Draft Budget 2021-2022

Cllrs John Barton and Paul Couzens met with the Clerk in early November to review existing income and expenditure against budget and draft a budget for the next financial year.

Attached documents show income & expenditure 2019/20/19

- 2020/21 at 9/12ths (to 31st December), anticipated year end & draft budgets A-D
- Cemetery Budget
- Training Budget
- Earmarked Reserves as at 31st December 2020

The budget includes taking out and/or combining a number of budget lines:

- Expenditure
 - Services & Supplies has been reduced, and funds moved from there to dog waste collection & supplies
 - Grounds Contract this has been split down across the three key areas, and included within those budget lines:
 - Six Acres & play areas
 - Cemetery & Churchyard
 - Greens

and makes provision to continue to build on earmarked funds for:

- Election costs in next cycle
- A future civic event

The budget was considered at the November meeting of the Parish Council (report WPC.20.11.04 refers).

The following changes to reserves are anticipated at year end:

- Playground replacement and Cemetery and Churchyard to be zero.
- A reduction on General Reserves of £3955 (comprising £1757 for new play equipment at Bury Road Pocket Park not funded from Earmarked Reserves, and £2198 for work to cemetery gates.

Four options are presented, to allow for decisions on whether or not to proceed with:

- a. a Neighbourhood Plan and pursuing the purchase of land to extend the cemetery;
- b. pursuing the purchase of land to extend the cemetery;
- c. a Neighbourhood Plan; or
- d. neither the Neighbourhood Plan nor extending cemetery.

Each option involves drawing on some earmarked reserves (e.g. Highways and Neighbourhood Plan) and varying amounts of general reserves. Option a, which includes a further anticipated reduction of general reserves of £4209 would be likely to result in General Reserves of £11,200, which represents just over 30% precept. Current guidance is that parish councils should hold general reserves of not less than 25% precept.

Based on the draft budget as presented, and taking into account the Local Council Tax Support Grant of £310, this would maintain the precept at the 2020/21 level (£35,610). Following changes to the tax base calculated by West Suffolk, this represents a reduction of £0.39 on a Band D Council Tax property (a reduction of 0.54%).

Recommendation:

Councillors identify which budget option (a-d above and attached) based on decisions earlier in Extra-ordinary meeting on whether to pursue the development of a Neighbourhood Plan and or the purchase of land for extending the cemetery; and

That Wickhambrook Parish Council directs West Suffolk District Council to pay the sum of £35,610.00, being the Parish Council's total precept requirement for the financial year commencing 1st April 2021.

Wickhambrook Parish Council

				i illai Accot	ints i manciai Teai 2019	2020			
							Fixed and Long Term Assets		
							As per Asset Register	£	193,108.38
Receipts							<u>Cash Reserves</u>		
Precept	£	33,955.00							
Interest	£	143.51					Opening Reserves	£	51,420.25
Wayleaves	£	-					Plus Receipts	£	44,043.82
Ground rents	£	20.00					Less Payments	£	40,370.81
Chapel Rent (Players)	ב	10.00					Adjustment approved (Min Ref: 19.11.10.5)	-£	1.84
VAT refund	<u>_</u>							_	3.75
	£	4,814.11					Adjustment	-£	
Admin	£	500.00					Closing Reserves	£	55,087.67
Cemetery	£	2,480.00							
Recycling Credits	£	2,121.20					Represented by		
Segregated Funds (Players)	-								
	Tota	al Receipts	£	44,043.82	10,088.82		Cash at Bank		
							Current #921	£	-
							Business Reserve Account #397	£	45,613.54
Expenditure							Business Reserve Account #419	t _	8,974.13
Administration	£	13,600.42					Unity Trust #931	Ĺ	500.00
	r.	•					•	r r	
Services	£	1,441.90					Uncashed Cheques	£	-
S.137	£	1,055.34					Petty Cash	£	-
Estates	£	18,681.59							
Grants	£	250.00							
VAT Paid	£	4,330.96						£	55,087.67
Recycling Contra's	£	1,010.60							
Ad	li.	•							
	-	al Payments	£	40,370.81					
Opening Reserves made u	ıp of:				Movement on Reserves:		Closing Reserves made up of:		
			_					_	47.004.40
Operating Reserve			£	27,149.00			Operating Reserve	£	15,891.40
Data Protection (New)			£	-			Data Protection (New)	£	770.00
Elections			£	-	£	2,000.00	Elections	£	2,000.00
Grounds Maintenance (New)			£	-	£	450.00	Grounds Maintenance (New)	£	450.00
Tree Surgery			£	-	£	1,300.00	Tree Surgery	£	1,300.00
Cemetery & Churchyard			£	_			Cemetery & Churchyard	£	2,356.00
Playground & Teen Project Ma	aintena	nce	t _	2,366.00		•	Teen Proj./Playground Maint.	t _	1,015.27
Playground & Teen Project Re			ב	10,344.00		-	Teen Project Replacement	ב	12,750.00
	гріассії	iciic	_	2,913.00		-	· · · · · · · · · · · · · · · · · · ·	<u>ر</u>	4,000.00
Playground Replacement			Ľ	•	£	-	Playground Replacement	E C	•
Six Acres Development			£	2,000.00	£		Six Acres Development	£	2,500.00
Memorial garden			£	-	£	500.00	Memorial garden	£	500.00 (move to Cemetery & Churchyard 2020-2021)
Legacy			£	250.00	£	-	Legacy	£	250.00
Day Club			£	555.00	£	-	Day Club	£	555.00
Neighbourhood Planning			£	5,000.00	£	2,000.00	Neighbourhood Planning	£	7,000.00
Safety & Security matters			£	843.00	£	657.00	Safety & Security matters	£	1,500.00
Highways			£	-	£	2,250.00	Highways	£	2,250.00
Total			£	51,420.00			Total	£	•
				•					•

