

## Wickhambrook Parish Council

**Minutes**

Of an ordinary meeting of the Parish Council held on **Thursday 27<sup>th</sup> July 2023**

**Present: Cllrs Couzens, Lavelle and Turner**

**Clerk: Hilary Workman & 1 resident of the parish**

23.07.01 **Noted:** When apologies for absence to be noted or approved, the following:

- Cllr Sandy Thwaite – absence noted  
(apologies had been extended but not received in time to report at the meeting)
- WS Cllr Sarah Pugh – noted

23.07.02 **Noted:** That when invited, there were no

- 2.1 Members' Declarations of Disclosable Pecuniary Interest and/or other Registerable Interests in subsequent Agenda items
- 2.2 Declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
- 2.3 Requests for dispensations - none
- 2.4 Additions and/or deletions to the Council's Register of Interests.

23.07.03 **Resolved**

**That the Minutes of the Parish Council ordinary meeting held on 18<sup>th</sup> May 2023, and extraordinary meetings held on 8<sup>th</sup> June and 6<sup>th</sup> July '23, as tabled, be agreed as a true record.**

23.07.04 **Noted:**

The meeting considered correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report (previously circulated as **WPC.23.07.01**) and agreed the following actions:

- Overgrown footpath Cemetery Road to Browns Close – Clerk to write to local residents asking them to keep foliage bounding footpath cut back
- Bus Stop at Bury Road – Clerk update website with advice from Stephenson's Buses
- West Suffolk Council – Public Spaces Protection Orders – Clerk to post an item to website

23.07.05 **Noted:** Public Forum – (**Open Session**)<sup>1</sup>.19:03

That when invited, and following brief introductions of Councillors to the Member of Public, there were no comments or questions on any Agenda item or matter of concern from those members of the public present.

**Session Closed:** 19:06

23.07.06 **Noted:** Portfolios and take action as appropriate.

6.1 **Highways/VAS reporting**

**Cllr Paul Couzens**

An oral report from Cllr Couzens confirming that the post for use of the VAS machine at Nunnery Green had been located

DD (decimal degrees)

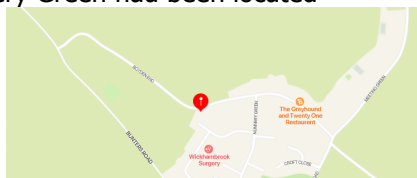
Latitude 52.1698449368408

Longitude 0.5442419075949424

DMS (degrees, minutes, seconds)

Latitude 52° 10' 11.442"

Longitude 0° 32' 39.2706"



Although sited within the 30mph, the speed limit does go up to 40mph within 50'.

6.2 **Emergency Planning**

**Cllr Mike Lavelle**

An oral report from Cllr Lavelle that the most recent copy had been supplied to Suffolk County Council Emergency Planning team.

<sup>1</sup> The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

**Signed:** Mike Lavelle

**Dated:** 28/09/2023

6.3 **Neighbourhood Plan Working Group** **Cllr Tracey Turner**

The meeting considered an update on preparation of the Neighbourhood Plan (previously circulated as **WPC.23.07.02**) and Cllr Turner's further comments that:

- the nine Community Actions (9) defined by the group had been drawn out of the responses to the original Household Questionnaire in March 2022 and comments in response to subsequent consultations. Each Action is backed up by an evidence based rationale.
- The slides from Community Lead housing presentation from Community Action Suffolk set out many different options, including:
  - community housing
  - alms schemes
  - self-build and self-finish (30 hours a week to builder and a reduction on rent).

The schemes are not quick and can take up to five years. It was important to chose a scheme which is good for the parish so that when the NP goes out to consultation, it can be demonstrated how the NP Working Group and Parish Council have listened and acted so far in response to comments from residents of the parish.

- Landscape appraisal – there were some very minor changes for clarity; and
- Masterplan – there were some changes identified to ensure that the proposed scheme was relevant to Wickhambrook. These would then be checked with the NP Consultant (Places4People).

