

WPC.23.01.01 – Summary of Correspondence

Date	From	Summary	Action to date	Action Agreed
20/02/2023 onwards	SALC	Weekly News Bulletin <ul style="list-style-type: none"> • Guidance on pre-election period • Resources – the Model Council • New Highways Service – Suffolk CC • Suffolk Philharmonia Orchestra – Community Concerts • Partnership for wildlife – Dedham Vale and Stour Valley • Office of Environmental Protection – call for evidence • Business Planning for voluntary and not for profit organisations • Attitudes towards prescription medication • Information for councillors wishing to stand for election • Staff changes at SALC • Infrastructure Levy policy consultation • NALC Legal Topic Note – Energy performance • Suffolk Community Awards • Suffolk Wildlife Trust • Effective community engagement 	Circulated.	
23/02/2022	Clerk to Nowton PC	Request for information about Vehicle Activated Signage (VAS) & Speed Indicator Devices (SIDs)	Responded with information on applying to SCC for posts, costs etc.	
25/02/2022	Local Resident	Damage to verge at Nunnery Green due to parking	Reported to Havebury Housing and follow up through My AREA team	
26/02/2022	Local Resident	Light at Coltsfoot Green not working	Referred to West Suffolk	
27/02/2022	West Suffolk Council Chair of Council	Change to Mayoral Charity	Circulated for information	

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04/03/2023	Haverhill Community Adults Team	Request for information regarding clubs and support for adults in the parish	Referred to parish website	
08/03/2023	Suffolk Accident Rescue Service	Annual Report and request for financial support	Acknowledged and advised would include in requests to be considered at Feb '24 meeting.	
08/03/2023	Community Land Trusts Network	Reply in response to request for Ambassador Visit in April	Add item to agenda to re-join CLT Network	
09/03/2023	Able Community Care	Offer for door stickers	Requested Door Stickers and asked MSC if they could be made available at the Social Centre	
10/03/2023	Old Croft Shires	Request for the parish council to consider an open letter with respect to parish council powers to determine planning applications under Neighbourhood Planning. 15/03/2023 – follow up e-mail	Referred to SALC who confirmed that only the planning authority (West Suffolk Council) can determine planning applications. Responded accordingly to Old Croft Shires, who have asked that the parish council consider his open letter and respond. Signposted to West Suffolk Planning	
11/03/2023	MaldonCoffee Co	Request re space on farmers market	Forwarded to Farmer's Market contact	
14/03/2023	Trustees of Wickhambrook Memorial Social Centre	Enquiry re fly-tipping of textile waste	Signposted to West Suffolk Council	
15/03/2023	Mikeyandjordy Icecrams	Enquiry re events where they can sell	Signposted to Carnival Ctte and Wickhambrook Farmers Market	
17/03/2023	D R King & Sons	Invoice enquiry	Confirmation of date of payment and date payment cleared account	

Hilary Workman
Clerk & RFO
January '23

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17/03/2023	Wickhambrook Carnival Committee	Invitation to take up space at Wickhambrook Fete on 8 th July 2023	Space reserved in accordance with Min. 23.02.19	
22/03/2023	SALC	The Local Councillor	Circulated	
29/03/2023	Chown China	Offers re coronation memorabilia	Forwarded to MSS and Wickhambrook Primary Academy	
03/04/2023	Citizens Advice West Suffolk	Spring Newsletter	Circulated	
05/04/2023	West Suffolk Council Leader – John Griffiths	Letter advising that Cllr Griffiths will not be seeking a further term as leader of the council	Circulated	
05/04/2023	St Peter's PCC Ousden	Ousden House Gardens Open Garden	Forwarded to Web master	
18/04/2023	Luke's Bees	Request for stall on Farmer's Market	Forwarded to Farmer's Market	