	2016/17	-	2018/19	2019/20	_	2020/21 @ 5 months	2021	I/22 Budget
Interments Expenditure	4	7	6	6	5	1		5
Grounds Maintenance	£2,790.00	£2,527.00	£4,823.99	£5,394.00	£4,500.00	£1,000.00	£	5,000.00
Electricity - Chapel of Rest	£133.00		£67.60		£90.00			100.00
Water (1)	£113.00	£47.00	£33.53		- 6224.60	£0.00		075.00
Administration @ 4 hours/interment Mileage/interment (0.45*20 miles)				£264.00 £51.00				275.00 55.00
Software support				251.00	£150.00			215.00
Total	£3,036.00	£2,679.00	£4,925.12	£5,804.68				5,645.00
cost per interment	£759.00	£382.71	£820.85	£1,024.36	£973.92	£1,254.80	£	1,129.00
Income	5000.00	62.065.00	64 725 00	62,000,00		6250.00	•	0.050.00
Interment Fees Memorial Fees	£980.00	£2,065.00	£1,735.00	£3,000.00		£250.00	£	2,250.00 1,000.00
Grave Space Fees							~	1,000.00
Total	£980.00	£2,065.00	£1,735.00	£3,000.00		£250.00	£	3,250.00
Balance	-£2,056.00	-£614.00	-£3,190.12	-£2,804.68		-£1,004.80		-£2,395.00
Current Fees Interments								
Still Born Child or child under 18	£0.00	£0.00	£0.00	£0.03	£125.00		£	_
Person over the age of 18 years			£120.00				£	250.00
of cremated remains	£85.00	£85.00	£85.00	£175.00	£175.00		£	175.00
Exclusive Right of Burial								
in an earthen grave			£120.00				£	250.00
for cremated remains within the CR area	£70.00	£70.00	£70.00	£175.00	£175.00		£	175.00
Monuments, Gravestones, Tablets & Inscriptions								
A headstone			£105.00				£	200.00
a tablet on cremated remains plot each inscription after the first			£105.00 £55.00				£	200.00 100.00
renewal of permit for headstone (15 years)		£33.00	£33.00	£100.00	£100.00		£	25.00
Other Fees							_	
Exhumation					double current releva			
Transfer of exclusive rights/statutory declaration				045.00	£50.00			
Search (not more than one year)				£15.00 £ 15.00				
Search covering a period of more than one year - 1st year every additional year				£ 15.00 £ 5.00	£ 15.00 £7.50			
Certified copy of the register				£ 15.00	£25.00			
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Training Budget

Training Budget

	2019.20	202	20.21		2021.22	
Chairmanship					100.00	
New Councillors		£412.00	120.00	£	150.00	
Contribution to CILCA		£120.00 -				
Clerk Training		£50.00	120.00	£	120.00	4 online sessions
Cllr Portfolio Training		£17.00	200.00	£	150.00	4 portfolion online training sessions
		£599.00	£440.00		£520.00	

	2019	9/20	2020/21				
	Movement	Year End	Budge	et	Movemen	t An	ticipated Year End
Movement in Earmarked Funds							
Operating Reserve	-11,257.60	£ 15,891.40				£	17,607.99
Data protection	770.00 £	£ 770.00		-	£ 150.0	0 £	620.00
Election Costs	2,000.00	£ 2,000.00	£ 500	.00	£ 500.0	0 £	2,500.00
Grounds Maintenance	450.00	£ 450.00				£	450.00
Tree Surgery	1,300.00	£ 1,300.00	£ 500	.00	£ 500.0	0 £	1,800.00
Cemetery & Churchyard	2,536.00 £	£ 2,356.00		-	£ 1,758.0	0 £	598.00
Playground & Teen Project Mainten	-1,350.73	£ 1,015.27				£	1,015.27
Teen Project Replacement	2,406.00	£ 12,750.00				£	12,750.00
Playground Replacement	1,087.00	£ 4,000.00	£ 1,500	.00	£ 5,757.0	2- 0	1,757.00
Six Acres Development	500.00 £	£ 2,500.00	£ 2,000	.00	£ 1,990.0	0 £	4,490.00
Memorial garden	500.00	£ 500.00				£	500.00
Legacy	0.00	£ 250.00				£	250.00
Day Club	0.00	£ 555.00				£	555.00
Neighbourhood Planning	2,000.00	£ 7,000.00	£ 500	.00	£ 500.0	0 £	7,500.00
Safety & Security matters	657.00 £	£ 1,500.00	£ 600	.00	£ 600.0	0 £	2,100.00
Highways	2,250.00	£ 2,250.00	£ 250	.00	£ 250.0	0 £	2,500.00
Total	:	£ 55,087.67				£	53,479.26