The Parish Council will have a draft by the September meeting to approve for consultation in the autumn.

**Resolved**

**The parish council confirms the community actions (Appendix B to report WPC.23.07.02) for inclusion into the Neighbourhood Plan.**

6.4 **Road Safety Working Group** **Cllr Sandy Thwaite**

The meeting considered an update on Road Safety (previously circulated as **WPC.23.07.03**) and

**Resolved**

**The parish council authorise the clerk to apply for a parish licence to undertake minor works on the Highways as set out in report WPC.27.07.03, at a cost of £150.**

23.07.07 **Noted:** A summary of decisions taken at the Estates Committee on 6<sup>th</sup> July 2023.

*Min No. Action:*

<i>Min No.</i>	<i>Action:</i>
EC.23.07.07	<p><b>Agreed</b></p> <p>Interim appointments until new Councillors co-opted (and/or lay members appointed):            Youth Facilities – Cllr Lavelle            Six Acres – Cllr Lavelle            Cemetery &amp; Churchyard – Cllr Couzens            Village Greens – Mr Medley</p>
.08	<p><b>Resolved</b></p> <p><b>8.1.i The estates committee authorise the purchase of a replacement grit bin (following any necessary approval from Suffolk County Council) at a cost of not more than £150 plus VAT. Doctors corner</b></p> <p><b>8.1.ii The committee authorise purchase of chestnut paling fence and posts for protection of the natural hedge to be re-established between the cemetery and cemetery road at a cost of not more than £365 plus VAT.</b></p> <p><b>8.1.iii The committee authorise purchase of gate, fixings and paling fence and posts for the fence line between the cemetery and Footpath 24 at a cost of not more than £150 plus VAT.</b></p> <p><b>8.1.iv The Estates Committee authorise the cost of purchasing a memorial plaque and stake dedicating the Cherry Trees planted at the cemetery to the</b></p>

**Signed:** Mike Lavelle

**Dated:** 28/09/2023

memory of the late HM Queen Elizabeth II at a cost of not more than £50.00 plus VAT.

- .09 **Resolved**  
**To authorise the cost of clearing and draining the pond at Coltsfoot Green at not more than £1400 plus VAT.**
- .10 **Resolved**  
**To authorise the cost of purchasing a new parish notice board for Shop Hill at a cost of not more than £1300 plus VAT.**
- .11 **Resolved**  
**To authorise the cost of purchasing wooden posts (with attachable solar lights) for Six Acres at a cost of not more than £375.00 plus VAT.**

23.07.08

**Noted:**

The meeting confirmed appointment of the following officers of the Council:

- |     |   |                     |
|-----|---|---------------------|
| 8.1 | Cemetery & Churchyard Officer                 | (Cllr Paul Couzens) |
| 8.2 | Play area inspections Officer – Cemetery Road | (Cllr Mike Lavelle) |
| 8.3 | Six Acres Officer                             | (Cllr Mike Lavelle) |
| 8.4 | Village Greens Officer                        | (Mr Roger Medley)   |

