

Wickhambrook Neighbourhood Plan
Working group meeting
7.00 to 9.00 pm Monday 6 June 2022
NOTES

1: Attendance:

- Those present: Tracey (Chair), Sandra, Tara, Sue, Richard, Sam and Jamie
- Apologies: Emily, Maro, Roger, Di and Penny

2: Minutes of previous meetings

- We agreed these as a fair record
- **Richard to send minutes from May meetings to Hilary for website**
- There were no matters arising

3: Feedback from Jubilee Picnic Sunday 5 June

- Most people who visited our stand seemed not to know about either the Preferred Options consultation or West Suffolk's proposal for housing numbers and a site in Wickhambrook – our presentation therefore generated a lot of interest
- There was some confusion arising from the circulation of a flyer about a site near the school proposed by the landowners – although this site has been deferred by West Suffolk and is therefore not eligible for consideration under Preferred Options
- There seemed to be broad acceptance of the proposed figure of 40 houses to be built over 20 years – but many people expressed concerns about whether existing infrastructure (roads, sewerage, school, health centre etc) could cope with more houses
- People also seemed to acknowledge the merits of West Suffolk's proposed site – although there were concerns about the status of any revised settlement boundary and whether there might be 'creeping development' beyond it in time
- Many people emphasised the importance of screening, landscaping and the provision of gardens and green spaces within any development scheme

4: Putting the consultation online from 6 to 23 June

- We noted that the link to West Suffolk's Preferred Options virtual exhibition is now on Facebook
- We agreed to post online the consultation materials essentially as used at the picnic
- The main text will go on the Parish Council website with a link to the questions on Survey Monkey
- **Tracey will write an introduction for Survey Monkey and check what format the materials need to be in**
- **Richard will prepare the main text and turn the questions where possible into 'yes – no' or multiple choice questions**

5: West Suffolk's Preferred Options workshop

- **Tracey will attend this online workshop on our behalf**
- We noted that Wickhambrook should remain a Local Service Centre

- We noted that any formal response to the proposed site and number of houses will be premature at this stage
- **Tracey will try to locate West Suffolk's landscape appraisal paper for us to look at**

6: The Design Guidance and Codes

- We reviewed and discussed comments received so far
- We agreed that the Design Code draft is essentially a good document that captures the character of the village well
- We noted in addition to previous comments that it would be good to include more summer pictures showing leaf cover on trees and hedges
- **Richard to send amended group comments and Roger's comments to AECOM together with our consultation materials and West Suffolk's proposal for a development site under Preferred Options**

7: Stakeholder interviews

- **Richard to send all notes so far to everyone in the group and include interview data as an agenda item for discussion at 23 June meeting**
- **Everyone to alert Richard to any key quotes recorded in the interview notes**
- **Sue to chase Suzi Patel for an interview**
- **Jamie to chase Anna Sykes for an interview**

8: Future planning

- **Richard to check with Ian Poole:**
- How are grant applications going?
- Who writes the site development master plan?
- When will this be needed?
- How will the site development plan draw upon the Design Codes?
- Do we need our own landscape appraisal for the site identified by West Suffolk and the other sites that have been omitted?
- **Richard to circulate the updated timetable**
- We agreed to prepare for feedback to the Parish Council (7 July) and the community engagement day (9 July) when we meet on 23 June
- NB We need to remind village residents about their opportunity to comment on Preferred Options during the consultation period 26 May to 26 July

9: Any other business

- There was none

10: Dates and times of future meetings

- Thursday 23 June Neighbourhood Plan meeting 7.00 pm Pavilion Room
- Thursday 7 July Parish Council meeting 6.00 pm, Pavilion MSC
- Saturday 9 July Community Day 2.00 to 5.00 pm – display in the Parish Council gazebo