£ 35,871.27

Year	2019 - 2020		2020 - 2021			~ &	2021 - 2022
				122415		red Tear Ell	
	Budget	ctual Comments of the Comments	Budget	ctual 91	ance Antic	, pat	Budget Notes
INCOME Precept	£33,955.00 £		£ 35,610.00 £	35,610.00	100.00% £	35,610.00 £	
Cemetery Fees Chapel rent & elec (Players)	£1,500.00 £ £10.00 £		£ 3,000.00 £ £ 10.00 £	425.00 -	14.17% £ 0.00% £	2,500.00 £	
Ground rents Wayleaves	£30.00 £ £45.00 £	20.00 Ground rentsWayleaves	£ 40.00 £ £ 45.00 £	40.00	100.00% £ 0.00% £	40.00 £	£ 40.00 £ 50.00
Bank interest VAT refund Recycling income	£20.00 £ £6,000.00 £ £2,000.00 £	143.51 Bank interest 4,814.11 VAT refund 2,121.20 Recycling income	£ 150.00 £ £ 5,500.00 £ £ 2,000.00 £	20.22 4,228.74 2,857.34	13.48% £ 76.89% £ 142.87% £	20.22 5,286.04 2,857.34	£ 50.00 5500 *indicative - not included in precept calculation 2500 *indicative - not included in precept c £11,919.00
Windfall Funds	£0.00 £	- Bank Compensation Direct Debit Refunds	£	800.00 12.79	2.2.07.70	·	£ 2,960.00
		Grants From Reserves			£	300.50	£ 310.00 Local council tax support grant £8,959.00 (£2250 from NP, £2500 from Highways, balance (£4209) from general reserves
Transfer between Accounts	£	500.00	£ 46,355.00 £	43,994.09	94.91% £	46,624.10	£ 47,529.00
EXPENDITURE Administration	£	- Administration					
Clerk/RFO salary/office	£7,800.00 £	7,996.28 Clerk/RFO salary/office Clerk/RFO 2 meeting Contingency Clerk Mileage & Subsistance Evenness	£ 8,580.00 £ 600.00 £	5,879.45 -	91.37% £ 0.00% £	7,839.27 £	£ 150.00
Services and supplies	£600.00 £	Clerk Mileage & Subsistance Expenses Office supplies 2,692.12 Services and supplies	£ 400.00 £ £ 1,250.00 £	637.44 468.08	212.48% £ 49.93% £	637.44 £ 550.00 £	£ 500.00 moving dog waste bags to dog & litter bins
Meeting room hire Insurance	£400.00 £ £1,500.00 £	266.25 Meeting room hire 1,291.92 Insurance	£ 275.00 £ £ 1,300.00 £	30.00 1,676.04	14.55% £ 171.90% £	40.00 £	£ 100.00 reduction to 7 meetings a year ask beverley to confirm meeting room hire £ 1,000.00 this needs reviewing
Subscriptions Audit/mileage Training/mileage	£675.00 £ £500.00 £ £1,000.00 £	876.22 Subscriptions 385.00 Audit 373.94 Training	£ 750.00 £ £ 500.00 £ £ 400.00 £	631.19 210.00 160.00	112.21% £ 56.00% £ 53.33% £	631.00 £ 450.00 £ 280.00 £	£ 450.00
Miscellaneous Data Protection Legislation	£0.00 £ £950.00 £	Training Mileage 180.00 Data Protection Legislation	£ 100.00 £ £ 250.00 £	29.97 339.99	39.96% £ 181.33% £	60.00 £	£ 100.00 £ 150.00 includes 10 device 2 year virus guard
Election costs HMRC/NI Contributions Pension Contributions	£2,000.00 £ £250.00 £ £225.00 £	288.11 HMRC/NI Contributions	£ 500.00 £ £ 525.00 £ £ 150.00 £	21.34 1,236.18 196.06	5.69% £ 313.95% £ 174.28% £	21.34 1,648.24 261.41	500 to earmarked reserves £ 2,500.00 tax code change to BR (Clerk Salary be adjusted accordingly?) £ 375.00
Administration of Pension	£240.00 £ £16,140.00 £	229.00 Administration of Pension Cont.	£ 225.00 £ 15,805.00 £	117.00 11,632.74	69.33% £ 98.14% £	156.00 £	£ 225.00
Services Electricity	£100.00 £	Services 95.68 Electricity	£ 90.00 £	86.89	128.73% £	115.85 £	£ 120.00
Water Rates	£75.00 £ £0.00 £	992.84 Water - Rates	£ 75.00 £ - £	99.54 -	176.96% £ £	132.72	£ 125.00 advised no rateable value at present on cemetery