23.07.09

**Noted:** Clerk's report that:

- 9.1 Documents required for the 2022-2023 audit had been submitted to external auditors, PKF Littlejohn LLP, the period for public inspection having closed.
- 9.2 VAT Claims for the months of May (£1596.79, paid), and June (£336.74) had been submitted.
- 9.3 Excello Law had all necessary documentation and a draft agreement had been prepared to effect a transfer of the Memorial Clock on All Saints Church to the parish council (**Min. 23.02.13 refers**) **WPC.23.07.04** and **Resolved**  
**The parish council approve the draft agreement supplied by Excello Law for assignment of the Memorial Clock to the parish council at a cost of £1 including VAT and delegate authority to the clerk to sign the agreement (subject to Excello Law advising that there have been no substantive changes following review and questions from the Parochial Church Council) on behalf of the parish council at a future date agreeable to both parties.**
- 9.4 Items supporting Warm Winter Wednesdays had been purchased from a Locality Grant awarded by WS Cllr Sarah Pugh. The meeting asked the clerk to record its thanks to her for the kind contribution. The items:
  - 2 slow cookers, a water urn, bowls, spoons and ladles
  - table games and
  - a trolley for transporting items
are stored in the Chapel of Rest and the clerk would make a booking form available for loan to parish organisations available on the website.
- 9.5 Following the E.ON Next invoice for June (Electricity – Chapel of Rest) the account was currently £86.96 in credit. The current contract would expire in September and the clerk having sought quotes, noted that it would be likely that a move to an alternate supplier may be necessary to achieve value for money. The meeting asked the clerk to re-check quotes in September and make any necessary changes to supplier.
- 9.6 The memorial testing in Wickhambrook Cemetery had been completed (236 tested) with 13 memorials only having been staked and banded. The clerk would next contact the holders of the grave deeds and ask them to rectify the Memorials. Abbey Memorials had provided an indicative quote for remedial works to memorials of between £185 - £225 per memorial.
- 9.7 The proposal from Suffolk County Council (Highways) who had confirmed that they were scheduling installation of a small bus shelter on Cemetery

**Signed:** Mike Lavelle**Dated:** 28/09/2023

Road (previously circulated as **WPC.23.07.05**). The meeting asked the clerk to confirm to SCC Highways that they wished it to proceed on the basis of the proposals outlined in the above report.

- 9.10 Democratic Services Fee had confirmed that they should be issuing an invoice for parish elections prior to the next meeting on 28<sup>th</sup> September '23.

## 23.07.10

### Noted:

- 10.1 The following income received

Voucher	Description	Supplier / customer	Account	Total
608	Wayleave Agreement Coltsfoot, Mo	Eastern Power Networks	Wayleaves	521.73
612	VAT refund from HMRC		VAT Repayments	509.16
613	PGS WC/CR/37N(B) 372	Bereaved Family	Cemeteries	275.00
614	Memorial WC/NEW/361N	Saxon Monumental Craft	Cemeteries	175.00
616	Interment WC/CR/37N(b)	East of England Funeral Care	Cemeteries	200.00
634	VAT refund from HMRC		VAT Repayments	1,596.79
635	Interment wc/new/301k	H. J. Paintin Ltd	Cemeteries	200.00
654	Credit Interest to 30.06.2023	Unity Trust Bank	Bank Interest	82.89

- 10.2 The payments listed below to be made:

Voucher	Date	Ref.	Description	Supplier / customer	Account	Total
636	28/07/2023	23.07.12.	EasyPC Accounts	Easy PC Accounts	Other Software Subscriptions	£ 60.00
637	28/07/2023	23.07.12.	EasyPC Accounts Licence Fee 2023	Easy PC Accounts	Other Software Subscriptions	£ 90.00
639	13/07/2023	23.07.12.	Meeting Room Hire 13/06/2023	Wickhambrook Memorial Social Centre	Meeting Room Hire	£ 20.00
660	28/07/2023	23.07.12	Q1 Mileage & Subsistence	Hilary Workman	Clerk/RFO Mileage and Subsistence	£ 64.08
661	28/07/2023	23.07.12	Homeworking Allowance Q1 2023.2	Hilary Workman	Clerk/RFO Mileage and Subsistence	£ 64.50

## Resolved

That the payments to be made, listed above at 10.2 be authorised.

- 10.3 The following payments previously authorised<sup>2</sup>.

