council receives and approves the Risk Assessments (circulated & tabled as WPC) as being a proper assessment of the risks facing the Council and that they demonstrate that appropriate management of those risks is in place and that the Chairman of this Meeting should sign the Financial Risk Assessment thereby tabled as properly reflecting the assessment of the Council's financial risk.
- EO22.04.09** To consider and determine a response to the planning applications listed below as notified by West Suffolk Council for comment.
- 8.1 **DC/22/0311/HH** - Householder Planning application
single storey rear extension
7 Croft Close Wickhambrook Suffolk CB8 8YG
- 8.2 **Proposal: Cllr Couzens**
That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.
- EO.22.04.10** To consider a proposal to instruct solicitors to renew the lease with Trustees of Wickhambrook Memorial Social Centre for the Cemetery Road Play Park (tabled and circulated as **EO.WPC.22.04.03**) and take action as appropriate.
Proposal: Cllr Couzens
To authorise the Clerk to instruct solicitors to renew the lease with Trustees of Wickhambrook Memorial Social Centre at a cost of not more than £1500 plus VAT.
- EO.22.04.11 To consider a report from the Chair on the Clerk's hours and salary and take action as appropriate.
- EO.22.04.12 Any other matters for information, to be noted or for inclusion on a future agenda
- EO22.04.13 To confirm that the scheduled date for the next meeting is Thursday 28th April beginning at 7:00pm in the Pavilion of the Wickhambrook Memorial Social Centre.
- EO22.04.14 Close of meeting.

Published & posted 1st April 2022



Paul Couzens
Chair of the Council