

Council name **Wickhambrook Parish Council**  
 Bank account **UT Current Account**

Bank account **UT Instant Access**

**Total Reserves**

**Balance per bank statement at 31/12/2023 12,569.92**

**Balance per bank statement at 31/12/2023 18,663.92**

**£ 31,233.84**

Undeared Payments		
Date	Customer/Supplier Reference	Amount
02/11/2023	Amazon EU S,a,r,l 23,i1,i10	-25.48
07/12/2023	Microsoft Ireland (23,02,i10,2,DD	-41.16
22/12/2023	Adobe Systems Sc 23,02,i10,2,DD	-19.97
<b>TOTAL</b>		<b>-86.61</b>

**-£ 86.61**

**TOTAL NET BANK BALANCES AT 31/12/2023 12,483.31**

**TOTAL NET BANK BALANCES AT 31/12/2023 18,663.92**

**£ 31,147.23**

Opening_balance	7,281.97
Total receipts	58,709.97
Total payments	-55,240.82
Total transfers	1,732.19
<b>Closing balance per cash book (must equal net bank balances ab</b>	<b>12,483.31</b>

Opening_balance	20,049.30
Total receipts	346.81
Total payments	
Total transfers	-1,732.19
<b>Closing balance per cash book (must equal net bank balances ab</b>	<b>18,663.92</b>

£	<b>27,331.27</b>
£	<b>59,056.78</b>
<b>-£</b>	<b>55,240.82</b>
£	<b>-</b>
£	<b>31,147.23</b>

**Wickhambrook Parish Council**  
**Balance at 31 December 2023**

**Opening Balance as at 01.04.2023**

Unity Trust Bank Current**931	£	7,281.97
Unity Trust ISA **944	£	20,049.30
<b>Total:</b>	<b>£</b>	<b>27,331.27</b>

Less Payments for 1 April - 30 June 2023	£20,016.55
Less Payments for 1 July - 30 September 2023	£15,761.20
Less Payments for 1 October - 31 December 2023	£21,095.96
Less Payments for 1 January 2022 - 31 March 2024	£0.00

**£ 56,873.71**

Plus Receipts for 1 April - 30 June 2023	£47,591.46
Plus Receipts for 1 July - 30 September 2023	£8,622.82
Plus Receipts for 1 October - 31 December 2023	£4,475.39
Plus Receipts for 1 January 2022 - 31 March 2024	£0.00

**£ 60,689.67**

**£ 31,147.23**

Represented by  
**Bank Reconciliation**

Balances as at 31 December 2023		
<b>Unity Trust Current Account **931</b>	£	12,569.92
Less payments issued but not cashed	£	86.61
Plus receipts not shown on bank account		

<b>Unity Trust IS Account **944</b>	£	18,663.92
-------------------------------------	---	-----------

**Balance at 31 December 2023** **£31,147.23**

Variation £ -

	<b>UTB Current ** 931</b>	<b>UTB ISA **944</b>	<b>Total</b>
£	7,281.97		£ 7,281.97
		£ 20,049.30	£ 20,049.30
<b>£</b>	<b>7,281.97</b>	<b>£ 20,049.30</b>	<b>£ 27,331.27</b>
£	20,016.55	£ -	£ 20,016.55
£	14,128.31	£ 1,632.89	£ 15,761.20
£	21,095.96	£ -	£ 21,095.96
£	-	£ -	£ -
<b>Internal Transfer Out</b>	£ 9,900.70	£ 10,000.00	£ 19,900.70
<b>£</b>	<b>65,141.52</b>	<b>£ 11,632.89</b>	<b>£ 76,774.41</b>
£	47,508.57	£ 82.89	£ 47,591.46
£	8,487.38	£ 135.44	£ 8,622.82
£	4,346.91	£ 128.48	£ 4,475.39
£	-	£ -	£ -
<b>Internal Transfer In</b>	£ 10,000.00	£ 9,900.70	£ 19,900.70
<b>£</b>	<b>70,342.86</b>	<b>£ 10,247.51</b>	<b>£ 80,590.37</b>
<b>£</b>	<b>12,483.31</b>	<b>£ 18,663.92</b>	<b>£ 31,147.23</b>