Voucher Ref.	Description	Supplier / customer	Account	Total
570	23.05 Stationery	Loft & Spire	Office Supplies	£ 2.95
571	23.05 Stationery	Ryman Limited	Office Supplies	£ 13.02
572	23.05 Adobe Pro 22.04.23 - 21.05.23	Adobe Systems Software Ireland Ltd	Other Software Subscriptions	£ 19.97
577	23.02.10.2 DD Clerk mobile to 15/04/2023	3 Business Services, Hutchison 3G UK Ltd	Phone and Internet Services	£ 22.00
578	23.05 Grounds Maint Parish Day Me	R.H. Landscapes & Maintenance Services L	Grounds Maintenance (Ger	£ 618.00
592	23.05 Internal Audit FY 2022.23	Suffolk Assn. of Local Councils	Audit	£ 368.40
600	22.02.10.1 LODP Microsoft Basic 07/04/2023	- Microsoft Ireland Operations Ltd	Microsoft Office Subscriptions	£ 37.98
601	23.02.10.1 LODP Grounds Maintenance April	C.R.H. Landscapes & Maintenance Services L	Grounds Contract	£ 1,632.00
602	23.04.7.2 Community Land Trust Netw	Community Land Trust Network	Neighbourhood Plan	£ 78.00
603	23.02.10.2 DD Pension Period 2 May '23	NEST Pensions	Pension Contributions	£ 48.23
604	23.04.19 Safety Equipment	TSSC	Safety and Security	£ 71.61
605	23.02.10.1 LODP Salary Period 2 2023.24	Hilary Workman	Clerk/RFO Salary	£ 1,197.52
606	23.02.10.1 LODP Tax/NI Period 2 2023.24	HMRC	HMRC/NI Contributions	£ 194.10
607	23.04.18 First Aid - Summer Fete	Wickhambrook Carnival Committee	Grants - Local Support and	£ 221.76
609	23.07 Bowling Green Water to 15.0	Wave (Anglian Water Business (National) Ltd	Water - Bowling Green	£ 244.09
610	22.02.10.1 LODP Bin & Dog Waste Collect	West Suffolk Council	Bin and Dog Waste Collect	£ 549.12
611	23.02.10.2 DD Clerk Mobile Invoice period to	3 Business Services, Hutchison 3G UK Ltd	Phone and Internet Services	£ 24.50
615	22.02.10.1 LODP May '23 Cuts	R.H. Landscapes & Maintenance Services L	Grounds Contract	£ 1,440.00
617	23.02.10.1 LODP Microsoft Basic 07/05/2023	- Microsoft Ireland Operations Ltd	Microsoft Office Subscriptions	£ 43.20
618	22.09.07i May23 Corporate Multipay S	Lloyds Bank PLC	Bank Service Charge - Unil	£ 3.00
619	23.02.10.1 LODP Pension Period 2 May '23 Su	NEST Pensions	Pension Contributions	£ 1.51
620	22.09.7.ii Jun'23 Corporate Multipay S	Lloyds Bank PLC	Bank Service Charge - Unil	£ 3.00
621	23.02.10.1 LODP Meeting Room Hire 18/05/20	Wickhambrook Memorial Social Centre	Meeting Room Hire	£ 30.00
622	22.09.7.ii Meeting Room Hire May '23	Wickhambrook Memorial Social Centre	Neighbourhood Plan	£ 20.00
623	23.07 Transaction Charge Q12023	Unity Trust Bank	Bank Service Charge - Unil	£ 18.00
624	23.02.10.1 LODP Jun'23 Cuts	R.H. Landscapes & Maintenance Services L	Grounds Maintenance (Ger	£ 1,632.00
625	Adobe 22-May-2023 to 21-Ju	Adobe Systems Software Ireland Ltd	Other Software Subscriptions	£ 19.97