Website Phone & Internet Services Microsoft subscription	£1,125.00 £ £400.00 £	836.22 Website271.80 Phone & Internet ServicesMicrosoft Office	£ 1,150.00 £ 320.00 £ £ 465.00 £	1,037.55 220.12 498.70	120.30% £ 91.72% £ 143.00% £	1,250.00 £ 320.00 £ 500.00 £	£ 300.00
Merosore subscription		Cemetery Software Other Software Subscriptions	£ 150.00 £	386.54	0.00% £ £	231.00 £	
	£1,700.00 £	Bank Service Charge 2,196.54 Services	£ 2,250.00 £	54.00 2,383.34	£ 141.23% £	72.00 £ 3,021.57	£ 72.00 £ 2,857.00
Estates Recreation ground	£1,500.00 £		£ 2,000.00 £	1,300.97	86.73% £	1,734.63	
Grounds contract Tree surgery	£13,000.00 £ £1,200.00 £	Six Acres	£ 12,500.00 £ 2,000.00 £ 1,800.00 £	9,006.00 10.00 300.00	96.06% £ 0.67% £ 22.22% £	12,008.00 10.00 1,300.00	move £4000 to cemetery $\frac{1}{2}$ 4,922.00 try to split this out further $\frac{1}{2}$ 1,000.00
Highways Cemetery	£250.00 £	- Highways 100.00 Cemetery & Churchyard	- £ 500.00 £	- 880.00	£ 234.67% £	1,350.00 £	
Churchyard War memorial Playground (Cemetery Road)	£500.00 £ £1,000.00 £	-	£ 1,250.00 £	210.00	£ £ 22.40% £	- - 280.00 £	£ 750.00 Play areas maintenance
Playground (Bury Road) Playground (Zip Wire)	£250.00 £	320.08 Playground - Bury Road	£ 1,250.00 £ 250.00 £	3,628.50	1935.20% £ £	7,257.00 £	
Teen Project	£	- Teen Project - Replacement Teen Project - SP Maintenance	£ 1,500.00 £ 250.00 £	-	0.00% £ 0.00% £	- - £	£ 250.00
Greens Miscellaneous Parish Notice board	£750.00 £ £100.00 £ £150.00 £	537.71 Bin & Dog Waste (replaces Miscellaneous)	£ 750.00 £ £ 550.00 £	80.00 471.12 144.25	14.22% £ £ 34.97% £	80.00 £ 471.12 £ 144.25 £	
Additional lighting	£	Bus Shelter (New)	£ 550.00 £	177.23	0.00% £ £	144.25 £	£ 250.00 check position with landownership
Cemetery Highways	£3,000.00 £ £250.00 £	- Highways (VAS)	£ 250.00		0.00% £	- - <u>£</u>	£ 2,750.00 possible TRO contribution costs next year (s.137) (draw 2500 from earmarked reserves)
Highways Neighbourhood Planning	£	15.99 Highways (Grit Bins)Neighbourhood Planning (Survey)Housing Needs Survey	£ 250.00 £ 500.00		0.00% £ 0.00% £ £	- £	£ 1,500.00 (includes 13 hours clerk time)
	£22,700.00 £	Cemetery Extension project 22,442.85 Estates	£ 24,950.00 £	16,175.09	86.44% £	24,635.00	£ 3,000.00 planning advice and conveyancing if project proceeds
Donations and Grants		Donations and Grants					
Grants/Local Support Spending	£1,000.00 £	905.34 Grants/Local Support & Village OrganisationsCivic Event	£ 600.00 £ 500.00 £	-	627.44% £ 0.00% £	3,350.00 £	£ 750.00 support for MSC & repainting tennis courts £ 250.00
Charities	£250.00 £ £1,250.00 £	400.00 Charitable Donations	£ 250.00 £ £ 1,350.00 £	- 50.00 2,873.50	26.67% £ 283.80% £	250.00 £	£ 250.00 £ 250.00 £ 1,250.00
Recycling grant to MSC	£2,000.00 £		£ 2,000.00 £	3,967.94	264.53% £	2,361.14	2500 *indicative - not included in precept calculation
VAT	£	4,310.27 VAT	£	3,767.05			5500 *indicative - not included in precept calculation
GENERAL EXPENDITURE	£43,790.00 £	46,757.07 GENERAL EXPENDITURE	£ 44,355.00 £	40,799.66	122.65% £	48,232.41	£ 47,529.00
Oversnent /							
Overspent / (Underspent)	-£230.00 -£	2,713.25				#REF! ad	accounted for by support for village organisations & new play equipment.