Wickhambrook Parish Council  
Budget 2023-2024 (figures exclude VAT)

Payments

	Movements on Reserves under Approved Budget	Opening Balance	Movement on Reserves	Transfers between revenue budget lines	Adjusted Budget	Committed	£ 36,824.52 £ 33,500.85		Actual	Against Budget	% Variance Against Month 9
							November	December			
<b>Staff Costs</b>											
Clerk/RFO Salary		14,798.16			14,798.16		1,108.92	1,012.94	£ 10,499.04	£ (4,299.12)	94.60%
Staff Contingency		0.00			0.00				£ -	£ -	
HMRC/NI Contributions		2,042.15			2,042.15		211.87	134.76	£ 1,638.35	£ (403.80)	106.97%
Pension Contributions		443.94			443.94		48.23	37.75	£ 481.13	£ 37.19	144.50%
<b>Total Staff Costs</b>		<b>£ 17,284.25</b>	<b>£ -</b>		<b>£ 17,284.25</b>		<b>£ 1,369.02</b>	<b>£ 1,185.45</b>	<b>£ 12,618.52</b>	<b>£ (4,665.73)</b>	<b>97.34%</b>
<b>Administration</b>											
Clerk/RFO Mileage and Subsistence		580.00			580.00				£ 398.56	£ (181.44)	91.62%
Office Supplies		750.00			750.00		21.23		£ 500.22	£ (249.78)	88.93%
Services and Supplies		750.00		86.00	750.00				£ 446.38	£ (303.62)	79.36%
Meeting Room Hire		350.00			350.00			£ 40.00	£ 190.00	£ (160.00)	72.38%
Parish Insurance		1,725.00			1,725.00				£ -	£ (1,725.00)	0.00%
Subscriptions		590.00			590.00				£ 675.49	£ 85.49	152.65%
Audit		610.00			610.00				£ 622.00	£ 12.00	135.96%
Training	£ 75.00	756.00			756.00		15.00		£ 15.00	£ (741.00)	2.65%
Training Mileage		0.00			0.00				£ -	£ -	
Election Costs	£ (3,475.00)	3,500.00	500.00	2,800.00	200.00				£ 81.91	£ (118.09)	54.61%
Data Protection Legislation	£ (455.00)	75.00			75.00				£ 35.00	£ (40.00)	62.22%
Administration of Pension Contributions		99.00			99.00				£ 96.00	£ (3.00)	129.29%
<b>Total Administration</b>		<b>9,785.00</b>	<b>500.00</b>		<b>6,485.00</b>		<b>£ 36.23</b>	<b>£ 40.00</b>	<b>£ 3,060.56</b>	<b>£ (3,424.44)</b>	<b>62.93%</b>
<b>Services</b>											
Water - Bowling Green		210.00			210.00		56.59		£ 348.38	£ 138.38	221.19%
Phone and Internet Services		280.00			280.00		18.33	18.33	£ 167.06	£ (112.94)	79.55%
Microsoft Office Subscriptions		625.00			625.00		34.30	34.30	£ 292.14	£ (332.86)	62.32%
Other Software Subscriptions		365.00			365.00		16.64	124.96	£ 541.36	£ 176.36	197.76%
Bank Service Charge - Unity Trust		72.00			72.00			£ 18.00	£ 54.00	£ (18.00)	100.00%
Corporate Multipay Service Charge - Lloyds Bank				-86.00	86.00		3.00	3.00	£ 77.00	£ (9.00)	119.38%
<b>Total Services</b>		<b>1,552.00</b>	<b>£ -</b>		<b>1,552.00</b>		<b>£ 128.86</b>	<b>£ 198.59</b>	<b>£ 1,479.94</b>	<b>£ (72.06)</b>	<b>127.14%</b>
<b>Estates</b>											
