

**Minutes of the meeting of the Wickhambrook Parish Council Estates Committee 8 February 2018
at 7.30pm in the MSC Pavilion**

Present

Cllrs J. Barton (Chairing the meeting) and K. Merrit,
Lay member A. Harris, J. Girling, R. Merry and J. Norton
Footpaths Officer R. Medley
Clerk S. Thorburn

1. Apologies for absence

Apologies were received from Chairman Cllr K Sammons

It was noted that as the meeting was not quorate decisions could not be made but discussion would take place and inspection reports presented.

2. Declarations of interest in agenda items

None were recorded

3. Minutes of the meeting of 12 October 2017

These were accepted as correct and signed by the Chairman.

4. Matters arising

- 4.1 Item 13 of previous meeting – Autumn litter pick
The Clerk reported that this had been quite well attended.

5. Open Session 7.35 p.m.

No comments were made

7.35 p.m. Open session closed**6. Footpaths Officer report**

A report was read to the meeting by R. Medley:

- i) The 'priority' footpath network has received its Autumn trim. Thanks to Cllrs. who forwarded photos of missed paths. If there are any missed paths remaining please let me know.
- ii) Improvements to byway 31 (past Australia Farm) have been completed. The hedges have been left untrimmed intentionally in an attempt to discourage off-roaders.
- iii) A further reminder has been sent about the fallen tree across FP 20 at the top of Fullers Hill on the right. This was first reported in early August and several times since.

7. Youth Facilities**7.1 Main Playground**

7.1.1 Inspection reports had been submitted to date.

7.2 Teen Project and Games Area

7.2.1 Inspections had been submitted to date.

7.2.2 Refurbishment. This had now been approved by the Parish Council with the addition of tarmac repairs to be included in the quote.

7.3 Bury Road playground

7.3.1 Inspection reports had been submitted to date.

7.4 Zip wire installation progress. A start the following Wednesday had been confirmed.

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Chairman

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Date

8. Tree Warden’s Report

All trees had been inspected. The large limbs were still across the pond at Attleton Green and the Clerk was requested to remind the contractor to remove these.

9. Cemetery.

9.1 Safety inspection. Lay member J Norton presented a report

9.1.2 It was suggested that the donated bench should be moved away from the tree, all agreed. The wooden gate would be maintained.

9.2 Memorial Garden update and funding report. Lay members J Girling and J Norton offered to treat the three benches with teak oil. The Clerk was instructed to liaise with Lay member R Merry who had some oil he had offered to donate.

10. Churchyard. No report. Lay member J Girling stated that all was in order.

11. Six Acres

11.1 Inspection. Cllr Merritt submitted a completed report. The Clerk was instructed to send a request to the Youth Football Club to roll over the tyre marks outside the pitch where the towing vehicle had turned at each end of a run with the roller.

The Clerk was instructed to contact the County Council regarding the subsidence over the drain repair that was undertaken in the summer.

12. Village Greens

12.1 Inspections. These were up to date and it was reported that growth from two gardens at the rear of Coltsfoot Green had not been trimmed by the residents.

12.2 Posts at Coltsfoot Green. The contractor would install these additional post in two weeks.

The meeting closed at 8.15 p.m.

Next Meeting Thursday 8 February 2018 in the MSC Pavilion at 7.30 p.m.

I confirm that the above is a correct record of the meeting held on Monday 4 December 2017.

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Chairman

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Date