626	22-Jun-2023 to 21-July-2023	Adobe Systems Software Ireland Ltd	Other Software Subscriptions	£ 19.97
627	Ribbon for unrolling new plan	Sew Much to Do Ltd	Services and Supplies	£ 10.00
628	23.02.10.1 LODP Salary Period 3 2023.24	Hilary Workman	Clerk/RFO Salary	£ 1,216.79
629	23.02.10.1 LODP Tax/NI Period 3 2023.24	HMRC	Clerk/RFO Salary	£ 212.07
630	23.02.10.1 LODP Pension Contributions Period	NEST Pensions	Clerk/RFO Salary	£ 60.04
631	23.02.10.1 DD Clerk Mobile Invoice period to	3 Business Services, Hutchison 3G UK Ltd	Phone and Internet Services	£ 22.00
632	23.02.10.1 LODP Print Toner Black +Colour	Printerland.co.uk	Office Supplies	£ 479.59
633	23.02.10.1 LODP Website - renewal of domain	Mdsign	Website	£ 26.40
636	23.07.12. EasyPC Accounts	Easy PC Accounts	Other Software Subscriptions	£ 60.00
637	23.07.12. EasyPC Accounts Licence Fee	Easy PC Accounts	Other Software Subscriptions	£ 90.00
638	23.02.10.1 LODP Meeting Room Hire 08/06/20	Wickhambrook Memorial Social Centre	Meeting Room Hire	£ 10.00
639	23.07.12. Meeting Room Hire 13/06/20	Wickhambrook Memorial Social Centre	Meeting Room Hire	£ 20.00
640	23.02.10.1 LODP Salary Period 4 2023.24	Hilary Workman	Clerk/RFO Salary	£ 1,216.99
641	23.02.10.1 LODP Tax/NI Period 4 2023.24	HMRC	HMRC/NI Contributions	£ 211.87
642	23.02.10.2 DD Pension Contributions Period	NEST Pensions	Pension Contributions	£ 60.04
643	23.04.18 Community Lunches/WarmW	RMS International UK Ltd	Community Engagement	£ 12.99
644	23.04.18 Community Lunches/WarmW	CEH AYR LTD	Community Engagement	£ 79.98
645	23.04.18 Community Lunches/WarmW	Oypla.com LLP	Community Engagement	£ 71.99
646	23.04.18 Community Lunches/WarmW	Amazon EU S.a.r.l UK Branch	Community Engagement	£ 18.47
647	23.04.18 Community Lunches/WarmW	HeNanJiaSiDianZiShangWuYouXianGongSi	Community Engagement	£ 18.27
648	23.04.18 Community Lunches/WarmW	HANGZHOUYIXINYIMAOYIYOUXIANGONGSI	Community Engagement	£ 99.34
649	23.04.18 Community Lunches/WarmW	Amazon EU S.a.r.l UK Branch	Community Engagement	£ 25.12
650	23.04.18 Community Lunches/WarmW	EDENPACK LTD	Community Engagement	£ 3.78
651	23.04.18 Community Lunches/WarmW	Amazon EU S.a.r.l UK Branch	Community Engagement	£ 20.48
652	23.04.18 Community Lunches/WarmW	BUYBOX LIMITED	Community Engagement	£ 57.99
653	23.04.18 Community Lunches/WarmW	RMS International UK Ltd	Community Engagement	£ 11.27
655	Min. Ref 23.05.2 To equate Instant Access Account			-£ 9,900.70
657	23.09.11.iii.2 Microsoft Basic 05/06/2023	- Microsoft Ireland Operations Ltd	Microsoft Office Subscriptions	£ 22.68
658	22.09.11.iii.2 Jul'23 Corporate Multipay S	Lloyds Bank PLC	Corporate Multipay Services	£ 3.00
659	EC.23.04.09 Memorial Testing	Abbey Memorials (Stonecraft) Ltd	Cemetery and Churchyard	£ 720.00
656	Min. Ref 23.05.2 To equate Instant Access Account			£ 9,900.70

