

**Wickhambrook Parish Council**  
**Balance at 28 February 2023**

**Opening Balance as at 01.04.2021**

Unity Trust Bank Current**931	£	9,460.77
Unity Trust ISA **944	£	29,367.83
<b>Total:</b>	<b>£</b>	<b>38,828.60</b>

Less Payments for 1 April - 30 June 2022	£23,715.04
Less Payments for 1 July - 30 September 2022	£9,624.75
Less Payments for 1 October - 31 December 2022	£16,384.68
Less Payments for 1 January 2022 - 31 March 2023	£10,692.00
	<b>£ 60,416.47</b>

Plus Receipts for 1 April - 30 June 2022	£39,848.67
Plus Receipts for 1 July - 30 September 2022	£15,749.49
Plus Receipts for 1 October - 31 December 2022	£2,670.10
Plus Receipts for 1 January 2022 - 31 March 2023	£2,108.34
	<b>£ 60,376.60</b>
	<b>£ 38,788.73</b>

Represented by  
**Bank Reconciliation**

Balances as at 28 February 2023		£19,785.21
<b>Unity Trust Current Account **931</b>		
Less payments issued but not cashed	£	-
Plus receipts not shown on bank account		£0.00

<b>Unity Trust IS Account **944</b>	£	19,003.52
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**Balance at 31 December 2022** **£38,788.73**

Variation £ -

UTB Current ** 931	UTB ISA **944	Total
£ 9,460.77		£ 9,460.77
	£ 29,367.83	£ 29,367.83
<b>£ 9,460.77</b>	<b>£ 29,367.83</b>	<b>£ 38,828.60</b>
£ 23,715.04	£ -	£ 23,715.04
£ 9,624.75	£ -	£ 9,624.75
£ 16,384.68	£ -	£ 16,384.68
£ 10,692.00	£ -	£ 10,692.00
£ 7,035.00	£ 17,502.83	£ 24,537.83
<b>£ 67,451.47</b>	<b>£ 17,502.83</b>	<b>£ 84,954.30</b>
£ 39,835.14	£ 13.53	£ 39,848.67
£ 15,720.89	£ 28.60	£ 15,749.49
£ 2,608.71	£ 61.39	£ 2,670.10
£ 2,108.34	£ -	£ 2,108.34
£ 17,502.83	£ 7,035.00	£ 24,537.83
<b>£ 77,775.91</b>	<b>£ 7,138.52</b>	<b>£ 84,914.43</b>
<b>£ 19,785.21</b>	<b>£ 19,003.52</b>	<b>£ 38,788.73</b>

**Internal Transfer Out**

**Internal Transfer In**

**Council name** Wickhambrook Parish Council  
**Bank account** UT Current Account

**Bank account** UT Instant Access

Balance per bank statement at 28/02/2022: 19,785.21  
TOTAL NET BANK BALANCES AT 28/02/20 19,785.21  
Opening\_balance 9,460.77  
Total receipts 60,273.08  
Total payments -60,416.47  
Total transfers 10,467.83  
Closing balance per cash book (must equal 19,785.21

Balance per bank statement at 28/02/2023 19,003.52  
**TOTAL NET BANK BALANCES AT 28/02/2023** 19,003.52  
Opening\_balance 29,367.83  
Total receipts 103.52  
Total payments  
Total transfers -10,467.83  
**Closing balance per cash book (must equal net bank balances abc** 19,003.52

