

**Wickhambrook Neighbourhood Plan**  
**Working group meeting**  
**6.30 to 8.30 pm Friday 8 September 2023**  
**NOTES**

Those present: Tracey (chair), Jamie, Di, Sandra, Emily, Penny, Richard and Sue

Apologies: Maro, Roger and Tara

This was a single issue meeting set up to review Ian Poole's draft of Policies for our Neighbourhood Plan. We noted at the start:

- Tracey brought along a sample leaflet from Cheveley introducing the consultation process for their Neighbourhood Plan
- The Pavilion Room is booked from 10.00 am to 3.00 pm on Saturday 4 November for the launch of the consultation process for our Neighbourhood Plan
- We discussed arranging teas, coffees and biscuits etc and wondered if the people who do teas for the Farmers Markets could run this for us?

The main part of the meeting was devoted to discussion, page by page, of Ian's draft of Neighbourhood Plan Policies. Richard fed in comments raised in advance by members of the group unable to attend the meeting.

We agreed the following actions:

- **Richard to type up the group's comments for Ian and ensure that he gets them ready for Monday morning 11 September.**
- **Tracey and Richard and/or Jamie to contact the Health Centre to initiate discussion with partners about the possibility of moving the Health Centre onto site 4.12a either as part of the wider development in Use Class E or as a key element in a Community Land Trust.**
- **Richard to recirculate list of sample Neighbourhood Plans – all to scan these to check that no crucial areas of policy are missing from our draft.**

Tracey, endorsed by all group members, thanked the sub-group working on the now extensive list of non-designated heritage assets. This list will now make a major contribution to our Neighbourhood Plan.

Date and time of next meeting:

**Monday 2 October 2023 – 7.00 to 9.00 pm at Sandra's house**  
**Cornflower Cottage Nunnery Green**