Year	2019 - 2	2020		2020 -	2021				2021 - 2022
						G		, ear End	
	. &	.		ě		191224	nce	ipated	
TNCOME	Budge Ac	,trio	TNICOME	Budge	Acture	75	grial. Antif	y .	Budde Motes
INCOME Precept Cemetery Fees	£33,955.00 £ £1,500.00 £		INCOME Precept Cemetery Fees	ŧ	35,610.00 £ 3,000.00 £	35,610.00 425.00	100.00% £ 14.17% £	35,610.00 2,500.00	
Chapel rent & elec (Players)	£10.00 £		Chapel rent	£	10.00 £	-	0.00% £	10.00	£ 10.00
Ground rents Wayleaves	£30.00 £ £45.00 £	20.00 -	Ground rents Wayleaves	£	40.00 £ 45.00 £	40.00	100.00% £ 0.00% £	40.00	£ 40.00 £ 50.00
Bank interest VAT refund Pacyeling income	£20.00 £ £6,000.00 £ £2,000.00 £	4,814.11	Bank interest VAT refund Pacycling income	£ £	150.00 £ 5,500.00 £ 2,000.00 £	20.22 4,228.74 2,857.34	13.48% £ 76.89% £ 142.87% £	20.22 5,286.04 2,857.34	5500 *indicative - not included in precept calculation
Recycling income Windfall Funds	£0.00 £		Recycling income Bank Compensation Direct Debit Refunds	£	2,000.00 £ £ £	800.00 12.79	142.0/70 £	2,037.34	2500 *indicative - not included in precept ($£6,802.00$ $£$ 2,960.00
			Grants From Reserves		_		£	300.50	£ 310.00 £3,842.00
-				_		40.00	26.212		
Transfer between Accounts	£	500.00		£	46,355.00 £	43,994.09	94.91% £	46,624.10	£ 42,412.00
EXPENDITURE Administration	£ £	-	Administration		0.500.00	5 070 45	01.270/ 6	7 020 27	
Clerk/RFO salary/office	£7,800.00 £	7,996.28	Clerk/RFO salary/office Clerk/RFO 2 meeting Contingency Clerk Mileage & Subsistance Expenses	£	8,580.00 £ 600.00 £	5,879.45 -	91.37% £ 0.00% £	7,839.27 -	£ 8,250.00 additional 1.5 hours to cover cemetery extension £ 150.00 £ 120.00 mileage & subsistance only
Services and supplies	£600.00 £	2.692.12	Office supplies Services and supplies	£	400.00 £ 1,250.00 £	637.44 468.08	212.48% £ 49.93% £	637.44 550.00	£ 500.00 now have more efficient printer
Meeting room hire Insurance	£400.00 £ £1,500.00 £	266.25 1,291.92	Meeting room hire Insurance	£	275.00 £ 1,300.00 £	30.00 1,676.04	14.55% £ 171.90% £	40.00 1,700.00	£ 100.00 reduction to 7 meetings a year ask beverley to confirm meeting room hire £ 1,300.00 this needs reviewing
Subscriptions Audit/mileage	£675.00 £ £500.00 £	876.22 385.00	Subscriptions Audit	£	750.00 £ 500.00 £	631.19 210.00	112.21% £ 56.00% £	631.00 450.00	£ 650.00 £ 450.00
Training/mileage Miscellaneous Data Protection Logislation	£1,000.00 £ £0.00 £	-	Training Training Mileage Data Protection Logiclation	£	400.00 £ 100.00 £	160.00 29.97	53.33% £ 39.96% £	280.00 60.00	£ 100.00
Data Protection Legislation Election costs HMRC/NI Contributions	£950.00 £ £2,000.00 £ £250.00 £	-	Data Protection Legislation Election costs HMRC/NI Contributions	t F	250.00 £ 500.00 £ 525.00 £	339.99 21.34 1,236.18	181.33% £ 5.69% £ 313.95% £	340.00 21.34 1,648.24	£ 500.00 to earmarked reserves
Pension Contributions Administration of Pension	£225.00 £ £240.00 £	153.22	Pension Contributions Administration of Pension Cont.	£	150.00 £ 225.00 £	196.06 117.00	174.28% £ 69.33% £	261.41 156.00	£ 310.00
	£16,140.00 £	15,232.06		£	15,805.00 £	11,632.74	98.14% £	14,614.70	
Services Electricity	£100.00 £		Services Electricity	£	90.00 £	86.89	128.73% £	115.85	
Water Rates Website	£75.00 £ £0.00 £ £1,125.00 £		Rates Website	- -	75.00 £ £ 1,150.00 £	99.54 - 1,037.55	176.96% £ £ 120.30% £	132.72 - 1,250.00	advised no rateable value at present on cemetery