**Totals**  
**38,788.73**  
**0.00**  
**38,828.60**  
**60,376.60**  
**-60,416.47**  
**0.00**  
**38,788.73**

**Wickhambrook Parish Council**  
Budget report from 1-Apr-2021 to 28 February 2023 (figures exclude VAT)

**Payments**

	Opening Balance	Move in from reserves	Adjusted Budget	£ 40,902.46	£ 38,788.73	£ 38,788.73			
	Budget			February	March	Actual	Against Budget	% Variance	% Variance Against Month 11
<b>Administration</b>									
Clerk/RFO Salary	12,741.00	-675.00	13,416.00	1,094.71		£ 12,481.17	-934.83	93.03%	101.49%
Staff Contingency	0.00		0.00	0.00		£ -	0.00		
Clerk/RFO Mileage and Subsistence	566.00		566.00	0.00		£ 438.30	-127.70	77.44%	84.48%
Office Supplies	1,000.00		1,000.00	501.64		£ 1,006.42	6.42	100.64%	109.79%
Services and Supplies	1,000.00		1,000.00	19.16		£ 451.33	-548.67	45.13%	49.24%
Meeting Room Hire	260.00		260.00	20.00		£ 263.75	3.75	101.44%	110.66%
Parish Insurance	1,200.00	-245.00	1,445.00	0.00		£ -	-1,445.00	0.00%	0.00%
Subscriptions	460.00		460.00	0.00		£ 458.85	-1.15	99.75%	108.82%
Audit	550.00		550.00	0.00		£ 592.00	42.00	107.64%	117.42%
Training	525.00		525.00	30.00		£ 86.00	-439.00	16.38%	17.87%
Training Mileage	0.00		0.00	0.00		£ -	0.00		
Election Costs	0.00		0.00	0.00		£ -	0.00		
Data Protection Legislation	35.00		35.00	0.00		£ 35.00	0.00	100.00%	109.09%
HMRG/NI Contributions	98.00	-490.00	588.00	125.17		£ 1,778.84	1,190.84	302.52%	330.03%
Pension Contributions	250.00	-530.00	780.00	46.72		£ 592.48	-187.52	75.96%	82.86%
Administration of Pension Contributions	100.00		100.00	0.00		£ 129.00	29.00	129.00%	140.73%
<b>Total Administration</b>	<b>18,785.00</b>	<b>-1,940.00</b>	<b>20,725.00</b>	<b>£ 1,837.40</b>	<b>£ -</b>	<b>£ 18,313.14</b>	<b>-2,411.86</b>	<b>88.36%</b>	<b>106.04%</b>
<b>Services</b>									
Electricity - Chapel of Rest	180.00		180.00	12.36		£ 134.05	-45.95	74.47%	81.24%
Water - Bowling Green	150.00		150.00	0.00		£ 157.10	7.10	104.73%	114.25%
NDR - Cemetery	0.00		0.00	0.00		£ -	0.00		
Website	1,300.00		1,300.00	0.00		£ 1,208.00	-92.00	92.92%	101.37%
Phone and Internet Services	280.00		280.00	18.33		£ 202.17	-77.83	72.20%	78.77%
Microsoft Office Subscriptions	636.00		636.00	153.30		£ 673.80	37.80	105.94%	115.57%
Cemetery Software	270.00		270.00	0.00		£ 197.00	-73.00	72.96%	79.60%
Other Software Subscriptions	150.00		150.00	37.92		£ 251.68	101.68	167.79%	183.04%
Bank Service Charge - Unity Trust	72.00		72.00	0.00		£ 54.00	-18.00	75.00%	81.82%
<b>Total Services</b>	<b>3,038.00</b>	<b>0.00</b>	<b>3,038.00</b>	<b>£ 221.91</b>	<b>£ -</b>	<b>£ 2,877.80</b>	<b>-160.20</b>	<b>94.73%</b>	<b>113.67%</b>
<b>Estates</b>									
Grounds Contract	14,500.00		14,500.00	0.00		£ 12,470.00	-2,030.00	86.00%	93.82%
Recreation Ground	0.00		0.00	0.00		£ 40.00	40.00		
Six Acres	750.00		750.00	0.00		£ -	-750.00	0.00%	0.00%
Tree Surgery	750.00		750.00	0.00		£ 660.00	-90.00	88.00%	96.00%
Cemetery and Churchyard	500.00		500.00	0.00		£ 1,321.82	821.82	264.36%	288.40%
Playground - Cemetery Road	750.00	-663.68	1,413.68	0.00		£ 1,278.80	-134.88	90.46%	98.68%
Playground - Bury Road	250.00		250.00	0.00		£ -	-250.00	0.00%	0.00%
MUGA and SP Maintenance	1,000.00		1,000.00	0.00		£ 1,697.93	697.93	169.79%	185.23%
Greens	750.00		750.00	222.08		£ 687.08	-62.92	91.61%	99.94%
Bin & Dog Waste	1,000.00		1,000.00	0.00		£ 775.15	-224.85	77.52%	84.56%
Parish Notice Board	0.00		0.00	0.00		£ -	0.00		
Bus Shelter	0.00		0.00	0.00		£ -	0.00		
Highways - Grit Bins	75.00		75.00	0.00		£ -	-75.00	0.00%	0.00%
