

## WPC.22.07.02 – Miscellaneous & Emergency Estates Work

### Miscellaneous & Emergency Estates Work

The Estates Committee occasionally commissions work, for example to replace benches on greens, the new railings at the cemetery, installation of new water butts. Whilst this sort of work is often undertaken by councillors, lay members and parish volunteers, it's not always possible to get a working party together in a desirable timescale. Additionally, work may sometimes arise which does need to be completed as a matter of urgency, for example, clearing fallen tree limbs or damaged assets following a storm, or cutting back vegetation which is a safety issue which is unlikely to be addressed within suitable timescales by responsible agencies.

The parish council has a range of powers to carry out works on its parish lands, in the cemetery which include:

- Public Health Act 1875, s.164
- Local Government (Miscellaneous Provisions) Act 1976, s.19

There is a further ancillary power under Local Government Act 1972, s.111 to do anything that will facilitate, be conducive to or incidental to the discharge of its powers and functions.

At its Annual Meeting, the parish council considered a revised proposal to appoint a contractor to undertake miscellaneous and emergency work in the parish (the original contractor identified by the Estates Committee at its April meeting having withdrawn) and having asked the clerk to appoint R H Landscapes and Maintenance Ltd for this work,

#### **Resolved**

**To appoint a contractor to undertake ad hoc work within the parish at a cost of not more than £1521.75 plus VAT for the financial year 2022.23.**

Unfortunately, on receipt of the draft contract, the appointed contractor has now notified the parish council that due to significant increases in the cost of both fuel and consumables, they have had to revise their daily rate from £420 plus VAT to £435 plus VAT.

In order to ensure that the parish council is able to move forward and instruct any miscellaneous or urgent work as required, the Committee is asked to consider the revised quotes from both parties considered by the parish council.

A summary of costs submitted is attached below:

R H Landscapes & Maintenance Ltd	2 staff, vehicles, power tools and hand tools at a cost of £435.00 + VAT per day, any materials would be supplied at a cost plus 5% basis. Based on a 9 hour day with an estimated 7 hours on site	£435 plus VAT per day plus materials at cost plus 5%
Town & Country Gardening	£52.50 per hour plus VAT plus materials. Work would be undertaken in teams of two based on a 7 hour day (including ½ hour travel each way). No waste removed from site, pc to pay skip charges	£735 plus VAT/day plus materials at cost plus VAT plus skip charges

The costs of the work would be allocated from the budget lines as set out in report WPC.EC.22.04.05 (dependant on the tasks) at a rate of 25% on each budget line and would be sufficient to instruct up to 3.5 days per year at £435 per day, or 2.00 days a year at £735 per day.

R H Landscape and Maintenance Ltd continues to represent best value for money on this contract.

#### **Recommendation:**

**To confirm the contractor appointed by the parish council (Min. 22.05.29 refers) to undertake ad hoc work within the parish at a cost of not more than £1521.75 plus VAT for the financial year 2022.23, and note their revised daily rate.**

Hilary Workman  
Clerk & RFO  
July 2022