Grounds Contract		14,500.00			14,500.00		720.00	£ 1,440.00	£ 11,355.00	£ (3,145.00)	104.41%
Recreation Ground		40.00			40.00				£ -	£ (40.00)	0.00%
Six Acres	£ (1,250.00)	500.00			500.00	99.00			£ 267.48	£ (133.52)	71.33%
Tree Surgery	£ (946.00)	750.00			750.00				£ 70.00	£ (680.00)	12.44%
Grounds Maintenance (general & parish days)	£ (995.00)	1,000.00			1,000.00		435.00		£ 1,004.98	£ 4.98	134.00%
Playground - Cemetery Road		1,000.00			1,000.00				£ 506.77	£ (493.23)	67.57%
Playground - Bury Road		500.00			500.00				£ -	£ (500.00)	0.00%
MUGA and SP Maintenance		500.00			500.00				£ 490.00	£ (10.00)	130.67%
Greens		500.00			500.00				£ -	£ (500.00)	0.00%
Bin & Dog Waste		1,000.00			1,000.00				£ 797.97	£ (202.03)	106.40%
Parish Notice Board		0.00	-800.00	-500.00	1,300.00				£ 1,297.53	£ (2.47)	133.08%
Bus Shelter		0.00			0.00				£ -	£ -	
Memorial Clock		500.00			500.00				£ 500.00	£ -	133.33%
Safety and Security		250.00			250.00				£ 59.67	£ (190.33)	31.82%
Highways - Grit Bins		150.00			150.00	150.00			£ -	£ -	0.00%
<b>Total Estates</b>		<b>21,190.00</b>			<b>21,190.00</b>		<b>£ 1,155.00</b>	<b>£ 1,440.00</b>	<b>£ 16,349.40</b>	<b>£ (4,840.60)</b>	<b>102.87%</b>
<b>s.137 Donations &amp; Grants</b>											
Grants - Local Support and Village Organ		500.00	-350.00		850.00				£ 221.76	£ (628.24)	34.79%
Charitable Donations		250.00			250.00		50.00		£ 50.00	£ (200.00)	26.67%
Recycling Grant (Indicative £2,500)		0.00			0.00				£ 1,462.49	£ 1,462.49	
<b>Total Donations &amp; Grants</b>		<b>750.00</b>	<b>0.00</b>		<b>1,100.00</b>		<b>£ 50.00</b>	<b>£ -</b>	<b>£ 1,734.25</b>	<b>£ (828.24)</b>	<b>210.21%</b>
<b>Other Payments</b>											
Miscellaneous Payments		0.00			0.00				£ -	£ -	
<b>Total Other Payments</b>		<b>0.00</b>			<b>0.00</b>		<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	
<b>Projects</b>											
Neighbourhood Plan	£ (995.00)	6,485.00			6,485.00	1,716.00	2,401.00	£ 10.00	£ 2,719.00	£ (2,050.00)	55.90%
Highways - Road Safety	£ (875.00)	0.00			0.00				£ -	£ -	
Teen Project - MUGA and SP Replacement		0.00	-7,000.00		7,000.00				£ 6,694.71	£ (305.29)	127.52%
Parish Lands		0.00			0.00				£ -	£ -	
Parish Groundworks (Drainage)		1,000.00	-750.00		1,750.00				£ 1,719.00	£ (31.00)	130.97%
<b>Total Projects</b>		<b>7,485.00</b>	<b>-7,750.00</b>		<b>15,235.00</b>		<b>£ 2,401.00</b>	<b>£ 10.00</b>	<b>£ 11,132.71</b>	<b>£ (4,102.29)</b>	<b>97.43%</b>
<b>Cemetery &amp; Churchyard</b>											
					<b>Adjusted Budget</b>				<b>Actual</b>	<b>Against Budget</b>	<b>% Variance Against Month 9</b>
NMR - Cemetery		0.00			0.00				£ -	£ -	
Cemetery Software		375.00			168.22	206.78			£ 206.78	£ -	133.33%