Phone & Internet Services Microsoft subscription	£400.00 £		Phone & Internet Services Microsoft Office	£	320.00 £ 465.00 £	220.12 498.70	91.72% £ 143.00% £	320.00 500.00	£ 300.00
· norosore subseription			Cemetery Software Other Software Subscriptions	£	150.00 £	386.54	0.00% £ £	231.00 400.00	£ 195.00
	£1,700.00 £	2,196.54	Bank Service Charge Services	£	£ 2,250.00 £	54.00 2,383.34	£ 141.23% £	72.00 3,021.57	£ 72.00
Estates Pecreation ground	£1,500.00 £	2 027 01	Estates Recreation ground	r	2 000 00 🗜	1 200 07	86.73% £	1,734.63	£ 2,100.00
Recreation ground Grounds contract	£13,000.00 £		Grounds contract Six Acres	ŧ Ę	2,000.00 £ 12,500.00 £ 2,000.00 £	1,300.97 9,006.00 10.00	96.06% £ 0.67% £	12,008.00 10.00	move £4000 to cemetery
Tree surgery Highways	£1,200.00 £ £	900.00	Tree surgery Highways	£ -	1,800.00 £ £	300.00	22.22% £ £	1,300.00	
Cemetery Churchyard	£250.00 £ £500.00 £	100.00	Cemetery & Churchyard	£	500.00 £	880.00	234.67% £ £	1,350.00 -	£ 5,000.00 additional works authorised in current year, have moved £4000 from grounds contract replant and tidy hedgerow in front of old cemetery.
War memorial Playground (Cemetery Road)	£1,000.00 £		Playground - Cemetery Road	£	1,250.00 £	210.00 3.628.50	£ 22.40% £ 1935 20% £	- 280.00 7.357.00	
Playground (Bury Road) Playground (Zip Wire) Teen Project	£250.00 £ £ £	320.08 - -	Playground - Bury Road Teen Project - Replacement	ŧ	250.00 £	3,628.50 -	1935.20% £ £ 0.00% £	7,257.00 - -	£ 250.00 Play areas inspections Play areas - replacement equipment
Greens	£750.00 £	703.33	Teen Project - SP Maintenance Greens	£	250.00 £ 750.00 £	- 80.00	0.00% £ 14.22% £	- 80.00	
Miscellaneous Parish Notice board	£100.00 £ £150.00 £	537.71	Bin & Dog Waste (replaces Miscellaneous) Parish Notice board	£	£ 550.00 £	471.12 144.25	£ 34.97% £	471.12 144.25	500.00 move dog waste bags under this heading too from services and supplies - by spending capital to upgrade bins there is no collection cost. £ 125.00
Additional lighting	£	-	Bus Shelter (New)	£	600.00		0.00% £ £	-	£ 250.00 check position with landownership
Cemetery Highways Highways	£3,000.00 £ £250.00 £	1,294.00 - 15.99	Highways (VAS) Highways (Grit Bins)	Ę	250.00 250.00		£ 0.00% £ 0.00% £	-	£ 2,500.00 possible TRO contribution costs next year (s.137) £ 125.00
Neighbourhood Planning	£	-	Neighbourhood Planning (Survey) Housing Needs Survey	£	500.00		0.00% £ £	-	£ 1,500.00 (includes 13 hours clerk time)
	£22,700.00 £	22,442.85		£	24,950.00 £	16,175.09	86.44% £	24,635.00	
Donations and Grants	_	,	Donations and Grants		_		_	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Grants/Local Support	£1,000.00 £		Grants/Local Support & Village Organisations	£	600.00 £	2,823.50	627.44% £	3,350.00	
Spending Charities	£250.00 £	400.00	Civic Event Charitable Donations	£	500.00 £ 250.00 £	50.00 2 873 50	0.00% £ 26.67% £	250.00 3 600 00	
Recycling grant to MSC	£1,250.00 £ £2,000.00 £	1,305.34 1,010.60	Recycling grant to MSC	£	1,350.00 £ 2,000.00 £	2,873.50 3,967.94	283.80% £ 264.53% £	3,600.00 2,361.14	£ 2,000.00 2500 *indicative - not included in precept calculation
VAT	£	4,310.27		_	_,555.55	3,767.05	_333 /0 2	2,501.11	5500 *indicative - not included in precept calculation
GENERAL EXPENDITURE	£43,790.00 £			£	44,355.00 £		122.65% £	48,232.41	£ 42,412.00
Overspent / (Underspent)	-£230.00 -£	2,713.25						#REF! a	accounted for by support for village organisations & new play equipment.
(_,, 25,25							,