Safety and Security	1,135.00		1,135.00	0.00		£ -	-1,135.00	0.00%	0.00%
<b>Total Estates</b>	<b>20,325.00</b>	<b>0.00</b>	<b>20,325.00</b>	<b>£ 222.08</b>	<b>£ -</b>	<b>£ 18,930.78</b>	<b>-1,394.22</b>	<b>93.14%</b>	<b>101.61%</b>
<b>Donations &amp; Grants</b>									
Grants - Local Support and Village Organ	750.00	-680.00	1,430.00	£ -		£ 1,105.00	-325.00	77.27%	84.30%
Civic Event	0.00	-745.00	745.00	£ -		£ -	-745.00	0.00%	0.00%
Charitable Donations	250.00	-200.00	450.00	£ -		£ 250.00	-200.00	55.56%	60.61%
Community Engagement	250.00		250.00	£ -		£ -	-250.00	0.00%	0.00%
<b>Total Donations &amp; Grants</b>	<b>1,250.00</b>	<b>-1,625.00</b>	<b>2,875.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 1,355.00</b>	<b>1,355.00</b>	<b>47.13%</b>	<b>51.42%</b>
<b>Other Payments</b>									
Recycling Grant to MSC	0.00		0.00	£ -		£ 1,348.60	1,348.60		
Miscellaneous Payments	0.00		0.00	£ -		£ -	0.00		
<b>Total Other Payments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 1,348.60</b>	<b>1,348.60</b>		
<b>Projects</b>									
Neighbourhood Plan	8,500.00		8,500.00	£ 20.00		£ 5,990.88	-2,509.12	70.48%	76.89%
Cemetery Extension Project	500.00		500.00	£ -		£ -	-500.00	0.00%	0.00%
Highways - Road Safety	1,750.00		1,750.00	£ -		£ 979.00	-771.00	55.94%	61.03%
Teen Project - MUGA and SP Replacement	5,000.00		5,000.00	£ -		£ -	-5,000.00	0.00%	0.00%
Parish Lands	1,500.00		1,500.00	£ -		£ -	-1,500.00	0.00%	0.00%
Parish Groundworks (Drainage)	2,750.00		2,750.00	£ -		£ 2,450.00	-300.00	89.09%	97.19%
Cemetery Refurbishment	1,250.00		1,250.00	£ -		£ -	-1,250.00	0.00%	0.00%
<b>Total Projects</b>	<b>21,250.00</b>	<b>0.00</b>	<b>21,250.00</b>	<b>£ 20.00</b>	<b>£ -</b>	<b>£ 9,419.88</b>	<b>-11,830.12</b>	<b>44.33%</b>	<b>48.36%</b>
<b>Miscellaneous Payments</b>									
Recycling Grant (Indicative £2,500)				£ 195.79		£ 5,788.59	5,788.59		
VAT									
<b>Total Payments</b>	<b>64,648.00</b>	<b>0.00</b>	<b>64,648.00</b>	<b>£ 2,497.18</b>	<b>£ -</b>	<b>£ 60,416.47</b>	<b>-4,231.53</b>	<b>93.45%</b>	<b>101.95%</b>
<b>Receipts</b>									
<b>Precept</b>									
Precept	38,413.00			£ -		£ 38,413.00	0.00	100.00%	109.09%
<b>Total Precept</b>	<b>38,413.00</b>	<b>0.00</b>	<b>38,413.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 38,413.00</b>	<b>0.00</b>	<b>100.00%</b>	<b>109.09%</b>
<b>Cemeteries</b>									
Cemeteries	2,500.00			£ 250.00		£ 2,725.00	225.00	109.00%	118.91%
<b>Total Cemeteries</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>£ 250.00</b>	<b>£ -</b>	<b>£ 2,725.00</b>	<b>225.00</b>	<b>109.00%</b>	<b>118.91%</b>
<b>Other Receipts</b>									
Chapel Rent	10.00					£ -	-10.00	0.00%	0.00%
Ground Rents	40.00					£ 20.00	-20.00	50.00%	54.55%
Wayleaves	50.00			£ 25.86		£ 25.86	-24.14	51.72%	56.42%
Bank Interest	50.00					£ 103.52	53.52	207.04%	225.86%
Recycling Income (Indicative £2,500)	0.00					£ 2,559.10	2,559.10		
Grants						£ 9,997.00	9,997.00		
Miscellaneous Receipts	0.00					£ 26.00	26.00		
<b>Total Other Receipts</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>£ 25.86</b>	<b>£ -</b>	<b>£ 12,731.48</b>	<b>12,581.48</b>	<b>8487.65%</b>	<b>101851.84%</b>
VAT Refund (Indicative £5,500)				£ 107.59		£ 6,507.12	6,507.12		
<b>Total Receipts</b>	<b>41,063.00</b>	<b>0.00</b>	<b>41,063.00</b>	<b>£ 383.45</b>	<b>£ -</b>	<b>£ 60,376.60</b>	<b>19,313.60</b>	<b>147.03%</b>	<b>160.40%</b>
<b>Closing Balance</b>									
				£ 38,788.73	£ 38,788.73	£ 38,788.73			
Reconciled 09/03/2023									