Electricity - Chapel of Rest		150.00			150.00		11.79	£ 13.47	£ 25.26	£ (124.74)	22.45%
Cemetery and Churchyard	£ (3,000.00)	750.00			150.00	600.00			£ 600.00	£ -	133.33%
Cemetery Extension Project		0.00			0.00				£ -	£ -	
Cemetery Refurbishment		250.00		-318.22	568.22				£ 568.59	£ (2.63)	132.72%
<b>Total Cemetery &amp; Churchyard</b>		<b>£ 1,525.00</b>			<b>£ 1,525.00</b>	<b>£ -</b>	<b>£ 11.79</b>	<b>£ 13.47</b>	<b>£ 1,397.63</b>	<b>£ (127.37)</b>	<b>122.20%</b>
<b>Community Engagement</b>											
Community Engagement		125.00	-350.00		475.00				£ 364.62	£ (110.38)	102.35%
Civic Event	£ (250.00)	500.00			500.00				£ -	£ (500.00)	0.00%
Website		1,317.60			1,317.60				£ 758.50	£ (559.10)	76.76%
<b>Total Community Engagement</b>		<b>1,942.60</b>	<b>-350.00</b>		<b>2,292.60</b>		<b>£ -</b>	<b>£ -</b>	<b>£ 1,123.12</b>	<b>£ (1,169.48)</b>	<b>65.32%</b>
VAT							£ 720.90	£ 324.20	£ 6,344.69	£ 6,344.69	
<b>Total Payments</b>		<b>59,571.25</b>			<b>64,371.25</b>		<b>£ 5,872.80</b>	<b>£ 3,211.71</b>	<b>£ 55,240.82</b>	<b>£ (9,130.43)</b>	<b>114.42%</b>
<b>Receipts</b>											
<b>Precept</b>											
Precept		42,738.85			42,738.85				£ 42,739.00	£ 0.15	133.33%
<b>Total Precept</b>		<b>42,738.85</b>			<b>42,738.85</b>		<b>£ -</b>	<b>£ -</b>	<b>£ 42,739.00</b>	<b>£ 0.15</b>	<b>133.33%</b>
<b>Cemeteries</b>											
Cemeteries		2,750.00			2,750.00		475.00		£ 1,925.00	£ (825.00)	93.33%
<b>Total Cemeteries</b>		<b>2,750.00</b>			<b>2,750.00</b>		<b>£ 475.00</b>	<b>£ -</b>	<b>£ 1,925.00</b>	<b>£ (825.00)</b>	<b>93.33%</b>
<b>Other Receipts</b>											
Chapel Rent		0.00			0.00				£ -	£ -	
Ground Rents		20.00			20.00		10.00	£ 10.00	£ 20.00	£ -	133.33%
Wayleaves		50.00		500.00	50.00				£ 521.73	£ 471.73	1391.28%
Bank Interest		100.00			100.00			£ 128.48	£ 346.61	£ 246.61	462.41%
Recycling Income (Indicative £2,500)		0.00			0.00		673.04		£ 2,135.53	£ 2,135.53	
Grants		3,500.00			3,500.00		500.00		£ 3,997.00	£ 497.00	152.27%
Miscellaneous Receipts		0.00			0.00		62.26		£ 67.79	£ 67.79	
<b>Total Other Receipts</b>		<b>3,670.00</b>			<b>3,670.00</b>		<b>£ 1,245.30</b>	<b>£ 138.48</b>	<b>£ 7,088.86</b>	<b>£ 3,418.86</b>	<b>257.54%</b>
VAT Refund (Indicative £5,500)							828.83	719.61	£ 7,303.92	£ 7,303.92	
Drawn down from Reserves	£ (11,860.00)								£ (11,860.00)	£ (11,860.00)	
<b>Total Receipts</b>		<b>61,018.85</b>			<b>61,018.85</b>		<b>£ 2,549.13</b>	<b>£ 858.09</b>	<b>£ 59,056.78</b>	<b>£ (1,962.07)</b>	<b>129.05%</b>
<b>Closing Balance</b>							<b>33,500.85</b>	<b>31,147.23</b>	<b>3,815.96</b>		

Reconciled 03/01/2024

Local Council Tax Support Grant