Year	2019 - 20)20		2020 -	2021				2021 - 2022		
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INCOME	Budd Actu		INCOME	Budge	Activ	•	Vario Antie		Hote:		
Precept Cemetery Fees	£33,955.00 £ £1,500.00 £	33,955.00 2,480.00		£	35,610.00 £ 3,000.00 £	35,610.00 425.00	100.00% £ 14.17% £	35,610.00 2,500.00		CR, & 2 Headstones	
Chapel rent & elec (Players) Ground rents	£10.00 £ £30.00 £	20.00	Chapel rent Ground rents	£	10.00 £ 40.00 £	- 40.00	0.00% £ 100.00% £	10.00 40.00	40.00		
Wayleaves Bank interest	£45.00 £ £20.00 £	143.51	Wayleaves Bank interest	£	45.00 £ 150.00 £	20.22	0.00% £ 13.48% £	20.22	50.00 50.00		
VAT refund Recycling income Windfall Funds	£6,000.00 £ £2,000.00 £ £0.00 £	2,121.20	VAT refund Recycling income Bank Compensation	£	5,500.00 £ 2,000.00 £	4,228.74 2,857.34 800.00	76.89% £ 142.87% £	5,286.04 2,857.34	5500 *indicative - not included in precept calculation 2500 *indicative - not included in precept c £10,964.00 £ 2,960.00		
William Fullus	20.00 2	_	Direct Debit Refunds Grants		£	12.79	£	300.50			
			From Reserves						£8,004.00 (£2250 from NP, £2500 from Highways, balance (£3254) from general	reserves	
Transfer between Accounts	£	500.00		£	46,355.00 £	43,994.09	94.91% £	46,624.10	46,574.00		
EXPENDITURE Administration	£	-	Administration								
Clerk/RFO salary/office	£7,800.00 £	7,996.28	Clerk/RFO salary/office Clerk/RFO 2 meeting Contingency	£	8,580.00 £ 600.00 £	5,879.45 -	91.37% £ 0.00% £	7,839.27 -	9,250.00 additional 3.5 hours per week to cover NP work 150.00		
			Clerk Mileage & Subsistance Expenses Office supplies	£	400.00 £	637.44	212.48% £	637.44	120.00 mileage & subsistance only 500.00 now have more efficient printer		
Services and supplies Meeting room hire	£600.00 £ £400.00 £	266.25	Services and supplies Meeting room hire	£	1,250.00 £ 275.00 £	468.08 30.00	49.93% £ 14.55% £	550.00 40.00	100.00 reduction to 7 meetings a year	ask beverley to confirm meeting room hire	
Insurance Subscriptions Audit/mileage	£1,500.00 £ £675.00 £ £500.00 £		Insurance Subscriptions	£ F	1,300.00 £ 750.00 £ 500.00 £	1,676.04 631.19 210.00	171.90% £ 112.21% £ 56.00% £	1,700.00 631.00 450.00	650.00		
Training/mileage Miscellaneous	£1,000.00 £ £0.00 £	373.94	Training Training Mileage	£	400.00 £ 100.00 £	160.00 29.97	53.33% £ 39.96% £	280.00 60.00	350.00		
Data Protection Legislation Election costs	£950.00 £ £2,000.00 £	180.00 -	Data Protection Legislation Election costs	£	250.00 £ 500.00 £	339.99 21.34	181.33% £ 5.69% £	340.00 21.34	150.00 includes 10 device 2 year virus guard 500 to earmarked reserves		
HMRC/NI Contributions Pension Contributions	£250.00 £ £225.00 £	153.22	HMRC/NI Contributions Pension Contributions Administration of Pension Cont.	£	525.00 £ 150.00 £	1,236.18 196.06	313.95% £ 174.28% £	1,648.24 261.41	350.00		
Administration of Pension	£240.00 £ £16,140.00 £	15,232.06		£	225.00 £ 15,805.00 £	117.00 11,632.74	69.33% £ 98.14% £	156.00 14,614.70			
Services Electricity	£100.00 £		Services Electricity	£	90.00 £	86.89	128.73% £	115.85			
Water Rates	£75.00 £ £0.00 £		Rates	£ -	75.00 £ £	99.54	176.96% £ £	132.72	advised no rateable value at present on cemetery		
Website Phone & Internet Services Microsoft subscription	£1,125.00 £ £400.00 £		Website Phone & Internet Services Microsoft Office	ŧ Ŧ	1,150.00 £ 320.00 £ 465.00 £	1,037.55 220.12 498.70	120.30% £ 91.72% £ 143.00% £	1,250.00 320.00 500.00	300.00		
r nerosore subscription			Cemetery Software Other Software Subscriptions	£	150.00 £ £	- 386.54	0.00% £ £	231.00 400.00	195.00		
	£1,700.00 £	2,196.54	Bank Service Charge Services	£	£ 2,250.00 £	54.00 2,383.34	£ 141.23% £	72.00 3,021.57	72.00		
Estates Recreation ground	£1,500.00 £	2 027 01	Estates Recreation ground	r	2,000.00 £	1,300.97	86.73% £	1,734.63	2,100.00		
Grounds contract			Grounds contract Six Acres	£	12,500.00 £ 2,000.00 £	9,006.00 10.00	96.06% £ 0.67% £	12,008.00 10.00	move £4000 to cemetery		
Tree surgery Highways	£1,200.00 £ £	-	Tree surgery Highways	£ -	1,800.00 £ £	300.00 -	22.22% £ £	1,300.00 -	1,000.00		
Cemetery Churchyard	£250.00 £ £500.00 £	100.00	Cemetery & Churchyard	£	500.00 £	880.00	234.67% £ £	1,350.00 -	5,000.00 additional works authorised in current year, have moved £4000 from g	rounds contract	replant and tidy hedgerow in front of old cemetery.
War memorial Playground (Cemetery Road) Playground (Bury Road)	£1,000.00 £ £250.00 £		Playground - Cemetery Road Playground - Bury Road	£	1,250.00 £ 250.00 £	210.00 3,628.50	22.40% £ 1935.20% £	280.00 7,257.00			
Playground (Zip Wire) Teen Project	£	-	Teen Project - Replacement	£	1,500.00 £	, -	£ 0.00% £	· -	Play areas - replacement equipment		
Greens	£750.00 £	703.33		£	250.00 £ 750.00 £	80.00	0.00% £ 14.22% £	80.00	250.00 3,250.00 from grounds contract		
Miscellaneous Parish Notice board	£100.00 £ £150.00 £		Bin & Dog Waste (replaces Miscellaneous) Parish Notice board Bus Shelter (New)	£	550.00 £ 600.00	471.12 144.25	£ 34.97% £ 0.00% £	471.12 144.25 -		25 - by spending capital to upgrade bins there is no collection	on cost.
Additional lighting Cemetery	£ £3,000.00 £	- 1,294.00		_			£	-			
Highways Highways	£250.00 £ £	-	Highways (VAS) Highways (Grit Bins)	£	250.00 250.00		0.00% £ 0.00% £	-	2,750.00 possible TRO contribution costs next year (s.137) (draw 2500 from ear 125.00	marked reserves)	
Neighbourhood Planning	£	-	Neighbourhood Planning (Survey) Housing Needs Survey	£	500.00		0.00% £ £	-	1,500.00 (includes 13 hours clerk time)		
	£22,700.00 £	22,442.85	Cemetery Extension project Estates	£	24,950.00 £	16,175.09	86.44% £	24,635.00	3,000.00 planning advice and conveyancing if project proceeds 26,272.00		
Donations and Grants	C1 000 00 - T	007.7	Donations and Grants		600.00	2 022 = 2	607.440	2.252.63	750 00		
Grants/Local Support Spending	£1,000.00 £	-	Grants/Local Support & Village Organisations Civic Event	£	600.00 £ 500.00 £	2,823.50 -	627.44% £ 0.00% £	3,350.00 -	250.00		
Charities	£250.00 £ £1,250.00 £	400.00 1,305.34		€ €	250.00 £ 1,350.00 £	50.00 2,873.50	26.67% £ 283.80% £	250.00 3,600.00			
Recycling grant to MSC	£2,000.00 £	1,010.60	Recycling grant to MSC	£	2,000.00 £	3,967.94	264.53% £	2,361.14	2500 *indicative - not included in precept calculation		
VAT	£	4,310.27			£	3,767.05			5500 *indicative - not included in precept calculation		
GENERAL EXPENDITURE	£43,790.00 £	46,757.07	GENERAL EXPENDITURE	£	44,355.00 £	40,799.66	122.65% £	48,232.41	46,574.00		
Overspent /											
(Underspent)	-£230.00 -£	2,713.25						#REF! a	counted for by support for village organisations & new play equipment.		