<sup>2</sup> noting that payments listed as vouchers 636, 637 & 639 fell under item 10.2 above

Signed: Mike Lavelle

Dated: 28/09/2023

- 10.4 That the current account balances and reconciliation to 30<sup>th</sup> June 2023, and the Chairman's confirmation that they are supported by relevant bank balances.
- 10.5 The Chair's review of the internal control statement (previously circulated as **WPC.23.07.06**) and noting that there were no proposed actions from the internal control statement
- Resolved**  
**The reviewed Internal Control Policy and template Control Statement be adopted by the parish council.**  
 The chair signed the Internal control report for the first Quarter of 2023.24.
- 23.07.11 **Noted:**  
 The meeting noted the review of income and expenditure against budget and proposed adjustments to the approved budget (previously circulated as **WPC.23.07.07**) and
- Resolved**  
**To approve transfer between revenue budget lines and transfer of funds from Earmarked Reserves to Revenue budget lines as indicated in Tables 1 and 2 respectively of report WPC.23.07.06 and note net changes to earmarked reserves.**
- 23.07.12 **Noted:** Planning results as notified by West Suffolk summarised below:
- 12.1 [DC/23/0933/ELEC](#) – Application under The Overhead Lines (Exemption) (England and Wales) Regulations 2009  
 - upgrade overhead lines from 2 to 3 wire to reinforce capacity and better network security  
**Boyden End, Wickhambrook**  
**WSC:** No Objections **WPC:** No Objections
- 12.2 [DC/23/0697/TPO](#) - tree preservation order  
 one Ash (A1 on plan, within G1 on order) remove four low over extended branches overhanging neighbours garage on western aspect  
**Commerce House Shop Hill Wickhambrook Suffolk CB8 8XL**  
**WSC: Approve Application** **WPC: No Objections**
- 12.3 [DC/23/0430/HEDGE](#) - Hedgerow Removal Notice  
 Removal of four metres of hedgerow  
**Giffords Lane Wickhambrook Suffolk**  
**WSC:** No Objections **WPC:** No Objections (Min.23.04.16.1)
- 12.4 [DC/23/0020/HH](#) – Householder planning application  
 a. insertion of two windows to west elevation  
 b. replacement of window with french doors on ground floor east elevation  
 c. single storey rear and side extension (following demolition of existing conservatory)  
**Rookery Farm Genesis Green Wickhambrook Suffolk CB8 8UX**  
**WSC:** Application Granted **WPC:** No objections (Min.23.02.16.1)
- 12.5 [DC/23/0021/LB](#) - Application for listed building consent  
 a. insertion of two windows to west elevation  
 b. replacement of window with french doors on ground floor east elevation  
 c. single storey rear and side extension (following demolition of existing conservatory)  
 e. internal alterations, repair and refurbishment of existing windows and replacement glazing to the west entrance door.  
**Rookery Farm Genesis Green Wickhambrook Suffolk CB8 8UX**  
**WSC:** Application Granted **WPC:** No objections (Min.23.02.16.2)
- 12.6 [DCON\(A\)/22/1179](#) - Application to discharge conditions  
 5 (further details), 6 (replacement windows), 7 (replacement doors), 9 (waste), 11 (EVC), 12 (AMS), 13 (landscaping), 14 (contamination), 15 (remediation), 18 (bat license), and 19 (ecological survey compliance) of DC/22/1179/VAR  
**Timber Barn Peacocks Farm Farley Green Wickhambrook Suffolk**  
**WSC:** Application Granted **WPC:** PC not consulted