Year	2019 - 2	2020		2020 -	2021				2021 - 2022
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TNCOME	Budge Ac	, trio	TNCOME	Budge	Acture	4 ′	arian Antic	y .	Rudos Notes
INCOME Precept Cemetery Fees	£33,955.00 £ £1,500.00 £		INCOME Precept Cemetery Fees	ŧ Ŧ	35,610.00 £ 3,000.00 £	35,610.00 425.00	100.00% £ 14.17% £	35,610.00 2,500.00	
Chapel rent & elec (Players)	£10.00 £		Chapel rent	£	10.00 £	-	0.00% £	10.00	£ 10.00
Ground rents Wayleaves	£30.00 £ £45.00 £	20.00 -	Ground rents Wayleaves	£	40.00 £ 45.00 £	40.00	100.00% £ 0.00% £	40.00	£ 40.00 £ 50.00
Bank interest VAT refund Recycling income	£20.00 £ £6,000.00 £ £2,000.00 £	4,814.11	Bank interest VAT refund Recycling income	£ £	150.00 £ 5,500.00 £ 2,000.00 £	20.22 4,228.74 2,857.34	13.48% £ 76.89% £ 142.87% £	20.22 5,286.04 2,857.34	£ 50.00 5500 *indicative - not included in precept calculation 2500 *indicative - not included in precept c £5,872.00
Windfall Funds	£0.00 £		Bank Compensation Direct Debit Refunds	£	2,000.00 £ £ £	800.00 12.79	142.0770 £	2,037.34	£ 2,960.00
			Grants From Reserves		-		£	300.50	£ 310.00 £2,912.00 £2500 from Highways Earmarked reserves, balance from general
-					44.55	40.00			
Transfer between Accounts	£	500.00		£	46,355.00 £	43,994.09	94.91% £	46,624.10	£ 41,482.00
EXPENDITURE Administration	£ £	-	Administration	6	0.500.00	F 070 4F	04 270/ 6	7 020 27	
Clerk/RFO salary/office	£7,800.00 £	7,996.28	Clerk/RFO salary/office Clerk/RFO 2 meeting Contingency Clerk Mileage & Subsistance Expenses	£	8,580.00 £ 600.00 £	5,879.45 -	91.37% £ 0.00% £	7,839.27 -	f(x) = 0.000 no change to hours $f(x) = 0.000$ no change to hours $f(x) = 0.000$ mileage & subsistance only
Services and supplies	£600.00 £	2.692.12	Office supplies Services and supplies	£	400.00 £ 1,250.00 £	637.44 468.08	212.48% £ 49.93% £	637.44 550.00	£ 500.00 now have more efficient printer
Meeting room hire Insurance	£400.00 £ £1,500.00 £	266.25 1,291.92	Meeting room hire Insurance	£	275.00 £ 1,300.00 £	30.00 1,676.04	14.55% £ 171.90% £	40.00 1,700.00	£ 100.00 reduction to 7 meetings a year ask beverley to confirm meeting room hire £ 1,300.00 this needs reviewing
Subscriptions Audit/mileage	£675.00 £ £500.00 £	876.22 385.00	Subscriptions Audit	£	750.00 £ 500.00 £	631.19 210.00	112.21% £ 56.00% £	631.00 450.00	£ 650.00 £ 450.00
Training/mileage Miscellaneous Data Protection Logislation	£1,000.00 £ £0.00 £	-	Training Training Mileage Data Protection Logiclation	£	400.00 £ 100.00 £	160.00 29.97 339.99	53.33% £ 39.96% £	280.00 60.00	£ 100.00
Data Protection Legislation Election costs HMRC/NI Contributions	£950.00 £ £2,000.00 £ £250.00 £	-	Data Protection Legislation Election costs HMRC/NI Contributions	ŧ ₹	250.00 £ 500.00 £ 525.00 £	21.34 1,236.18	181.33% £ 5.69% £ 313.95% £	340.00 21.34 1,648.24	£ 500.00 to earmarked reserves
Pension Contributions Administration of Pension	£225.00 £ £240.00 £	153.22	Pension Contributions Administration of Pension Cont.	£	150.00 £ 225.00 £	196.06 117.00	174.28% £ 69.33% £	261.41 156.00	£ 280.00
	£16,140.00 £	15,232.06		£	15,805.00 £	11,632.74	98.14% £	14,614.70	
Services Electricity Water	£100.00 £ £75.00 £	95.68 992.84	Services Electricity Water	£	90.00 £ 75.00 £	86.89 99.54	128.73% £ 176.96% £	115.85 132.72	
Rates Website	£0.00 £ £1,125.00 £	-	Rates Website	- F	73.00 £ £ 1,150.00 £	99.54 - 1,037.55	170.90% £ £ 120.30% £	1,250.00	advised no rateable value at present on cemetery
Phone & Internet Services Microsoft subscription	£400.00 £		Phone & Internet Services Microsoft Office	£	320.00 £ 465.00 £	220.12 498.70	91.72% £ 143.00% £	320.00 500.00	£ 300.00
			Cemetery Software Other Software Subscriptions	£	150.00 £ £	- 386.54	0.00% £ £	231.00 400.00	£ 185.00 new adobe subscription & zoom
	£1,700.00 £	2,196.54	Bank Service Charge Services	£	£ 2,250.00 £	54.00 2,383.34	£ 141.23% £	72.00 3,021.57	
Estates Recreation ground	£1,500.00 £	2.037.01	Estates Recreation ground	£	2,000.00 £	1,300.97	86.73% £	1,734.63	£ 2,100.00
Grounds contract	£13,000.00 £		Grounds contract Six Acres	£	12,500.00 £ 2,000.00 £	9,006.00 10.00	96.06% £ 0.67% £	12,008.00 10.00	move £4000 to cemetery
Tree surgery Highways	£1,200.00 £	-	Tree surgery Highways	£	1,800.00 £ £	300.00	22.22% £ £	1,300.00	
Cemetery Churchyard War memorial	£250.00 £ £500.00 £	100.00	Cemetery & Churchyard	£	500.00 £	880.00	234.67% £ £	1,350.00 - -	£ 5,000.00 additional works authorised in current year, have moved £4000 from grounds contract replant and tidy hedgerow in front of old cemetery.
Playground (Cemetery Road) Playground (Bury Road)	£1,000.00 £ £250.00 £		Playground - Cemetery Road Playground - Bury Road	£	1,250.00 £ 250.00 £	210.00 3,628.50	22.40% £ 1935.20% £	280.00 7,257.00	
Playground (Zip Wire) Teen Project	£	-	Teen Project - Replacement	£	1,500.00 £	-	£ 0.00% £	- -	Play areas - replacement equipment
Greens	£750.00 £		Teen Project - SP Maintenance Greens	£	250.00 £ 750.00 £	- 80.00	0.00% £ 14.22% £	- 80.00	£ 3,500.00 from grounds contract
Miscellaneous Parish Notice board	£100.00 £ £150.00 £		Bin & Dog Waste (replaces Miscellaneous) Parish Notice board Bus Shelter (New)	£	550.00 £ 600.00	471.12 144.25	£ 34.97% £ 0.00% £	471.12 144.25	£ 125.00
Additional lighting Cemetery	£3,000.00 £	- 1,294.00	Bus Shelter (New)	£	000.00		0.00% £ £ £	-	£ 250.00 check position with landownership
Highways Highways	£250.00 £	-	Highways (VAS) Highways (Grit Bins)	Ŧ Ŧ	250.00 250.00		0.00% £ 0.00% £	- -	£ 2,500.00 possible TRO contribution costs next year (s.137) £ 125.00
Neighbourhood Planning	£	•	Neighbourhood Planning (Survey) Housing Needs Survey	£	500.00		0.00% £ £	-	£ 1,500.00 (includes 13 hours clerk time)
	£22,700.00 £	22,442.85	Estates	£	24,950.00 £	16,175.09	86.44% £	24,635.00	£ 21,850.00
Donations and Grants			Donations and Grants						
Grants/Local Support Spending	£1,000.00 £		Grants/Local Support & Village Organisations Civic Event	£	600.00 £	2,823.50 -	627.44% £ 0.00% £	3,350.00 -	£ 1,250.00 support for MSC & repainting tennis courts £ 500.00
Charities	£250.00 £ £1,250.00 £		Charitable Donations	£	250.00 £ 1,350.00 £	50.00 2,873.50	26.67% £ 283.80% £	250.00 3,600.00	£ 250.00
Recycling grant to MSC	£2,000.00 £	·	Recycling grant to MSC	£	2,000.00 £	3,967.94	264.53% £	2,361.14	2500 *indicative - not included in precept calculation
VAT	£	4,310.27	VAT		£	3,767.05			5500 *indicative - not included in precept calculation
GENERAL EXPENDITURE	£43,790.00 £	46,757.07	GENERAL EXPENDITURE	£	44,355.00 £	40,799.66	122.65% £	48,232.41	£ 41,482.00
Overspent / (Underspent)	-£230.00 -£	2,713.25						#REF!	accounted for by support for village organisations & new play equipment.