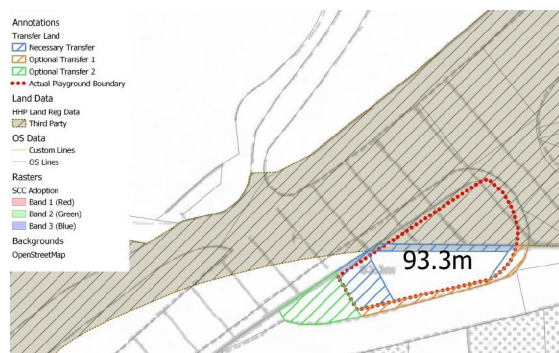
- 12.7 **DC/22/1352/FUL** - Planning application  
construction of conservation lake  
**Conservation Lake East Of Clopton Green Wickhambrook Suffolk**  
**WSC:** Application Granted **WPC:** No comments (Min. 22.09.15.1)
- 12.8 **DC/22/0634/FUL** - Planning application  
change of use of United reformed church and Sunday school building (class F1 (f)  
to create two dwellings (class C3) and associated landscaping  
**Persephone Meeting Green Wickhambrook Suffolk CB8 8XS**  
**WSC:** Application Withdrawn **WPC:** No comments (Min. 22.05.27.3)
- 12.9 **DC/22/0635/LB** - Application for listed building consent  
a. conversion of United reformed church and Sunday school building;  
b. with associated internal works and landscaping  
**Persephone Meeting Green Wickhambrook Suffolk CB8 8XS**  
**WSC:** Application Withdrawn **WPC:** No comments (Min. 22.05.27.4)
- 23.07.13 **Noted:** The following Planning applications notified by SEBC for comment:  
**13.1 DC/23/1116/HH** – Householder planning application  
a) first floor side and rear extension  
b) replacement garage  
**4 Hill Cottages, Cemetery Road, Wickhambrook CB8 8XP**  
**The meeting had no objections to the proposal.**  
**13.2 Resolved:**  
**That the Clerk make known the Council’s comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.**
- 23.07.14 **Noted:**  
That when any other Planning matters for information, to be noted or for inclusion on a future agenda were invited, the following:  
  
The meeting agreed that it would decide in respect of each and any application(s) it objected to (at the time of considering that application) whether to ask the clerk to attend any committee hearing West Suffolk (or subsequent planning inspectorate appeal hearing) in respect of that application to present its objection(s) and the reasons for such objection on behalf of the parish.
- 23.07.15 **Noted:**  
The meeting considered a report on grounds rent and water use at Bowling Green, Six Acres (previously circulated as **WPC.23.07.08**) and asked the clerk to:  
  - write to bowls club explaining the increased cost of water bills and ask what they can do to make it more sustainable;
  - ask Anglian water for additional advice on how to manage water better and whether they might contribute to any capital costs to make water useage at the Bowls Club more sustainable.
The meeting agreed that there would be no change to ground rents for the next financial year (£10 per club per annum).
- 23.07.16 **Noted:**  
The meeting considered a review of the grounds specification for the next financial year 2024/25 (previously circulated as **WPC.23.07.09**) agreed by the Estates Committee at its meeting on 6<sup>th</sup> July and, having agreed no changes to the specification as set out in the report, determined that it would continue on the basis of annual contracts, noting that it would provide for flexibility and allow for ongoing review of the specification.

23.07.17

**Noted:**

The meeting considered an update on parish lands (previously circulated as **WPC.23.07.10**) and asked the Clerk to proceed with a request to Havebury Housing Partnership to transfer land at Bury Road Play Park to the parish council as below:

1. The necessary transfer (blue); and
2. Optional transfer 1 (brown); and
3. Optional transfer 2 (green)



And additionally to seek to register the remaining third party land (shaded taupe above) within the fencing and grass border which has been adopted by Suffolk Council Council on the basis that the parish council maintains the land.

23.07.18

**Noted:**

That when any other matters for information, to be noted or for inclusion on a future agenda were invited, the following:

- Budget priorities for the financial year 2024-25
- Develop outline bid for Six Acres & play area improvements for grant funding
- Approval of draft Neighbourhood Plan for autumn consultation
- Procurement policy
- Overgrown footpath (FP5 Stradishall near Willis Farm) – Clerk to write to landowner asking them to cut back
- DDay80 – the meeting asked the clerk to look into options for beacons
- Chapel of rest – the meeting asked the clerk to research Men's Sheds and report back
- Hedge at Recreation ground – the meeting asked the clerk to notify National Power that branches were close to the wires.

23.07.19

**Noted:** That the scheduled date for the next meeting was Thursday 28th September beginning at 7:00pm at the Pavilion, Wickhambrook Memorial Social Centre.

23.07.20

**Noted:** Close of meeting. 20:01